



De Luz Community Services District

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BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS JANUARY 16, 2013 6:00 P.M.

A. Call to Order & Roll Call

A meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:03 p.m. on January 16, 2013. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director Egge
Director Rubin

General Counsel Jackson was absent.

General Manager Holmes and Assistant Secretary Ruzek were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Donoho gave the Sheriff's Report for December 2012 and updated the Board on January activities. The written report is on file with the District. He reported on a burglary at a home on Avenida Del Oro, a shooting in Fallbrook in which a car was stolen, driven into the District and then set on fire. He also stated that there have been mailbox thefts in Wine County and Glen Oaks areas.

C. Public Comment

Property owner Julie Gorton, representing the Santa Rosa Groves Property Owners Association, stated that there is graffiti on a private fence along Sandia Creek Drive from De Anza Road to County line. Director Bianchi stated that there is a County

graffiti "hotline" available to residents.

D. Information Only

The Board received the December Financial Reports and the Statement of Investment Policy.

E. Consent Calendar

Motion was made by Bianchi, seconded by Buescher, to approve the Consent Calendar.

The motion carried unanimously.

F. Discussion of Legal Matters

General Counsel Jackson was absent.

G. Discussion of Mailbox Theft

Property owner Gary Woodworth approached the Board regarding the recent theft of one entire "cluster" mailbox at El Prado Road and Sandia Creek Drive, and asked if the District would replace the mailbox. He stated that the post office has refused to accept responsibility.

President Rubin informed Mr. Woodward that mailbox replacement and maintenance is not within the Districts jurisdiction. He stated that the Districts current benefits fees are for road maintenance only. In order for the District to expense public funds for mailbox maintenance or replacement, a petition would have to be filed with Riverside LAFCO requesting a change to the District latent powers and a funding source would have to be established. He stated this would be a lengthy process, therefore, it does not solve the immediate situation.

Discussion continued and the Board directed Mr. Woodworth, and others in attendance, to contact the appropriate property owners association; particularly, Luci Ralston of Ralston Management. He suggested that they coordinate their efforts with the postal carrier, Lynn, to determine if there might be an empty cluster box that can be moved from another location.

H. Acceptance of Project: Rehabilitation of a Portion of Camaron Road (De Anza Road to District Boundary)

General Manager Holmes reported that this project was for the rehabilitation of

Camaron Road from De Anza road to the District boundary. The work was performed by Southland Paving, Inc., for a total of \$295,691.30 funded by Primary Roadway Rehabilitation Funds. He explained that the variance in cost, resulting in a reduction, was due to actual field measured quantities. He recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Bianchi, seconded by Adams, to accept the Rehabilitation of a Portion of Camaron Road (from De Anza Road to the District Boundary) Project as complete.

The motion carried unanimously.

I. Ad-Hoc Long Range Planning Committee Report

Director Bianchi reported that at their recent meeting, the Long Range Planning Committee continued to "fine-tune" the Rate and Method of Apportionment (*RMA*) document. The Committee made recommendations to the Board regarding a standardized rate for current property owners, a modified development rate, and cost of living adjustments.

J. Consideration of the Ad-Hoc Long Range Planning Committee Recommendation for the Rate and Method of Apportionment

The Board reviewed and discussed the Ad-Hoc Committee's recommendations as well as various other options. It was the consensus of the Board to establish the following guidelines for the RMA document:

1. Standardize rate for current property owners of Zones I thru V: \$120.00
2. Modified rate for development of property of Zones I thru V: \$165.00
3. Standardized rate for current property owners of Zone VII: \$77.00
4. Modified rate for development of property of Zone VII: \$113.00
5. Standardized rate for current property owners of Zone VI is to be determined; however, modified rate for development of property: \$165.00
6. Annual cost of living adjustment of 2% (all rates, all zones).

K. Finance Committee Report

Director Egge reported that at their recent meeting, the Finance Committee reviewed the District claims, the Roadway Rehabilitation spreadsheet, vehicle maintenance, and the Murrieta Fire Department EMS Subscription Program. She also stated that the Committee reviewed an invoice from Albert A. Webb & Associates and

reported that General Manager Holmes will be working with Webb to establish a progress payment time line.

L. Engineering Committee Report

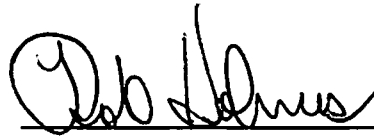
Director Rubin reported that at their recent meeting, the Engineering Committee reviewed a Tract Map that will split a 20 acre parcel into four 5-acre parcels.

M. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board on the Sycamore Mesa Road project stating that there were some minor changes to the plans; therefore, the project will be underway soon.

N. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:55 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors