



De Luz

Community Services District

BOARD OF DIRECTORS
CHARLES BOWMAN
PAULA CARROLL
ROBERT D'ALESSANDRI
GINA RAWSON
DEBBIE ROBERTS

GENERAL MANAGER
JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
June 15, 2022
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSO office, 41606 Date Street, Suite 205, Murrieta, CA on June 15, 2022. The meeting was also held electronically by Zoom. The meeting was called to order by Vice President Bowman at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Paula Carroll, Director
Gina Rawson, Director

Directors Absent:

Debbie Roberts, President

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer
Theresa Snyder, Finance Manager
Dustin Wyatt, Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by Vice President Bowman.

B. AUTHORIZING ON-SITE AND VIRTUAL BOARD AND COMMITTEE MEETINGS

Motion was made by D'Alessandri, seconded by Carroll to adopt Resolution 22-10: Authorizing On-Site and Virtual Board and Committee Meetings Pursuant to AB 361.

AYES: Bowman, Carroll, D'Alessandri, Rawson
NOES:
ABSENT: Roberts
ABSTAIN:

The motion was approved by rollcall vote 4-0.

C. SHERIFF:

Deputy Perez gave the Sheriff's Report for April & May 2022 and updated the Board on recent law enforcement activities. He reported one incident occurred; an individual entered a residence and decided to live in the home. There was a confrontation which resulted in the arrest of the individual. He reiterated the importance of residents dialing 911 immediately to report an incident. He also reported that fire danger is extreme at this time and asked residents to use caution when clearing their properties. If residents notice open flames/bonfires please contact the Sheriff. The written report is on file with the District.

D. PUBLIC COMMENT:

Fallbrook resident Shaunna Jengo addressed the Board regarding her concerns with the Sandia Creek Gate/Fallbrook Gate project.

E. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

F. CONSENT CALENDAR:

Motion was made by Carroll, seconded by Rawson to approve the Consent Calendar as follows:

1. Minutes of the May 18, 2022, Regular Board Meeting
2. General Fund Claims for April and May 2022
3. Sheriff Special Tax Claims for April 2022
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D'Alessandri, Rawson

NOES:

ABSENT: Roberts

ABSTAIN:

The motion was approved by rollcall vote 4-0.

G. PUBLIC HEARING-BENEFIT ASSESSMENTS & SPECIAL SHERIFF TAX FOR FISCAL YEAR 2022-2023: SECOND READING

Vice President Bowman announced that this was a Public Hearing to consider adoption of Ordinance No. 22-03, Adopting Written Report of the Directors, establishing Zones of Benefits, Scope of Services, Sheriff's Special Tax and charges to be rendered for Roadway Maintenance during Fiscal Year 2022-2023. Staff summarized the matters contained in the ordinance and documents being adopted. The Public Hearing was opened. There was no public comment. The Public Hearing was closed.

Motion was made by D'Alessandri, seconded by Carroll that Ordinance No. 22-03 be introduced for second reading by title only, that further reading be waived, and that Ordinance No.22-03 be adopted.

AYES: Bowman, Carroll, D'Alessandri, Rawson

NOES:

ABSENT: Roberts

ABSTAIN:

The motion was approved by rollcall vote 4-0.

H. PUBLIC HEARING- ANNUAL BUDGET FOR FISCAL YEAR 2022-2023

The Board considered Resolution No. 22-11, Adopting the DLCSD Annual Budget for Fiscal Year 2022-2023. The duly noticed Public Hearing was opened. There were no public comments. The Public Hearing was closed.

Motion was made by D'Alessandri, seconded by Carroll to adopt Resolution No. 22-11: Adopting the DLCSD Annual Budget for Fiscal Year 2022-2023.

AYES: Bowman, Carroll, D'Alessandri, Rawson
NOES:
ABSENT: Roberts
ABSTAIN:

The motion was approved by rollcall vote 4-0.

I. CEQA NOTICE

The Board reviewed a Notice of Exemption from the California Environmental Quality Act requirements in adopting the Annual Budget and setting benefit charges for Fiscal Year 2022-2023.

Motion was made by Carroll, seconded by Rawson that the Notice of Exemption be approved.

AYES: Bowman, Carroll, D'Alessandri, Rawson
NOES:
ABSENT: Roberts
ABSTAIN:

The motion was approved by rollcall vote 4-0.

J. TAX ROLL CHARGES

The Board considered Resolution No. 22-12, electing to have charges for services provided in the District during Fiscal Year 2022-2023 collected on the Riverside County Tax Roll.

Motion was made by D'Alessandri, seconded by Carroll to adopt Resolution No. 22-12:

Electing to have charges for services provided in the District during Fiscal Year 2022-2023 collected on the Riverside County Tax Roll.

AYES: Bowman, Carroll, D'Alessandri, Rawson
NOES:
ABSENT: Roberts
ABSTAIN:

The motion was approved by rollcall vote 4-0.

K. DISTRICT BOARD COMPENSATION AND REIMBURSEMENT POLICY

The Board considered Resolution No. 22-13, to update Board of Directors compensation and reimbursement policy pursuant to California Government Code Community Services District Law.

Motion was made by D'Alessandri, seconded by Carroll to adopt Resolution No. 22-13: Adopting a Board Compensation and Reimbursement Policy.

AYES: Bowman, Carroll, D'Alessandri, Rawson
NOES:
ABSENT: Roberts
ABSTAIN:

The motion was approved by rollcall vote 4-0.

L. TRAFFIC MATTERS

Traffic Engineer Libring reported that the CMS sign has been placed on Sandia Creek Drive south of Skyrocket Road to encourage drivers to exercise caution and watch their speeds. Engineer Libring reported that the County slurry sealed all of Rancho California Road and advised the Board of ongoing safety issues. The written report is on file with the District.

M. ORDINANCE TO AMEND WEIGHT LIMITS ON DISTRICT ROADS

Introduction and First Reading of Ordinance 22-04, amending existing Weight Limits to provide exemptions to certain types of vehicles including public, emergency, and agricultural trucks.

Motion was made by D'Alessandri, seconded by Carroll that Ordinance No. 22-04 be introduced by title only; that further reading be waived, and Ordinance No. 22-04 be passed to second reading.

AYES: Bowman, Carroll, D'Alessandri, Rawson
NOES:
ABSENT: Roberts
ABSTAIN:

The motion was approved by rollcall vote 4-0.

N. BUENA VISTA RECONSTRUCTION PROJECT

Project Engineer Stein reported that two of the environmental permits have been issued. He expects to obtain the remaining permits by June. No further updates at this time.

O. ROAD MAINTENANCE/FIELD CREW REPORT

Supervisor Wyatt reported that there has been a tremendous amount of trash dumping throughout the District. He discussed the ongoing activities of the field crew throughout the district.

P. COMMITTEE REPORTS

No Committee Meetings were held for the month of June.

Q. GENERAL MANAGER'S REPORT


General Manager Emmons advised the Board that he will be attending the ESRI Conference to learn the latest advances in our geographic information system (GIS).

R. LEGAL COUNSEL MATTERS

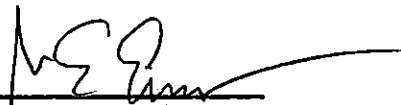
Legal Counsel Simmons reported that there are no further updates regarding the De Luz v. Canos case.

ADJOURNMENT

There being no further business, Vice President Bowman adjourned the meeting at 6:57p.m.


Debbie Roberts, President
De Luz Community Services District

Attest:


James E. Emmons, Secretary
De Luz Community Services District