



De Luz

Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
DEBBIE ARDOLINO
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER
JAMES E. EMMONS

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS October 20, 2021 6:00 p.m.

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on October 20, 2021. The meeting was held electronically by Zoom. The meeting was called to order by President Byers at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Mariann Byers, President
Debbie Roberts, Vice President
Robert D'Alessandri, Treasurer
Michael Adams, Director
Raymond Johnson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer/Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

B. SHERIFF

Deputy Perez gave the Sheriff's Report for September 2021 and updated the Board on recent law enforcement activity. He reported on agriculture thefts throughout the District and provided the Board with information regarding Owner Applied Number (O.A.N) crime prevention program. The written report is on file with the District.

C. PUBLIC COMMENT

Shaunna Jengo addressed the Board with concerns regarding Sandia Creek Gate (San Diego County).

D. INFORMATION ONLY

The Statement of Investment Policy and the Financial Statements were received by the Board.

E. CONSENT CALENDAR

Motion was made by D'Alessandri, seconded by Roberts to approve the Consent Calendar as follows:

1. Minutes of the September 15, 2021 Regular Board Meeting
2. General Fund Claims for September 2021
3. Sheriff Special Tax Claims for September 2021
4. Purchase Order No(s): None

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously by roll call vote.

At this time President Byers moved Item J, Legislative Committee Report SB415

LEGISLATIVE COMMITTEE REPORT SB415

President Byers advised the Board that the committee met with Supervisor Kevin Jefferies to discuss the elements of SB415 and to seek his assistance in implementing the provisions of the Bill on the County level. He stated that he had reviewed the matter and agreed to support efforts to enable Riverside County to obtain Fuel Tax Funds for De Luz roads. The CSD and County would negotiate an MOU to provide such funds to the CSD for road maintenance purposes.

At this time, the Board returned to Agenda Item "F".

F. ROADWAY RECONSTRUCTION PROJECTS

SANDIA CREEK / VIA VAQUERO (FEMA)

Project Engineer Stein reported that the environmental permits had been approved and the Notice to Proceed had been issued to Murrieta Development Company (contractor); however, due to labor shortages, there had been delays in securing construction materials, which has now pushed back the project's start date. Stein also state that the yearly slurry project will include the Sandia Creek Road detour route project. Stein advised the Board that Buenos Campos Road requires immediate attention and will be repaired as part of routine maintenance.

BUENA VISTA RECONSTRUCTION PROJECT

District Project Stein reported that everything is progressing as expected. All the environmental permits have been submitted and final review of permits is still being processed. There are no further updates at the time.

G. TRAFFIC SAFETY

Traffic Engineer Libring reported that the County of Riverside is completing a chip seal project on De Luz Road and will include rpms to the entire street when finished. The CMS sign is being rotated each week to different streets to encourage drivers to exercise caution and watch their speeds. He reported that staff is continuing to collaborate with homeowners to maintain good sight visibility and reducing encroachments.

H. SHERIFF CORRESPONDENCE

President Byers discussed in detail Sheriff Bianco's correspondence regarding supplemental law enforcement with the Board and it was determined that the Board would respond to Sheriff Bianco's correspondence recommending that the condition of approval of the Fuego Farms project be that the property owner provide annually the appropriate level of police protection. One (1) additional Sheriff vehicle, two (2) persons at 40 hours per week.

Motion was made by D'Alessandri, seconded by Roberts to respond to Sheriff Bianco's correspondence recommending a condition of approval.

AYES: Byers, D'Alessandri, Johnson, Roberts

NOES: Adams

ABSENT:

ABSTAIN:

The motion was approved 4-1

I. DEMONSTRATION-GIS DOCUMENTATION SYSTEM

General Manager reported that the upgrade of the administration system "Cloud" is nearing completion. He also stated that field personnel are increasingly using the geographic information system (GIS). Pedro Salazar delivered a presentation to the Board about how it is used in the field.

J. COMMITTEE REPORTS

ENGINEERING COMMITTEE

Director Roberts reported that the Engineering Committee met on October 12, 2021. The committee discussed the status of the Sandia Creek and Via Vaquero projects as well as the Buena Vista project. Roberts explained that the information was presented by District Engineer Hunt and Traffic Engineer Libring. The engineers brought the committee up to date with the most current information which were presented previously in this meeting.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on October 19, 2021 and that the committee reviewed the 2021 claims. D'Alessandri asked General Manager Emmons to speak on the FEMA arbitration and overruns. Emmons discussed in detail the arbitration with the Board. D'Alessandri updated the Board regarding the audit, they are some delays and will be presenting the official audit in January.

K. GENERAL MANAGER'S REPORT

General Manager Emmons reported that President Byers will be attending the LAFCO meeting and be speaking on Fuel Tax Funding for De Luz CSD.

L. LEGAL COUNSEL MATTERS

Simmons advised that the Board will be continuing in closed session.

The Board adjourned to Closed Session.

M. CLOSED SESSION

Closed session pursuant to Government Code 54957: Discussion of personnel matters- General Manager.

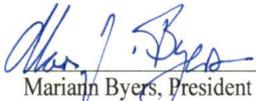
The Board will reconvene in open session.

N. OPEN SESSION

At the conclusion of the closed session, President Byers announced that no votes had been taken and that the matter would be carried over until the next meeting in November.

ADJOURNMENT

There being no further business, President Byers adjourned the meeting at 7:49 p.m.



Mariann Byers, President
De Luz Community Services District

Attest:



James E. Emmons, Secretary
De Luz Community Services District