



De Luz Community Services District

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BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS JULY 20, 2011 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office at 6:08 p.m. on July 20, 2011. Present at the meeting were the following Directors:

Director Bianchi
Director Buescher
Director Egge
Director Rubin

Director Adams and General Counsel Jackson were absent.

General Manager Holmes and Assistant Secretary Ruzek were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Donoho gave the Sheriff's Report for June 2011 and updated the Board on July activities. The written report is on file with the District. He discussed a recent domestic violence call, an illegal marijuana garden, and graffiti at a water tank site.

C. Public Comment

None.

D. Information Only

The Board received the July Financial Report and the Statement of Investment Policy.

E. Consent Calendar

Motion was made by Bianchi, seconded by Buescher, to approve the Consent Calendar.

The motion carried unanimously.

At this time, the Board proceeded to Agenda Item G.

G. CSDA ByLaw Amendment

Assistant Secretary Ruzek reviewed the proposed changes to the California Special Districts Association (CSDA) bylaws. She explained that the change only affects one section of the bylaws (Article VIII - Local Chapters) and the main reason for the proposed change is to require all newly formed chapters to have 100% of their members as dues paying members of the CSDA state association as well. The approval of this bylaw change will not affect any existing CSDA chapter or its members.

Motion was made by Buescher, seconded by Egge, to vote "in favor" of the proposed 2011 bylaw change of California Special Districts Association.

The motion carried unanimously.

H. CSDA Board of Directors Election

Assistant Secretary Ruzek presented the qualification sheets for the two candidates running for Director of California Special Districts Association (CSDA). Discussion followed, and it was the consensus of the Board to cast their vote for Dewey Ausmus.

Motion was made by Buescher, seconded by Bianchi, to vote for Dewey Ausmus for Seat C Director of California Special Districts Association.

The motion carried unanimously.

I. Election of SDRMA Directors

The Board discussed the candidates running for the SDRMA Board and elected to cast the District's votes for Mike Scheafer, Edmund K. Sprague, and Ed Gray.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 11-15:

Election of Directors to the Special District Risk Management Authority Board of Directors

The motion carried unanimously.

J. Approval of Plans and Scope of Work: El Viento Seco Slope Repair

General Manager Holmes presented the plans and scope of work for the El Viento Seco Slope Repair project. The project is for repair to the roadway embankment at the south easterly intersection of El Viento Seco and El Prado Road. The Engineer's Estimate is \$45,000 and the project will be funded with Zone II Roadway Rehabilitation Funds. He requested that the Board approve the Plans and Scope of Work, and authorize Staff to solicit bids.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 11-16:

Approving the Plans and Scope of Work for the El Viento Seco Slope Repair

The motion carried unanimously.

K. Approval of Plans and Scope of Work: FEMA Project #DCSD-03, Repairs to Los Gatos Road

General Manager Holmes presented the plans and scope of work for this project which is included in the work approved for partial reimbursement by FEMA. The Engineer's Estimate is \$86,400. He requested that the Board approve the Plans and Scope of Work, and authorize Staff to solicit bids.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 11-17:

Approving the Plans and Scope of Work for the FEMA Project #DCSD-03, Repairs to Los Gatos Road

The motion carried unanimously.

General Counsel Jackson entered the meeting at 6:30 p.m.

L. Finance Committee Report

Director Bianchi reported that at their recent meeting, the Finance Committee discussed the ongoing District audit, placement of assessments on the tax rolls, and that Staff was successful in collecting a bond debt from 2006 for Ranch California Water District on a parcel within Assessment District 90-1.

Director Egge presented, and the Board reviewed and discussed, the spreadsheet she drafted showing the possible funds available to create an emergency fund limit in each zone. The Finance Committee, working closely with the General Manager, will continue to study reserve limit options.

M. Engineering Committee Report

Director Buescher reported that at their recent meeting, the Engineering Committee discussed the installation of a fence on Camino Gatillo to discourage illegal dumping, Southern California Edison's field review of Sycamore Mesa, a parcel map on Via Barranca, and a letter from a property owner inquiring about the process to have a non-maintained road accepted into the District's maintained road system. General Manager Holmes was directed to formulate a standardized guideline for road acceptance procedures.

The Committee also met with and addressed the concerns of the Santa Rosa Groves Property Owners Association.

At this time, the Board returned to Agenda Item F.

F. Discussion of Legal Matters

General Counsel Jackson reported that SB 802 (Leno) has come back to life and is moving through the legislature. The New Bill, SB 293 (Padilla) would reduce the retention authorized to be held on public works contracts to 5% from its current 10%. Governor Schwarzenegger vetoed 802 when it reached his desk two years ago. Counsel stated that municipalities are hoping that Governor Brown will do the same with the current bill if it reaches his desk.

N. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He discussed the paving schedule for the Via Vaquero, Camaron, and El Calamar construction project. He also stated that he would be attending the annual Santa Rosa Groves Property Owners Association meeting over the coming weekend.

O. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:15 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors