



# De Luz

## Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS  
DEBBIE ARDOLINO  
MARIANN BYERS  
ROBERT D'ALESSANDRI  
RAYMOND W. JOHNSON

GENERAL MANAGER  
JAMES E. EMMONS

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**MINUTES  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
September 15, 2021  
6:00 p.m.**

**A. CALL TO ORDER & ROLL CALL**

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on September 15, 2021. The meeting was held electronically by Zoom. The meeting was called to order by President Byers at 6:00 p.m. Those present at the meeting were as follows:

**Directors Present:**

Mariann Byers, President  
Debbie Roberts, Vice President  
Robert D'Alessandri, Treasurer  
Michael Adams, Director  
Raymond Johnson, Director

**Staff Present:**

James Emmons, General Manager/Secretary  
Ward Simmons, General Counsel  
Theresa Snyder, Finance Manager  
Dave Hunt, District Engineer  
Ron Stein, District Project Engineer  
Steve Libring, Traffic Engineer/Field Supervisor  
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

**B. SHERIFF**

Deputy Perez gave the Sheriff's Report for August 2021 and updated the Board on recent law enforcement activity. He reported law enforcement have been receiving reports from residents regarding suspicious vehicles and/ or persons throughout the community. He encourages citizens to continue making calls so that law enforcement can address the situation. He reported surveillance for marijuana which resulted in 2,200 plants being discovered and destroyed. The written report is on file with the District.

**C. PUBLIC COMMENT**

There was no public comment.

**D. INFORMATION ONLY**

The Statement of Investment Policy and the Financial Statements were received by the Board.

**E. CONSENT CALENDAR**

Motion was made by D'Alessandri, seconded by Johnson to approve the Consent Calendar as follows:

1. Minutes of the August 18, 2021 Regular Board Meeting
2. General Fund Claims for August 2021
3. Purchase Order No(s): None

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously by roll call vote.

**F. ROADWAY RECONSTRUCTION PROJECTS**

**SANDIA CREEK DRIVE & VIA VAUERO ROAD CULVERT REPAIR (FEMA)**

Project Engineer Stein reported that the environmental permits have been approved and the Notice to Proceed has been issued to Murrieta Development Company (contractor); he expects construction to commence mid-October. He discussed with the Board the pavement concerns on the Sandia Creek detour route and is reviewing potential pavement repair projects along this route.

**BUENA VISTA RECONSTRUCTION PROJECT**

District Project Stein reported that the final review of the environmental permits is still in process and that he expects permit to be issued early Spring. There are no further details at this time.

**G. TRAFFIC SAFETY/ROAD MAINTENANCE**

Traffic Engineer Libring reported that the County of Riverside is completing a chip seal project on De Luz Road and will include rpms to the entire street when finished. The CMS sign is being rotated each week to different streets to encourage drivers to exercise caution and watch their speeds. He reported that staff is continuing to backfill shoulders throughout the District and in-house drain repairs are going smoothly.

**H. SUPPLEMENTAL LAW ENFORCEMENT SERVICE STUDY**

President Byers explained a proposed letter to the Riverside County Sheriff. She explained that the Board of Directors would be asking questions regarding specific land uses as they relate to "supplemental law enforcement" services.

Motion was made by D'Alessandri, seconded by Johnson to send letter regarding "supplemental law enforcement" services to the Riverside County Sheriff's Office.

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts

NOES:  
ABSENT:  
ABSTAIN:

The motion was approved unanimously by roll call vote.

**I. ENGINEERING COMMITTEE**

Director Roberts reported that the Engineering Committee met on September 14, 2021. The committee discussed the status of the Sandia Creek and Via Vaquero projects as well as the Buena Vista project. Roberts explained that the information was presented by District Engineer Hunt and Traffic Engineer Libring. The engineers brought the committee up to date with the most current information which were presented previously in this meeting.

Roberts advised that she attended the 2021 CSDA Annual Conference which was very informative.

**FINANCE COMMITTEE REPORT**

Director D'Alessandri explained that because the Finance Committee does not meet until September 21, 2021, he will make his report at the next Board meeting in October.

**LEGISLATIVE COMMITTEE REPORT SB415**

President Byers stated that the BBK Attorney, who is familiar with the process of getting SB415 approved, is currently working on a legal opinion to coincide with our request that the County obtain and pass-through Fuel Tax Funds.

**J. GENERAL MANAGER REPORTS**

General Manager Emmons gave the Board an update on office renovations. He informed the Board that the remote data storage and GIS mapping and documentation projects were nearing completion.


**K. LEGAL COUNSEL MATTERS**

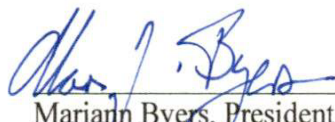
General Counsel Simmons provided the Board with an update on AB 361, which will allow local government to continue to conduct virtual meetings as long as there is a state-proclaimed emergency. AB 361 requires a public comment period where the public can address the legislative body directly.

**ADJOURNMENT**

There being no further business, President Byers adjourned the meeting at 7:04 p.m.

Attest:

  
James E. Emmons, Secretary  
De Luz Community Services District

  
Mariann Byers, President  
De Luz Community Services District