



De Luz Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
JIM BRADY
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER

JAMES E. EMMONS

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS June 19, 2019 6:00 p.m.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:00 p.m. on June 19, 2019. The meeting was called to order by Vice President Adams. Attendance was as follows:

Directors:

Director Adams
Director Brady
Director D'Alessandri
Director Johnson

Also Present:

James E. Emmons, General Manager and Board Secretary
Todd Leishman, Assistant General Counsel
Theresa Snyder, Finance Manager
Keith Caddy, Inspector/Field Maintenance Superintendent
Dave Hunt, District Engineer

Absent:

Mariann Byers, President (on vacation)

The flag salute was led by Vice President Adams.

B. Sheriff

Deputy Perez gave the Sheriff's Report for May 2019 and updated the Board on recent activities. He reported on recent burglaries and actions that residents can take to avoid becoming a burglary victim. He also discussed the use of cameras to detect agricultural thefts. The written report is on file with the District.

C. SHERIFF'S CONTRACT

A contract with Riverside County for law enforcement service for fiscal year 2019-2020 will be considered at the July meeting.

D. PUBLIC COMMENT

Alfred Visco advised the Board of efforts being made to create Fire Safe councils in which communities form groups organized by State and County agencies. Such councils develop programs to promote increased fire safety by community residents. Creation of such councils can be funded by grants from the State. An effort is being made to involve the POAs within De Luz.

Debbie Ardolino complimented the Engineering Committee for the input on designing the repairs at Via Vaquero and Sandia Creak as well all the many other locations within the District. She advised the Board and those present that the citizen initiative to increase funding for law enforcement is being circulated to gather the necessary signatures to conduct a special election. The required number of signatures is nearly complete and the group will be taking the documents to the Registrar of Voters in the near future. She commented that the Beautification/No Littering signs that have been placed at various locations are receiving favorable comments from the community and the Women's Club urges that the project proceed. Mr. D'Alessandri commented that he had received favorable comments also. Ms. Ardolino expressed her appreciation to Julie Annet for her hard work on this project.

E. INFORMATION ONLY

The Statement of Investment Policy was received by the Board. Due to budget preparations, the April 2019 Financial Statement will be presented next month.

F. CONSENT CALENDAR

Motion was made by D'Alessandri, seconded by Brady, to approve the Consent Calendar.

1. Minutes of the May 15, 2019 Regular Board Meeting
2. Purchase Order No(s): 2019-005 through 2019-009

The motion carried unanimously.

G. PUBLIC HEARING - BENEFIT ASSESSMENTS & SHERIFF SPECIAL TAX for Fiscal Year 2019-2020

Vice President Adams announced that this was a Public Hearing to consider adoption of Ordinance No. 2019-01 to adopt the Written Report of the Directors and establishing Zones of Benefit, Scope of Services, and the Sheriff's Special Tax and charges to be rendered for Roadway Maintenance during Fiscal Year 2019-20. Staff summarized the matters contained in the ordinance and documents being adopted. The Public Hearing was opened. There was no public comment. The Public Hearing was closed.

Motion was made by D'Alessandri, seconded by Johnson, that Ordinance No. 2019-01 be introduced by title only; that further reading be waived and that Ordinance adopted. The motion carried unanimously by roll call vote.

H. PUBLIC HEARING - ANNUAL BUDGET FOR FISCAL YEAR 2019-2020

ANNUAL BUDGET ADOPTION

Finance Manager Snyder presented the proposed Annual Budget for Fiscal Year 2019-2020 and noted that this budget document incorporates all the comments made at the May Board meeting. She reviewed the income and expense amounts and funding sources. The Public Hearing was opened. There were no public comments. The Public Hearing was closed.

Motion was made by D'Alessandri, seconded by Johnson, that Ordinance 2019-01 be introduced by title only; that further reading be waived and that Ordinance 2019-01 be adopted. The motion was approved unanimously by roll call vote.

