



De Luz Community Services District

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BOARD OF DIRECTORS

MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

AGENDA REGULAR MEETING OF THE BOARD OF DIRECTORS JUNE 20, 2012 6:00 P.M.

Items may be added to the Agenda in accordance with Section 54954.2(b)(2) of the Government Code (Brown Act), upon a determination by a majority vote of the members of the legislative body present at the meeting, that there is a need to take immediate action and that the need for action came to the attention of the District after the Agenda was posted.

- A. **CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE**
- B. **SHERIFF**: The Patrol Report will be received by the Board.
- C. **SHERIFF'S CONTRACT**: Consideration of Approval of Contract with County of Riverside for Sheriff's Services for Fiscal Year 2012-2013.
- D. **PUBLIC COMMENT**: *Any member of the public may address the Board of Directors at this time on matters that are within the jurisdiction of the legislative body. Action may not be taken on any matter presented unless it is authorized by the provisions of Government Code Section 54954.2(b). Speakers shall address the Board from the lectern, and shall be limited to 3 minutes.*
- E. **PUBLIC HEARING**: Public Hearing on the Written Report of the Directors for Fiscal Year 2012-2013.

The Public Hearing will be closed.

- F. Consideration of Ordinance adopting the Written Report of the Directors and establishing the zones of benefit, the scope of services, and the charges to be rendered during Fiscal Year 2012-2013.
- G. **PUBLIC HEARING**: Public Hearing on the Budget for Fiscal Year 2012-2013.

The Public Hearing will be closed.

- H. Consideration of Resolution determining and adopting the District Budget for Fiscal Year 2012-2013.
- I. Consideration of a Notice of Exemption from California Environmental Quality Act report requirements in setting benefit charges for Fiscal Year 2012-2013 budget revenue.
- J. Consideration of Resolution electing to have charges for services provided in the District during Fiscal Year 2012-2013 collected on the Riverside County tax roll.
- K. **INFORMATION ONLY:** *The following items are intended for information purposes only. However, at the discretion of the Board of Directors they may be deliberated and may be subject to action.*
 - 1. Financial Statements
 - 2. Statement of Investment Policy
- L. **CONSENT CALENDAR:** *Consent Calendar items are expected to be routine and non-controversial, to be acted upon by the Board at one time without discussion. If any Board Member requests that an item be removed from the Consent Calendar, it shall be removed so that it may be acted upon separately.*
 - 1. Minutes of the May 9, 2012 Adjourned Regular Board Meeting
 - 2. Minutes of the May 16, 2012 Adjourned Regular Board Meeting
 - 3. General Fund Claims: \$69,896.52
 - 4. Sheriff's Fund Claims: \$56,218.15
 - 5. FEMA-1952 Fund Claims: \$275,993.54
 - 5. Purchase Orders No. 2012-021 thru 2012-027

GENERAL COUNSEL:

- M. Discussion of legal matters of concern to the District. (*Jackson*)

BOARD OF DIRECTORS:

- N. Approval of Job Description and Salary Range: Accounting Administrator (*Holmes*)
- O. Approval of Job Description and Salary Range: Office Manager. (*Holmes*)
- P. Award of Contract: 2012 Slurry Seal Project. (*Holmes*)
- Q. Biennial Adoption of Conflict of Interest Code. (*Jackson*)
- R. Finance Committee Report. (*Egge*)
- S. Engineering Committee Report. (*Rubin*)
- T. Ad-Hoc Personnel Committee Report. (*Rubin*)

DISTRICT UPDATE:

- U. General Manager's Report. *(Holmes)*

EXECUTIVE SESSIONS:

- V. Closed session pursuant to the provisions of Government Code Section 54957.6(a):
Discussion of personnel matters.
- W. Closed session pursuant to the provisions of Government Code §54957:
Review the performance of a public employee (General Manager).

The Board will reconvene in open session.

- X. Consideration of Resolution approving Memorandum of Understanding with District Employees' Association. *(Rubin)*
- Y. Consideration of approval of the General Manager's contract.

- Z. **ADJOURNMENT**