



# De Luz Community Services District

41606 Date Street  
Suite 205  
Murrieta, California 92562-7090

PHONE: (951) 696-0060  
FAX: (951) 696-0061  
E-MAIL: [info@deluzcsd.org](mailto:info@deluzcsd.org)

[www.deluzcsd.org](http://www.deluzcsd.org)

BOARD OF DIRECTORS  
MICHAEL ADAMS  
GENE BIANCHI  
BRYAN BUESCHER  
SUSAN EGGE  
STEVE RUBIN

GENERAL MANAGER  
ROB HOLMES

## MINUTES ADJOURNED REGULAR MEETING OF THE BOARD OF DIRECTORS MAY 18, 2011 6:00 P.M.

### A. Call to Order & Roll Call

An Adjourned Regular Meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:00 p.m. on May 18, 2010. Present at the meeting were the following Directors:

Director Adams  
Director Bianchi  
Director Buescher  
Director Egge  
Director Rubin

General Manager Holmes, Assistant Secretary Ruzek, and General Counsel Jackson were also present.

President Rubin led the flag salute.

### B. Sheriff

Deputy Donoho gave the Sheriff's Report for April 2011 and updated the Board on May activities. The April written report has not yet been filed with the District. He also reported that, to date, there has been a minimal amount of avocado theft for the season.

### C. Public Expression

None.

**D. Information Only**

The Board received the April Financial Report and the Statement of Investment Policy.

**E. Consent Calendar**

Motion was made by Bianchi, seconded by Buescher, to approve the Consent Calendar.

The motion carried unanimously.

**F. Discussion of Legal Matters**

None.

**G. General District Election Notice and Candidates' Statement**

The Registrar of Voters requires the approval of this Notice in conjunction with the election of Directors to be held November 8, 2011. The Resolution being presented for adoption directs that the payment of the cost of a candidates' statement be borne by that candidate, and that the statement be limited to 200 words. Assistant Secretary Ruzek explained that the Resolution indicates an election for three Directors, and will be changed to reflect the correct number of two.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 11-11 as amended:

Directing that the Payment of the Cost of Statement of Qualifications Filed by a Candidate for Election as a Director of the District shall be Paid by the Candidate and Limiting the Statement to 200 Words

The motion carried unanimously.

**H. Award of Contract: Rehabilitation of Via Vaquero Road - Phase I&VI; Camaron Road - Phase I, and a Portion of El Calamar Road (south of Lillian Lane)**

General Manager Holmes reported that four bids were received for this project. The Engineer's Estimate was \$713,530, and the low bidder was Southland Paving, Inc. in the amount of \$621,827.55. This work will be funded with Primary and Zone I Roadway Rehabilitation funds in the amount of \$541,736.20 and \$80,091.35,

respectively.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 11-12:

Awarding a Contract for the Rehabilitation of Via Vaquero Road - Phase I&VI; Camaron Road - Phase I, and a Portion of El Calamar Road (south of Lillian Lane)

The motion carried unanimously

**I. Finance Committee Report**

Director Bianchi reported that at their recent meeting, the Finance Committee discussed the material to be presented at the Budget Workshop, the Sheriff's Special Tax, and Roadway Rehabilitation Funds.

**J. Engineering Committee Report**

Director Buescher reported that at their recent meeting, the Engineering Committee discussed the progress of the El Prado Road - Phases IV&V project, and repairs to Sandia Creek Drive.

**K. General Manager's Report**

General Manager Holmes presented his written report which is on file with the District Office. He reported on the "exit meeting" held May 17<sup>th</sup> with Cal-EMA representatives and stated that there are a total of 13 Project Worksheets (PW's) consisting of 11 small and 2 large, all of which have been submitted to FEMA.

**L. Executive Session**

The Board met in closed session pursuant to the provisions of Government Code §54957: Review of the performance of a public employee (General Manager).

*The Board reconvened in open session.*

**M. General Manager's Contract**

Motion was made by Rubin, seconded by Buescher, to adjust the General Manager's salary for the next fiscal year by 3.0% COLA and 1.0% merit for a total increase of 4.0%.

The motion carried unanimously.

N. **Adjournment**

There being no further business, President Rubin adjourned the meeting at 7:56 p.m.



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Rob Holmes  
Secretary, Board of Directors

ATTEST:



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Steve Rubin  
President, Board of Directors