



# De Luz Community Services District

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## BOARD OF DIRECTORS

MICHAEL ADAMS  
JIM BRADY  
BRYAN BUESCHER  
MARIAN BYERS  
RAYMOND W. JOHNSON

GENERAL MANAGER  
JAMES E. EMMONS

## MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS SEPTEMBER 19, 2018 6:00 P.M.

### A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD office commencing at 6:05 p.m. on September 19, 2018. Present at the meeting were the following Directors:

Director Adams  
Director Buescher  
Director Brady  
Director Byers

*Director Johnson was absent.*

#### Staff present:

James E. Emmons, General Manager and Board Secretary  
Blaise Jackson, General Counsel  
Cher Ruzek, Office Manager and Assistant Board Secretary  
Theresa Snyder, Accounting Administrator  
Keith Caddy, Inspector/Field Maintenance Superintendent

The flag salute was led by President Buescher.

President Buescher announced that the Westside Picnic is scheduled to October 6, 2018.

### B. Sheriff

Deputy Perez gave the Sheriff's Report for August 2018 and updated the Board on September activities. He reported on an unattended death in a grove that appeared to be from a health issue, and a recent surveillance for marijuana resulted in none being found. He also stated that he is seeing positive effects of the recent traffic measures implemented by the District. The written report is on file with the District.

### C. Public Comment

Resident Roberta Petersen addressed the Board and asked that consideration be

41606 Date Street, Suite 205, Murrieta, California 92562-7090  
PHONE: (951) 696-0060 • FAX: (951) 696-0061 • info@deluzcsd.org • www.deluzcsd.org

given to a traffic signal on Rancho California Road at Avenida Del Oro as well as a "curve ahead" sign also on Rancho California Road before Via Santa Rosa. District Counsel informed her that Rancho California Road is under the jurisdiction of Riverside County. Ms. Petersen also expressed her disappointment that a stop sign was not installed at the south end of El Prado Road and Sandia Creek Drive.

Resident Belinda Rodriguez stated that there are still parties happening in an abandoned home near Las Palmeras.

**D. Information Only**

The Board received the Statement of Investment Policy, and the July and August 2018 Financial Statements.

**E. Consent Calendar**

Motion was made by Adams, seconded by Brady, to approve the Consent Calendar.

1. Minutes of the August 15, 2018 Regular Board Meeting
2. General Fund Claims (for ratification): \$132,750.86
3. Sheriff's Special Tax Fund (for ratification): \$53,714.78
4. Purchase Order No(s): 2018-008 thru 2018-010.

The motion carried unanimously.

**F. Ordinance No. 2018-03: Amending Section 302 of Article 3**

General Manager Emmons stated this is the second reading of Ordinance 2018-03 and removes Section 6 (urgency clause). The Study implemented the traffic control measures proposed in the Sandia Creek Traffic Study, and called for additional Stop controls at certain intersections. This ordinance was developed to implement the proposed Stop controls.

Motion was made by Adams, seconded by Byers, to adopt Ordinance No. 2018-03:

Amending Section 302 of Article 3 of the Ordinance Code of the De Luz Community Services District Authorizing the Erection and Maintenance of Additional Stop Signs Along Sandia Creek Drive

The motion carried unanimously.

**G. Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority Health Benefits Ancillary Coverages**

General Manager Emmons reported that our medical provider, SDRMA, is now offering

ancillary benefits (dental & vision), and that current benefits are provided thru a broker. He stated by moving benefits under one umbrella, the District will realize a savings by being part of the larger network and will also provide much better coverages to the employees.

Motion was made by Adams, seconded by Brady, to adopt Resolution No. 2018-16:

Approving the Form of and Authorizing the Execution of a Memorandum of Understanding and Authorizing Participation in the Special District Risk Management Authority's Health Benefits Program

The motion carried unanimously.

**H. Changing the Date of the Regular Meetings of the Board of Directors and December Office Hours**

President Buescher tabled this item until the October Board meeting.

**I. Traffic Safety Improvements**

Traffic Engineer Steve Libring reported that the traffic safety improvements are currently being implemented, and asked the District's Field Maintenance Superintendent, Keith Caddy, to provide an update to the Board.

Mr. Caddy reported that within the last month, the passing lanes have been removed and replaced with turnouts; installation of the new stop and reduced speed limit signs; District-wide striping and tree trimming is underway, and the crack & slurry seal contract is almost complete.

Mr. Libring commented that he has witnessed a noticeable change in speed and volume since the implementation of the traffic measures outlined in the Traffic Study. He stated that traffic studies are continuing in the areas of visibility, sight distance, and traffic volume utilizing before and after data.

Mr. Libring also reported that Riverside County is conducting a traffic count on Rancho California Road (non-District road) at Avenida Del Oro. Discussion followed regarding submitting a request to the County to install an all-way stop or signal at the aforementioned intersection.

It was the consensus of the Board to continue with the District's 90-day monitoring of the newly implemented traffic measures and await the results of the County's traffic count.

Resident Debbie Ardolino, representative of the Sandia Creek Drive Road Committee, updated the Board regarding a resident-proposed Sheriff's Tax initiative; an "Infogram" that was distributed throughout Camp Pendelton by the Commanding General recommending their Marines and Sailors not use Sandia Creek due to the San Diego portion being a private

road, and a meeting with Senator Jeff Stone's representatives.

General Counsel Jackson informed the Board and Ms. Ardolino that he has sent a follow-up letter to the CEO of Waze, Inc.

**J. Cost Implications of Traffic Safety Improvements**

At the request of the residents, General Manager Emmons presented a cost estimate for one (1) additional dedicated Sheriff's Deputy and one (1) dedicated CHP Officer based on today's current rates. The estimate did not include any administrative fees or cost of living increases. He stated that the information was also provided to local residents interested in formulating a special law enforcement tax initiative.

Mr. Emmons answered questions of the Board and audience members. The presentation material and data are on file in the District Office. No further action was taken.

**K. Finance Committee Report**

Director Adams reported that at their recent meeting, the Finance Committee reviewed proposals and costs associated with the implementation of the traffic improvements.

**L. Engineering Committee Report**

Director Buescher reported that at their recent meeting, the Engineering Committee reviewed and discussed the progress of the replacement of traffic signs; tree trimming; slurry seal contract; FEMA appeal on Buena Vista, and District-wide striping project. The Committee also reviewed a new method for culvert repair and maintenance that involves relining the pipes using a balloon-type insert.

**M. General Manager's Report**

General Manager Emmons presented his written report which is on file with the District Office. He informed the Board that the first appeal regarding the washout on Buena Vista will be submitted by the end of the month, and there is still no new information from FEMA regarding the Request in Change in Scope of Work on Sandia Creek. He also stated that data is being formatted and compiled for the District newsletter.

**N. Discussion of Legal Matters**

General Counsel Jackson stated that other than comments in closed session, he has nothing further to report.

*The Board adjourned to Closed Session.*

**Closed Session**

O. The Board met in closed session pursuant to the provisions of Government Code §54957.6(a): Discussion of personnel matters.

*The Board reconvened in open session.*

The Board took no action on this item.

P. **Adjournment**

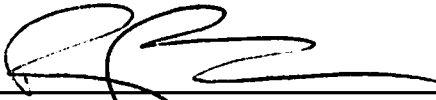
There being no further business, President Buescher adjourned the meeting at 8:29 p.m.



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James Emmons, Secretary  
Board of Directors

ATTEST:



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Bryan Buescher, President  
Board of Directors