



De Luz

Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
DEBBIE ARDOLINO
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER
JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
June 16, 2021
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on June 16, 2021. The meeting was held electronically by Zoom. The meeting was called to order by President Byers at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Mariann Byers, President
Debbie Roberts, Vice President
Robert D'Alessandri, Treasurer
Michael Adams, Director
Raymond Johnson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Dave Hunt, District Engineer
Steve Libring, Traffic Engineer/Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

B. SHERIFF

Deputy Perez gave the Sheriff's Report for May 2021 and updated the Board on recent law enforcement activities. He advised that fire season has begun; if residents notice open flames, bonfires please contact the Sheriff. He reported that due to surveillance cameras he was able to obtain photographs and video of a suspect who had an illegal marijuana grove. He also discussed enforcement of marijuana growing laws. The written report is on file with the District.

C. PUBLIC COMMENT

There was no public comment.

D. INFORMATION ONLY

The Statement of Investment Policy and the Financial Statements were received by the Board.

E. CONSENT CALENDAR

Motion was made by Johnson, seconded by Roberts to approve the Consent Calendar as follows:

1. Minutes of the May 19, 2021 Regular Board Meeting
2. General Fund Claims for May 2021
3. Sheriff's Special Tax Claims for May 2021
4. Purchase Order No(s): 2021-03

F. ROADWAY RECONSTRUCTION PROJECTS

District Engineer Hunt presented the Board with the current conditions of the Sandia Creek and Via Vaquero roadway repairs. He gave a presentation regarding the reconstruction process and advised the Board that the updated plans were given to the contractor for review. Hunt advised the Board once construction begins it could take 2-3 months to complete.

G. BUENA VISTA RECONSTRUCTION PROJECT

District Engineer advised the Board that the Buena Vista project environmental permitting may not finalize until the end of August or early September due to questions raised by environmental agencies. He reported that the project is out to bid and has been getting responses from contractors requesting plans. When construction commences, it would typically take 2-3 months to complete.

H. TRAFFIC SAFETY

Traffic Engineer Libring reported that the CMS sign is being rotated each week to different street to encourage drivers to exercise caution and watch their speeds. He reported that the flashing stop sign has been repaired by the County of Riverside. He reported that staff is continuing to clear weeds to expose the fire hydrants along various streets. He advised the Board that the 7-Ton Weight Limit sign on Sandia Creek Road was vandalized, however, it was repaired by staff.

I. PUBLIC HEARING-BENEFIT ASSESSMENTS & SPECIAL SHERIFF TAX FOR FISCAL YEAR 2021-2022: SECOND READING

President Byers announced that this was a Public Hearing to consider adoption of Ordinance No. 2021-01 to adopt the Written Report of the Directors and establishing Zones of Benefits, Scope of Services and the Sheriff's Special Tax and charges to be rendered for Roadway Maintenance during Fiscal Year 2021-2022. Staff summarized the matters contained in the ordinance and documents being adopted. The Public Hearing was opened. There was no public comment. The Public Hearing was closed.

Motion was made by Roberts, seconded by Johnson. that Ordinance No.2021-01 be introduced for second reading by title only, that further reading be waived, and that Ordinance No. 2021-01 be adopted.

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.

J. PUBLIC HEARING-ANNUAL BUDGET FOR FISCAL YEAR 2021-2022

ANNUAL BUDGET:

General Manager Emmons presented the proposed Annual Budget for Fiscal Year 2021-2022. The duly noticed Public Hearing was opened. There were no public comments. The Public Hearing was closed.

Motion was made by Byers, seconded by Johnson that Resolution 2021-05: Adopting the Annual Budget for Fiscal Year 2020-2021 be approved.

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.

CEQA NOTICE OF EXEMPTION

The Board reviewed a Notice of Exemption from the California Environmental Quality Act requirements in adopting the Annual Budget and setting benefit charges for fiscal year 2021-2022budget revenue.

Motion was made by Byers, seconded by Johnson that the Notice of Exemption be approved.

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.

TAX ROLL CHARGES:

The Board considered Resolution No. 2021-06: Electing to have charges for services provided in the District during Fiscal Year 2021-2022 collected on the Riverside County tax roll.

Motion was made by Byers, seconded by Johnson to adopt Resolution No. 2021-06:

Electing to have charges for services provided in the District during Fiscal Year 2021-2022 collected on the Riverside County tax roll.

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.

K. SHERIFF'S CONTRACT:

The Board considered an updated contract with Riverside County for law enforcement services for Fiscal Year 2021-2022. The contract maintains the level of service at the same level as the previous year.

Motion was made by Byers, seconded by Johnson that the contract be approved.

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.

L. NOTICE OF ELECTION:

Board Secretary Emmons explained that the Registrar of Voters requires the approval of this Notice in conjunction with the election of Directors to be held November 2, 2021. The Resolution being presented for adoption directs that the payment of the cost of candidate's statement be borne by the candidate, and the statement be limited to 200 words.

Motion was made by Byers, seconded by Johnson to adopt Resolution 2021-07: Approving the Notice of Election.

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.

M. MOU WITH EMPLOYEE'S ASSOCIATION

Director D'Alessandri reported that the Board Personnel Committee reviewed a proposed agreement with the DLEA for a new MOU covering District employees effective July 1, 2021.

Motion was made by D'Alessandri, seconded by Byers to adopt Resolution No. 2021-08: Approving Memorandum of Understanding with District Employee's Association.

AYES: Adams, Byers, D'Alessandri, Johnson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously by roll call vote.

N. COMMITTEE REPORTS

ENGINEERING COMMITTEE

Director Roberts reported that the Engineering Committee met on June 8, 2021. The committee discussed the plans for the Sandia Creek and Via Vaquero projects as well as the Buena Vista project. Roberts explained that information was presented by Project Engineer Stein. The engineers brought the Board up to date with the most current information, previously in this meeting.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on June 15, 2021. The committee reviewed and discussed the monthly fund statements. Finance Manager Snyder updated the Board of the progress of reimbursement of the Large Projects of the 2019 Disaster.

LEGISLATIVE COMMITTEE REPORT SB415

Presidents Byers reported that the committee is moving forward with their efforts to meet with Supervisor Jeffries' Chief of Staff to further discuss SB415. Emmons added that the committee with have more to details to report for the August Board meeting.

O. GENERAL MANAGER REPORT

General Manager Emmons reported that the rates charges to De Luz estimates by CR&R Services will be increased approximately 1% and would become effective July 1, 2021 as set forth in the written report is on file with the District. This is pursuant to the franchise agreement between DLCSD and CR&R.

P. LEGAL COUNSEL MATTERS

General Counsel Simmons recommended to the Board a rejection of the Jeane Brunmark Claim and requested Board action to send a letter of rejection.

Motion was made by Johnson, seconded by Byers, to reject the Jeane Brunmark Claim.

AYES: Byers, D'Alessandri, Johnson, Roberts

NOES:

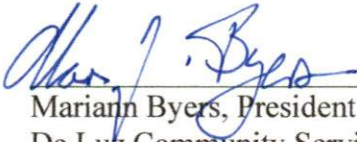
ABSENT: Adams

ABSTAIN:

The motion was approved 4-0.

ADJOURNMENT

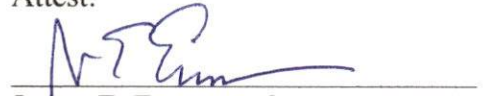
There being no further business, President Byers adjourned the meeting at 7:31p.m.



Mariann Byers, President

De Luz Community Services District

Attest:



James E. Emmons, Secretary
De Luz Community Services District