



De Luz Community Services District

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BOARD OF DIRECTORS

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BLAINE BOYER
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STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE ENGINEERING COMMITTEE Tuesday, January 13, 2009 5:00 p.m.

A. CALL TO ORDER AND ROLL CALL

Directors Buescher and Bianchi were present

B. PUBLIC COMMENT:

None

C. MINUTES:

Minutes of the December 10, 2008 meeting were approved with corrections.

D. TRACT AND PARCEL MAPS:

GM Holmes reported that no new Tract or Parcel Maps were submitted to the District last month.

E. PMS UPDATE:

GM Holmes reported that during the process of updating the PMS data base for the final report to be used with the Proposition 218 election, inconsistencies were noted between the OCI data contained within the "Budget Summary" portions and the final "Roadway OCI Report" portions of the Bureau Veritas Final PMS Report submitted on October 17, 2008.

Holmes noted that the roadway condition assessments used for the budget summaries were considerably lower in many cases than the actual final adjusted assessments. GM believes that the differences will have a significant impact on the proposed budget summaries (estimates of funds necessary to maintain roadways) in all of the benefit zones.

GM Holmes stated that he is working closely with Bureau Veritas to produce accurate updated budget summaries. The committee listed several target OCI's for each zone and GM stated that the updated summaries should be available by January Board Meeting.

F. PROJECT PROGRESS:

GM Holmes reported that Purchase Order work was ongoing in both the Primary Zone and Zone V with remaining zones to follow and that District maintenance crew's main focus is currently on clearing culverts and drainage issues in the District.

Holmes stated that design of projects "Sandia Creek from El Prado to District boundary" and "Via Santa Rosa from Rancho California Road to Via Peregrino" are complete however the District lacks the funds in the Primary Zone to currently construct either project in its entirety. Committee requested that the scope of the Sandia Creek Project be limited to the portion of the road between El Prado and De Anza Roads. Also the Committee requested that GM Holmes and Scott Harvey start the design of Camaron Road between De Luz and Carancho Roads.

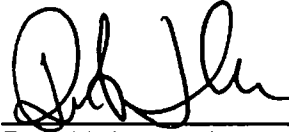
The Committee considered available funds for Zone IV and directed GM to prioritize the construction of another segment of El Prado Road. Also Holmes reported that Zone I had the fund available to complete the last section of Los Gatos Road and plans are being prepared for that work. GM Holmes stated that insufficient funds are available for major projects in Zones II, III, and V but crack seal and slurry projects were planned for early summer.

Committee Members were given copies of the Proposition 218 election report prepared by Webb Associates. Webb Associates will make a presentation at the January Board Meeting.

Location map to be mounted at the community bulletin board on Carancho Road near Los Gatos was shown to Committee. It was decided that map will be mounted under Plexiglas and smaller scale maps would be provided at the site for public use. Director Bianchi volunteered to fill the map box as necessary.

G. ADJOURNMENT

Meeting was adjourned at 6:55 pm



Rob Holmes, General Manager

ATTEST:



Bryan Buescher, Chairman
Engineering Committee