



De Luz

Community Services District

BOARD OF DIRECTORS
MICHAEL ADAMS
DEBBIE ARDOLINO
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNS
GENERAL MANAGER
JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
November 17, 2021
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on November 17, 2021. The meeting was held electronically by Zoom. The meeting was called to order by President Byers at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Mariann Byers, President
Debbie Roberts, Vice President
Robert D' Alessandri, Treasurer
Michael Adams, Director
Raymond Johnson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Dave Hunt, District Engineer
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer/Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

B. CLOSED SESSION

Closed session pursuant to Government Code 54957: Discussion of personnel matters-General Manager.

The Board will reconvene in open session.

C. OPEN SESSION

At the conclusion of the closed session, President Byers announced that the Board discussed a proposal to amend the General Manager agreement.

Motion was made by D'Alessandri, seconded by Johnson to amend the General Manager agreement.

AYES: Byers, D'Alessandri, Johnson, Roberts
NOES: Adams
ABSENT:
ABSTAIN:

The motion was approved by rollcall vote 4-1

D. SHERIFF:

Deputy Perez presented the Sheriff's Report and updated the Board on recent law enforcement activity. He reported that no serious incidents have occurred, however, law enforcement have been receiving reports from residents regarding suspicious vehicles and/ or persons throughout the community. He encourages citizens to call the non-emergency line 696-HELP so that law enforcement can address the situation. The written report is on file with the District.

E. PUBLIC COMMENT

Fallbrook resident and Sandia Creek Road Committee Carpenter (San Diego County) addressed the Board regarding traffic issues and the Sandia Creek Gate project. She invited the Board to assist them in their efforts to install the gates on Sandia Creek Road.

Fallbrook resident Soathoff addressed the Board regarding the Sandia Creek Gate project and responded to questions from the board or the public.

Resident Waite addressed the board with his concerns regarding Fuego Farms (Cannabis Cultivation Facility). He responded to questions from the board and the public.

Resident Slumpff asked the board to consider a stop sign on Sandia Creek Drive/La Cruz Drive.

Resident Brown asked the board to consider a stop sign on Sandia Creek Drive/La Cruz Drive.

San Diego County resident Jengo addressed the Board regarding her concerns about District transparency.

Resident Bianchi addressed the board regarding his traffic concerns on Carancho Road and asked the Board to consider a 4-way stop sign on Carancho Road/Los Gatos Road.

F. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

G. CONSENT CALENDAR

Motion was made by D'Alessandri, seconded by Roberts to approve the Consent Calendar as follows:

1. Minutes of the October 20, 2021 Regular Board Meeting
2. General Fund Claims for October 2021
3. Sheriff Special Tax Claims for October 2021
4. Purchase Order No(s): None

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.

H. ROADWAY RECONSTRUCTION PROJECTS

SANDIA CREEK/VIA VAQUERO (FEMA)

District Engineer Hunt reported that the project was awarded early September, however due to labor shortages, there had been delays in securing construction materials which pushed back the projects start date. He advised the Board that the project will commence November 30, 2021 and construction material will be delivered the next day. There will be a full time inspector at the job site working alongside Murrieta Development (Contractor). Ryan from Murrieta Development addressed questions from the Board and the general public.

BUENA VISTA RECONSTRUCTION PROJECT

District Engineer Hint reported that the final environmental evaluation is nearly complete, and permits will be granted in the early spring, as expected. He will keep the Board up to date when new information becomes available. There are no additional updates at this time.

I. TRAFFIC SAFETY/ROAD MAINTENANCE

Traffic Engineer Libring reported that the County of Riverside has completed a chip seal project on De Luz Road and has installed rpms along the entire route for improved evening guiding. The CMS sign is being rotated each week to different streets to encourage drivers to exercise caution and watch their speeds. He indicated that staff is still working with residents to maintain visibility and reduce encroachments. Staff is starting to clean away clogged drains throughout the district.

J. COMMITTEE REPORTS

ENGINEERING COMMITTEE

Director Roberts reported that the Engineering Committee met on November 9, 2021. The committee discussed the status of the Sandia Creek and Via Vaquero projects as well as the Buena Vista project. Roberts explained that the information was presented by District Engineer Hunt and Traffic Engineer Libring. The engineers brought the committee up to date with the most current information which were presented previously in this meeting.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on November 16, 2021. The committee discussed the October claims and discussed the need to designate parties authorized to sign on District back accounts, which will be discussed further at the next Board meeting in December. D'Alessandri also reported that he expects the final auditors report will be presented at the January meeting.

LEGISLATIVE COMMITTEE REPORT SB415

President Byers explained that Supervisor Kevin Jefferies reviewed SB415 and agreed to support efforts to enable Riverside County to obtain Fuel Tax Funds for road maintenance in De Luz.

President Byers also reported that BBK Attorney, who is familiar with the County Transportation process is currently working on a legal opinion to coincide with our request that the County obtain and pass-through Fuel Tax Funds.

K. GENERAL MANAGER REPORTS

General Manager Emmons reported that LAFCO has completed the 2021 Municipal Service Review for the District and has favored well. He also explained that LAFCO was supportive to the district by recommending to the Board of Supervisors that the original resolutions transferring road to De Luz CSD be modified to qualify the mile of road maintained by De Luz for Fuel Tax funding.

L. LEGAL COUNSEL MATTERS

General Counsel Simmons reported that Rancho California Water District submitted a claim seeking equitable indemnity and declaratory relief from De Luz Community Services District. General Counsel Simmons recommended to the Board a rejection of the claim and requested Board action to send a letter of rejection.

Motion was made by D'Alessandri, seconded by Roberts, to reject the Rancho California Water District Claim.

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.


M. RESULTS OF 2021 BOARD OF DIRECTORS ELECTION

Results of the 2021 General Election were read. Three (3) qualified candidates submitted requires forms to run for these three (3) offices. In lieu of the election on November 2, 2021 which was not held, Charles Bowman, Paula Carroll and Gina Rawson were appointed by the Riverside County Board of Supervisors to the office of Director of the De Luz Community Services District for a 4-year term.

Vice President Roberts thanked outgoing Directors Michael Adams, Mariann Byers, and Raymond Johnson on behalf of the whole community and the Board of Directors. Plaques were presented to them in recognition of their many years of commitment and service to the community.

ADJOURNMENT

There being no further business, President Byers adjourned the meeting at 8:12 p.m.

Attest:

James E. Emmons, Secretary
De Luz Community Services District


Mariann Byers, President
De Luz Community Services District