CEQA NOTICE OF EXEMPTION

The Board reviewed a Notice of Exemption from the California Environmental Quality Act requirements in adopting the Annual Budget and setting benefit charges for fiscal year 2019-2020 budget revenue.

Motion was made by D'Alessandri, seconded by Brady, that the Notice of Exemption be introduced by title only; that further reading be waived and that the Notice of Exemption be approved. The motion was approved unanimously by roll call vote.

TAX ROLL CHARGES

The Board considered Resolution No. 2019-07 electing to have the benefit charges for Fiscal Year 2019-2020 placed on the tax roll for collection by the Riverside County Tax Collector.

Motion was made by D'Alessandri, seconded by Johnson, that Resolution No. 2019-07 be introduced by title only; that further reading be waived and that Resolution 2019-07 be adopted. The motion was approved unanimously by roll call vote.

I. APPOINTMENT OF AUDITOR

Ms. Snyder presented an agreement with Leaf & Cole, Certified Public Accountants to conduct the annual audit for Fiscal Year 2018-19. The Board discussed the Agreement.

Motion was made by D'Alessandri, seconded by Brady, that the Agreement with Leaf & Cole, LLC to Conduct the Annual Audit for Fiscal Year 2018-2019 to be approved.

Motion was approved by unanimous roll call vote.

J. ROADWAY REHABILITATION PROJECTS

SANDIA CREEK / VIA VAQUERO

District Engineer Hunt gave a presentation regarding the design of a project to restore the roadways and culverts within the underlying watercourses at locations severely damaged during the Storms of February 2019 which was the period of the Federal/State Disaster declaration. The designed project will now go to public bid pursuant to State law and local regulations. After discussion, the Board considered Resolution No. 2019-09 to proceed with these projects.

Motion was made by D'Alessandri, seconded by Johnson, that Resolution No. 2019-07 be introduced by title only; that further reading be waived and that Resolution 2019-08 be adopted.

Motion was approved unanimously by roll call vote.

SMALL PROJECTS - DISTRICT WIDE (23)

Hunt gave a presented the design of a project to restore the 23 sections of roadway at various locations that were damaged during the Storms of February 2019 which was the period of the Federal/State Disaster declaration. He noted that these projects were put together as a group to be repaired as one project by one contractor. These were the first of the repairs to be designed and an additional 30-40 repair projects are currently being designed for a second project. The designed project will now go to public bid pursuant to State law and local regulations. After discussion, the Board considered Resolution No. 2019-09 to proceed with this project.

Motion was made by Brady seconded by D'Alessandri, that Resolution No. 2019-09 be introduced by title only; that further reading be waived and that Resolution 2019-09 be adopted.

Motion was approved unanimously by roll call vote.

K. COMMITTEE REPORTS

FINANCE COMMITTEE

Mr. D'Alessandri reported that the committee met and most items reviewed were previously considered earlier in this Board meeting under budget and financial matters. It was noted that the we are continuing to pursue gas purchases from Costco.

ENGINEERING COMMITTEE

Mr. Brady reported that the Committee had met and reviewed the roadway rehabilitation projects considered earlier in this Board meeting.

L. GENERAL MANAGER

General Manager Emmons presented his written report which is on file with the District Office.

He also advised the Board and gave notice that pursuant to the existing solid waste franchise agreement with CR&R, rates for the next year will increase approximately 2.6% based upon CPI and the formula set forth in the franchise agreement.

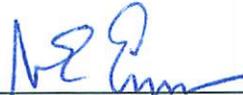
He also advised that he would be attending the CSDA General Manager's Annual Meeting.

M. General Counsel

Assistant General Counsel Leishman with BB&K advised the Board that due to a meeting conflict that he was taking the place of Ward Simmons at this meeting.

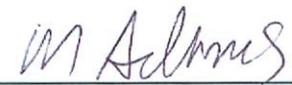
N. Adjournment

There being no further business, Vice President Adams adjourned the meeting at 6:58 p.m.



James E. Emmons, Secretary
Board of Directors

ATTEST:



Michael Adams, Vice President
Board of Directors