



# De Luz

## Community Services District

BOARD OF DIRECTORS  
CHARLES BOWMAN  
PAULA CARROLL  
ROBERT D'ALESSANDRI  
GINA RAWSON  
DEBBIE ROBERTS

GENERAL MANAGER  
JAMES E. EMMONS

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**MINUTES  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
March 16, 2022  
6:00 p.m.**

**A. CALL TO ORDER & ROLL CALL**

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on March 16, 2022. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

**Directors Present:**

Debbie Roberts, President  
Charles Bowman, Vice President  
Robert D'Alessandri, Treasurer

**Directors Absent:**

Paula Carroll, Director  
Gina Rawson, Director

**Staff Present:**

James Emmons, General Manager/Secretary  
Ward Simmons, General Counsel  
Dave Hunt, District Engineer  
Ron Stein, District Project Engineer  
Steve Libring, Traffic Engineer  
Dustin Wyatt, Field Supervisor  
Jessica Richards, Administrative Assistant

The flag salute was led by President Roberts.

**B. AUTHORIZING ON-SITE AND VIRTUAL BOARD AND COMMITTEE MEETINGS**

Motion was made by D'Alessandri, seconded by Bowman to adopt Resolution 22-05: Authorizing On-Site and Virtual Board and Committee Meetings Pursuant to AB 361.

AYES: Bowman, D'Alessandri, Roberts  
NOES:  
ABSENT: Carroll, Rawson  
ABSTAIN:

The motion was approved by rollcall vote 3-0.

**C. SHERIFF:**

Deputy Perez read the Sheriff's Report and updated the audience on recent law enforcement activities. He claimed that Riverside County Code Enforcement was contacted about Green Houses in the district. Airbnb or any other short-term rental site is a violation, and they will pursue you. He also stated that individuals were driving at excessive speeds on Sandi Creek Road, and he issued six (6) citations on the first day of the road re-opening. He will continue to monitor the speeds of drivers. The written report was delivered to the district.

**D. PUBLIC COMMENT:**

Fallbrook resident Jengo addressed the Board regarding the district's transparency.

Resident Petersen addressed the Board regarding her concerns with Riverside County Code Enforcement.

**E. INFORMATION ONLY:**

The Statement of Investment Policy and the Financial Statements were received by the Board.

**F. CONSENT CALENDAR:**

Motion was made by D'Alessandri, seconded by Bowman to approve the Consent Calendar as follows:

1. Minutes of the February 16, 2022, Regular Board Meeting
2. General Fund Claims for February 2022
3. Sheriff Special Tax Claims: February 2022
4. Purchase Order No(s): None

AYES: Bowman, D'Alessandri, Roberts

NOES:

ABSENT: Carroll, Rawson

ABSTAIN:

The motion was approved by rollcall vote 3-0.

**G. SANDIA CREEK / VIA VAQUERO (FEMA) RECONSTRUCTION PROJECT**

Project Engineer Stein summarized the final construction phases for both projects in detail with the committee. He reported that both projects are complete, and that Sandia Creek has been open to traffic. Stein also mentioned it has been a pleasure working with Murrieta Development Constriction (contractor) they did a great job completing both projects.

**H. BUENA VISTA RECONSTRUCTION PROJECT**

Project Engineer Stein reported that the environmental agencies have declared the application complete, and the final review of our environmental permits is presently underway. Stein reported that he expects the permits to be issued mid-April.

**I. ENVIRONMENTAL SERVICES REPORT**

Alex Braicovich, Senior Vice President, CR&R, presented SB1383, Reducing Short-Lived Climate Pollutants in California. He discussed Education requirements, Jurisdiction Procurement Requirements, and Solutions for SB 1383 Compliance in De Luz CSD. The written report is on file with the district.

**J. ORDINANCE NO. 22-01: SPEED LIMITS**

General Manager Emmons introduced Second Reading of Ordinance No. 22-01: Establishing Speed Limits on Carancho Road and Via Vaquero Road.

Motion was made by Bowman, seconded by D'Alessandri, that Ordinance No. 22-01 be introduced by second reading; title only that further reading be waived, and that Ordinance No. 22-01 be adopted.

AYES: Bowman, D'Alessandri, Roberts  
NOES:  
ABSENT: Carroll, Rawson  
ABSTAIN:

The motion was approved by rollcall vote 3-0.

**K. TRAFFIC SAFETY**

Traffic Engineer Libring reported that the CMS sign is being rotated each week to different streets to encourage drivers to exercise caution and watch their speeds. He also reported that staff is evaluating requests for an all way stop at Los Gatos Road and Carancho Road and an all way stop at La Cruz and Sandia Creek Drive and will have the report for the next Board meeting. He discussed the ongoing issues within the district. The written report has been given to the district.

**L. ROAD MAINTENANCE/FIELD CREW REPORT**

The Field Report for the month of February was provided by Maintenance Supervisor Wyatt. He reported on in-house drain work conducted on Calle Capistrano and El Prado Road. Field crew restored HDPE culvert on Calle Capistrano in five (5) days, and crew installed HDPE to replace a deteriorated section of culvert, including down drain asphalt replacement. He reviewed with the committee the ongoing activities of the field crew throughout the district.

**M. COMMITTEE REPORTS**

**ENGINEERING COMMITTEE REPORT**

Director Roberts reported that the Engineering Committee met on March 8, 2022. Roberts explained that the information was presented by staff who brought the committee up to date with the most current information which was presented previously in this meeting. The committee is continuing to evaluate various projects for the 2022 Roadway Rehabilitation program and will advise the board at a future meeting.

## **FINANCE COMMITTEE REPORT**

Director D'Alessandri reported that the Finance Committee met on March 15, 2022. Director D'Alessandri stated that he spoke with the Auditor, and he is going to attempt to present the audit at the next board meeting. The delay was caused by the need to reconcile FEMA information. He informed the Board that a request for proposal for a new Auditing Firm will be released, and that he would have further information at a later date. He also provided information about FEMA collections and possibly extra funds for the district.

## **LEGISLATIVE COMMITTEE REPORT SB415**

Directors Roberts reported that the Legislative Committee met in closed session on March 15, 2022. Roberts explained the field documentation that was submitted to Supervisor Kevin Jeffries' Chief of staff Jeff Green and that the documents are being reviewed at this time. Roberts will keep the Board informed of the progress.

## **N. GENERAL MANAGER'S REPORT**

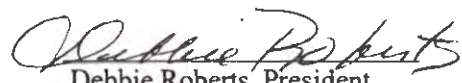
General Manager Emmons advised the Board that he does not have any additional information to report this time.

## **O. LEGAL COUNSEL MATTERS**


General Counsel Simmons reported on the De Luz v. Canas case. Simmons stated that the judge has set the court date for December 16, 2022, and that mediation has been ordered for the month of May.

## **ADJOURNMENT**

There being no further business, President Roberts adjourned the meeting at 7:20 p.m.

  
Debbie Roberts, President  
De Luz Community Services District

**Attest:**

  
James E. Emmons, Secretary  
De Luz Community Services District