



De Luz Community Services District

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BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS March 19, 2014 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office commencing at 6:00 p.m. on March 19, 2014. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director Rubin

General Manager Holmes, Assistant Secretary Ruzek, Accounting Administrator Snyder, and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Simmons gave the Sheriff's Report for February 2014 and updated the Board on March activities. The written report is on file with the District. He reported that he has obtained a speed-monitoring sign as well as additional traffic support from the CHP and the theft of two vehicles. He also stated that he is working with the Temecula Valley High School Resource Officer to inform students that the District is not a place to "hangout" during Spring Break.

C. Public Comment

None.

President Rubin announced Director Egge's resignation from the Board and that General Counsel Jackson will report on the process for filling the vacancy under Agenda Item G.

D. CFD 2014-1 Post-Election Discussion

A representative from Webb Associates was unable to attend the meeting. The Board discussed the valuable information learned from the non-passage of the Special Tax measure. It was the consensus of the Board to reschedule Webb Associates for next month; continue to gather and analyze the information in order to present it more clearly moving forward.

E. Information Only

The Board received the February Financial Reports, and the Statement of Investment Policy.

F. Consent Calendar

Motion was made by Bianchi, seconded by Adams, to approve the Consent Calendar.

The motion carried unanimously.

G. Discussion of Legal Matters

General Counsel Jackson stated that Director Egge's resignation was effective immediately upon receipt of her letter dated March 4, 2014. He discussed the process for filling the vacancy as outlined in Government Code Section 1780.

General Counsel Jackson also informed the Board that a Notice of Vacancy has been posted at three conspicuous places; that applications can be filed on or before 4:00 p.m. on April 7, 2014, and interviews will be conducted with applicants and considered for appointment at the Regular Board Meeting on April 16, 2014.

H. Resolution Declaring Election Results for Community Facilities District 2014-1 (Services) (CFD 2014-1)

General Manager Holmes presented the Certificate of Election Results to the Board in connection with the Community Facilities District No. 2014-1 (Services) special mailed-ballot election thereby certifying that the ballots cast were in opposition to the measure as follows:

Registered Voter Ballots Mailed:	1,225
Votes Cast:	594
Yes:	103
No:	479
Unqualified:	15

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 2014-01:

Declaring Election Results for Community Facilities District No. 2014-1
(Services)

The motion carried unanimously

I. **Resolution Approving Memorandum of Understanding with District Employees' Association**

President Rubin stated that an agreement was reached with the employees.

Motion was made by Bianchi, seconded by Buescher, to adopt Resolution No. 2014-02:

Approving a Memorandum of Understanding With District Employees for
Fiscal Years 2014-2015 thru 2015-2016

The motion carried unanimously.

J. **Budget Workshops**

Assistant Secretary Ruzek presented proposed dates for the Budget workshops and hearing, and by consensus the Board approved the following dates:

Wednesday May 14, 2014: Workshop at 6pm

Wednesday May 21, 2014: Review at Regular Board Meeting

Wednesday June 18, 2014: Adoption of Budget and Written Report at
Regular Board Meeting

K. **Resolution Setting Hearing on the Budget**

The Board was presented with a resolution setting the hearing on the 2014-2015 Budget for June 18, 2014 at 6:00 p.m. at the District Office.

Motion was made by Adams, seconded by Bianchi, to adopt Resolution No. 2014-03:

Setting a Hearing Upon and Directing the Publication of a Notice of Hearing upon the Budget of the District for the Fiscal Year 2014-2015

The motion carried unanimously.

L. Resolution Setting Hearing on the Written Report

The Board was presented with a resolution setting the hearing on the 2014-2015 Written Report for June 18, 2014 at 6:00 p.m. at the District Office.

Motion was made by Adams, seconded by Buescher, to adopt Resolution No. 2014-04:

Setting a Hearing and Directing the Publication of a Notice of Hearing Upon the Written Report of the Board of Directors Concerning Services to be Performed and the Passage of an Ordinance Prescribing Charges for These Services during the Fiscal Year 2014-2015

The motion carried unanimously.

M. Finance Committee Report

Director Adams reported that no Finance Committee meeting was held in March.

N. Engineering Committee Report

Director Bianchi reported that at their recent meeting, the Engineering Committee discussed the concerns of property owner Steve Brown; culvert work on El Prado and the engineering design of Via Vaquero Road and Avenida Del Oro.

O. Impact of Special Tax Election of FY 2013-2014 Budget

Director Bianchi stated that the Engineering Committee has some concerns regarding the future scheduling of projects due to the failure of the special mailed-ballot election. Discussion followed and it was the consensus of the Board to continue with projects as projected in the Fiscal Year 2013-2014 budget, and address future issues for the next fiscal year during the upcoming Budget Workshop.

P. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board on the February storm in which approximately eight inches of rain fell within the District. He stated there is some damage that is beyond in-house repair and will need to be done by an outside Contractor.

General Manager Holmes also informed the Board of some opposition received

by a resident regarding the scheduled removal of an oak tree on Tortuga Road that appears to be dead. It was the consensus of the Board to obtain the opinion of a Certified Arborist to determine the condition of the tree and directed General Manager to bring the recommendations back to the Board.

The Board adjourned to Executive Session.

Q. Executive Session

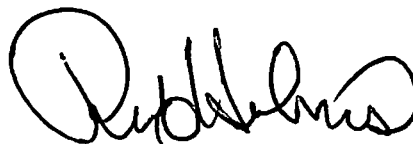
The Board met in closed session pursuant to the provisions of Government Code §54957: Review of the performance of a public employee (General Manager).

The Board reconvened in open session.

The Board directed General Counsel Jackson to prepare evaluation guidelines for the performance review of the General Manager.

R. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:17 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors