



De Luz

Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
DEBBIE ARDOLINO
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER
JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
April 21, 2021
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on April 21, 2021. The meeting was held electronically by Zoom. The meeting was called to order by President Byers at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Mariann Byers, President
Debbie Roberts, Vice President
Robert D'Alessandri, Treasurer
Michael Adams, Director
Raymond Johnson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Dave Hunt, District Engineer
Steve Libring, Traffic Engineer/Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

B. SHERIFF

Deputy Perez gave the Sheriff's Report for March 2021 and updated the Board on recent law enforcement activities. He also discussed the postal problem that has impacted our community, recommending that a solar light system be installed to help prevent mail theft. He will be watching for this type of activity. General Manager Emmons advised the Board that a representative from the local post office has volunteered to facilitate whatever needs to be done and will be attending the next meeting in May. The written report is on file with the District.

C. PUBLIC COMMENT

Shaunna Jengo addressed the Board, inquiring whether the district's roads are privately maintained

public roads. General Manager Emmons explained that the roads are public dedicated roads maintained by a public agency using public taxpayer funds.

D. INFORMATION ONLY

The Statement of Investment Policy and the Financial Statements were received by the Board.

E. CONSENT CALENDAR

Motion was made by Johnson, seconded by D'Alessandri to approve the Consent Calendar as follows:

1. Minutes of the March 17, 2021 Regular Board Meeting
2. General Fund Claims for March 2021
3. Sheriff's Special Tax Claims for March 2021
4. Purchase Order No(s): None

F. SANDIA CREEK / VIA VAQUERO RECONSTRUCTION PROJECTS

Engineer Hunt reported the final review of the environmental permits are moving slowly as expected. He expects to have State and Federal permits granted by mid-July. He reported that the contract documentation and specifications for project have been revised per FEMA request and that the District can negotiate with the existing contractor. A new set of plans will be given to the contractor two (2) weeks prior to negotiations.

G. BUENA VISTA RECONSTRUCTION PROJECT

Engineer Hunt reported that he expects State and Federal permits to be issued by mid-July. He explained that the land must be resurveyed due to last year's storms. Engineer Stein will begin working on the project's design. Bid documents will be presented to the Board next meeting in May and he will be requesting to bid Buena Vista Culvert Repair project.

H. TRAFFIC SAFETY

Traffic Engineer Libring reported that the CMS sign is being rotated each week to different streets to encourage drivers to exercise caution and watch their speeds. He reported that as a result of the Sheriff implementing stops, the number of violations has decreased.

I. COMMITTEE REPORTS

ENGINEERING COMMITTEE

Director Roberts reported that the Engineering Committee met on April 13, 2021, the committee discussed the items presented previously by the Engineer. Roberts praised the District Engineers and Office Staff for their hard work and for making it smoother for the Board of Directors.

FINANCE COMMITTEE

Director D'Alessandri reported that the Finance Committee met on April 20, 2021, and that March 2021 claims were reviewed. He informed the Board that the Committee had broadened

the scope of how expenses are reported, and he asked Finance Manager Snyder and General Manager Emmons to provide a more detailed explanation of the Willdan expenses.

LEGISLATIVE-SB415

President Byers reported that due to resistance from Riverside County and the State, SB415 would have to be extended from one (1) to two (2) years in the legislature. She advised that there are no further updates at this time.

J. GENERAL MANAGER REPORT

General Manager updated the Board of the yearly De Luz Clean-Up sponsored by CR&R scheduled for April 24, 2021. Emmons reported that there have been complaints of a homeowner having wedding venues on his property. County Code Enforcement is involved which resulted in a meeting at Supervisor Jefferies office. Property owner has requested making the public road private. At this time, the matter is under the jurisdiction of the County.

K. LEGAL COUNSEL MATTERS

Simmons advised the Board that SB1383 has been approved which requires a 50 percent reduction in organic waste disposal from 2014 levels by 2020, and a 75 percent reduction by 2025. Local jurisdictions are required to implement an organic waste recycling program; however, the District can apply for a waiver. The waiver process is still being developed at this time; he will be monitoring the developments. He reported Legislature is considering three (3) bills to potentially make some of the COVID waivers to the Brown Act permanent. He will be closely monitoring developments.

ADJOURNMENT

There being no further business, President Byers adjourned the meeting at 7:09p.m.



Mariann Byers, President
De Luz Community Services District

Attest:

James E. Emmons, Secretary
De Luz Community Services District