

**MINUTES**  
**REGULAR MEETING**  
**OF THE**  
**ENGINEERING COMMITTEE**  
**Wednesday, April 16, 2008**  
**6:00 p.m.**

**A. CALL TO ORDER AND ROLL CALL**

Director Buescher and Rubin were present

**B. PUBLIC COMMENT:**

None

**C. MINUTES:**

Minutes of the March 19, and February 20, 2008 meetings were approved

**D. TRACT AND PARCEL MAPS:**

General Manager Holmes reported no new submittals of Tract or Parcel Maps since the last meeting.

**E. BID RESULTS:**

The Committee reviewed the bid results for "The Rehabilitation of a Portion of Los Gatos Road-Zone I" which received 10 bids including the low bid from IPS, Inc of \$152,698.00; Engineer's Estimate of 208,995. And the bid results for "The Rehabilitation of a Portion of El Prado Road" which received 12 bids including the low bid from Elite Bobcat Service of \$249,750; Engineer's Estimate \$300,097. GM Holmes reported that references were coming back positive for Elite and that IPS has successfully completed several projects for the District. The Committee will recommend that the Board award the projects to the respective low bidders.

**F. REVIEW OF PLANS AND SPECIFICATIONS:**

The Committee reviewed the plans for “The Rehabilitation of a Portion of Via Santa Rosa-Zone V” and “The Rehabilitation of a Via Santa Rosa Primary”. GM Holmes and design engineer Scott Harvey reported the Primary portion of this project has been shortened to stay within this current year’s available budget and that the Plans and scope of work along with the Engineer’s Estimate would be prepared for next week’s Board Meeting.

**G. PROJECT PROGRESS:**

GM Holmes reported on the progress of work currently under design and construction. Via Santa Rosa emergency culvert and roadway repair near Via Gorrion is complete. The Zone IV projects on Terreno Drive and Granado Place are essentially completed and should be ready for final approval by the end of the month.

Holmes reported that Purchase order work budgeted for this fiscal is currently being completed.

Holmes presented the cover letter from OES (California Office of Emergency Services) to FEMA submitted with DLCSD’s funding request. The letter strongly supported the fact that the District was eligible for the funding and urged FEMA to approve the remaining outstanding funding.

Committee Members requested that GM consider moving parcels at the intersection of Sycamore Mesa and Rancho California Road from Zone IV to Zone V to more efficiently define work necessary and benefit to each Zone.

Chuck Crandall for Bureau Veritas presented the preliminary DIF report to the Committee for review. Committee Members reviewed projects listed within each zone and made additional suggestions and recommendations that will be included in the final report. Mr. Crandall also reported that the roadway survey and quality control review tasks of the PMS update contract are complete. Updated software has been received and will be installed soon. The next phase will then begin with staff and committee input to develop effective maintenance and funding strategies.

Holmes reported that he met with Blaise Jackson and Chuck Crandall to begin planning for possible 218 election. Some areas of expertise and responsibilities were identified. Many of the potential issues faced were discussed including who would vote, how that vote should be

administered. Mr. Crandall was requested to develop a proposal to assist the District through the process.

#### **H. ADJOURNMENT**

The meeting was adjourned @ 8:35 PM

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Rob Holmes, General Manager

ATTEST:

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Steve Rubin, Chairman  
**Engineering Committee**