



De Luz

Community Services District

BOARD OF DIRECTORS
CHARLES BOWMAN
PAULA CARROLL
ROBERT D'ALESSANDRI
GINA RAWSON
DEBBIE ROBERTS

GENERAL MANAGER
JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
April 20, 2022
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on April 20, 2022. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Paula Carroll, Director
Gina Rawson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Dave Hunt, District Engineer
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer
Theresa Snyder, Finance Manager
Dustin Wyatt, Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by President Roberts.

B. AUTHORIZING ON-SITE AND VIRTUAL BOARD AND COMMITTEE MEETINGS

Motion was made by D'Alessandri, seconded by Carroll to adopt Resolution 22-06: Authorizing On-Site and Virtual Board and Committee Meetings Pursuant to AB 361.

AYES: Bowman, Carroll, D'Alessandri, Rawson Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously.

C. SHERIFF:

Deputy Perez gave the Sheriff’s Report for March 2022 and updated the Board on recent law enforcement activities. He advised that no serious incidents have occurred; however, individuals driving at an excessive speed has been an issue. He will continue to monitor the speeds of drivers. Deputy Perez explained that he receives a lot of code enforcement issues and introduced Ron Welch, County Code Enforcement Supervisor. He spoke to the Board about the County department and actions they are taking in De Luz. The Written report is on file with the District.

D. PUBLIC COMMENT:

Fallbrook resident Rick Soathoft addressed the Board regarding the Sandia Creek Gate in San Diego County.

Fallbrook resident Herman Gerwig addressed the Board regarding the Sandia Creek Gate in San Diego County.

Chuck Bandy, McMillan Farm Management addressed the Board regarding a request to install a gate at the intersection of Calle Roca and Calle Pico.

E. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

F. CONSENT CALENDAR:

Motion was made by D’Alessandri, seconded by Carroll to approve the Consent Calendar as follows:

1. Minutes of the March 16, 2022, Regular Board Meeting
2. General Fund Claims for March 2022
3. Sheriff Special Tax Claims for March 2022
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D’Alessandri, Rawson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously.

G. SANDIA CREEK / VIA VAQUERO (FEMA) RECONSTRUCTION PROJECT

Project Engineer Stein advised that Sandia Creek and Via Vaquero Road Culvert Repair project has been completed by Murrieta Development. He recommended that the Board accept the work as complete, direct filing of the Notice of Completion, and authorize retention release as prescribed by the Public Contracts Codes.

Motion was made by Bowman, seconded by Carroll to accept the work as complete, file the Notice of Completion and release the retention as per Code and contract.

AYES: Bowman, Carroll, D’Alessandri, Rawson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously.

H. BUENA VISTA RECONSTRUCTION PROJECT

Project Engineer Stein reported that one of the three environmental permits has been issued. As a consequence of Covid-19, all of the governmental agencies have been experiencing delays, and he expects to obtain the remaining permits by May. Stein advised the committee that it has been 278 days since the bid opening for this project and that bid prices are good for 180 days. He followed up with Southland Paving (contractor) and due to the increase in cost for material, Southland requests to renegotiate the bid. Stein will have more details regarding negotiation request at the next meeting in May.

I. ENVIRONMENTAL SERVICES REPORT

General Manager Emmons discussed compliance with the matters contained in SB 1383. He reported that the Districts application for the Low Population Waiver was denied and that he has been working with Alex Braicovich, Senior Vice President, CR&R to develop a compliant program for the District.

Alex Braicovich, Senior Vice President, CR&R made a presentation and discussed with the Board the items that need to be done in order for compliance to occur.

The Board of Directors discussed in detail with Cal Recycle Cara Morgan their concerns regarding the implementation of SB1383. It was agreed that staff would move forward with compliance matter for future consideration. The matter of the denial of our Low Population Waiver will be further reviewed.

J. SHERIFF CONTRACT RENEWAL

The Board considered an updated contract with Riverside County for law enforcement services for Fiscal Year 2022-2023. The contract maintains the level of service as the current year.

Motion was made by D'Alessandri, seconded by Carroll that the contract be approved.

AYES: Bowman, Carroll, D'Alessandri, Rawson Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously by roll call vote.

K. TRAFFIC SAFETY

Traffic Engineer Libring reported that the CMS sign has been placed on Sandia Creek Drive south of Skyrocket Road to encourage drivers to exercise caution and watch their speeds. Engineer Libring updated the Board regarding citizen requests for stop controls at various locations throughout the district. He discussed the recommendations for each request in detail with the Board. The full report is filed with the District.

The Staff recommends the installation of a Stop Sign at the intersection of Sandia Creek Drive and La Cruz. The Board discussed the Engineering Report and accepted the report.

L. ORDINANCE NO. 22-02: STOP SIGNS

General Manager Emmons introduced the First Reading of Ordinance 22-02: Authorizing the Erection and Maintenance of Additional Stop Signs Along Sandia Creek Drive. Emmons advised that this Ordinance would approve the recommendation set forth in the Engineering Report by Willdan.

Motion was made by Bowman, seconded by D'Alessandri, that Ordinance No. 22-02 be introduced by title only; that further reading be waived, and that Ordinance No. 22-02 be passed to second reading.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote

M. ROAD MAINTENANCE/FIELD CREW REPORT

General Manager Emmons informed the Board that Field Supervisor Wyatt was on an emergency call-out and he would be reporting on Road Maintenance operations at the next meeting. Emmons reported in the past, the District's Field Services contracted out to undertake asphalt and culvert repairs. The new Field crew has the training to undertake these repairs in-house but does not have the appropriate equipment. Staff reviewed this with the Engineering Committee which agreed that we should trade in our Skip Loader and purchase a Skid Steer to use in these repairs.

Motion was made by Bowman, seconded by Carroll that the Skip Loader should be traded and purchase a Skid Steer to utilize for road repairs.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote

N. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Roberts reported that the Engineering Committee met on April 12, 2022. Roberts explained that the information was presented by staff who brought the committee up to date with the most current information which was presented previously in this meeting.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on April 19, 2022. He informed the Board that RFP for audit services has been circulated and the committee will be interviewing CPA Firms and they expect to have a recommendation at the next meeting in May.

Snyder reported that the auditor requested additional information to complete the current audit. She expects to have the certified audit presented at the next Board meeting.

LEGISLATIVE COMMITTEE REPORT SB415

Directors Roberts reported that there are no new updates at this time.

O. GENERAL MANAGER'S REPORT

General Manager Emmons advised that staff is preparing the documentation for the three (3) signs along Sandia Creek Drive notifying motorists that Sandia Creek Drive in San Diego County is closed. Full report is filed with the district.

General Manager Emmons reported that the rate charges to De Luz estimates by CR&R Services will be increased approximately 8.60% and would become effective July 1, 2022, as set forth in the written report on file with the District. This is pursuant to the franchise agreement between DLCSD and CR&R.

P. LEGAL COUNSEL MATTERS

General Counsel Simmons advised that he will reserve comments for closed session.

The Board adjourned to Closed Session.

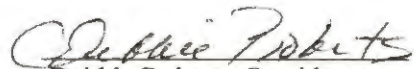
Q. CLOSED SESSION

Closed session pursuant to the provisions of Government Code § 54956.9(d)(2).


The Board reconvened in open session.

ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 9:18 p.m.


Debbie Roberts, President
De Luz Community Services District

Attest:


James E. Emmons, Secretary
De Luz Community Services District