



De Luz Community Services District

41606 Date Street
Suite 205
Murrieta, California 92562-7090

PHONE: (951) 696-0060
FAX: (951) 696-0061
E-MAIL: info@deluzcsd.org

www.deluzcsd.org

BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS April 17, 2013 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office commencing at 6:00 p.m. on April 17, 2013. Present at the meeting were the following Directors:

Director Adams
Director Buescher
Director Egge
Director Rubin

Director Bianchi was absent.

General Manager Holmes, Assistant Secretary Ruzek, and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Simmons gave the Sheriff's Report for March 2013 and updated the Board on April activities. The written report is on file with the District Office. He reported that illegal activities and loitering on Camino Gatillo and Camino Potro has currently subsided, and the developer near Eagle's Nest has blocked off the area known as "the lookout" with K-rail.

Deputy Simmons introduced Lieutenant Matt Aveling as the District's contact at the Southwest Station.

C. Public Comment

None.

D. Information Only

The Board received the March Financial Reports and the Statement of Investment Policy.

E. Consent Calendar

Director Egge asked for clarification on the funding source for Purchase Order No. 2013-009 as it indicated two different zones for one road. Assistant Secretary Ruzek explained that it was a "typo" in which the wording was incorrect; however the adjacent general ledger account number was correct.

Motion was made by Buescher, seconded by Adams, to approve the Consent Calendar as corrected.

The motion carried unanimously.

F. Discussion of Legal Matters

General Counsel Jackson updated the Board on the status of the Parking Ordinance with Riverside County. He stated that Riverside County Council has been uneasily silent with regards to their position on the Ordinance. Therefore, he stated he will explore two options: 1) contact LAFCO for their input as to the district's ability to regulate it's own parking; 2) work with General Manager Holmes and a local Legislator to obtain the opinion of the Attorney General, hoping it may help facilitate progress with the County.

G. Nomination to CSDA Board of Directors

Assistant Secretary Ruzek explained that the purpose of this item is to announce pending vacancies on the California Special Districts Association (CSDA) Board of Directors for Region 6. CSDA has requested nominations for candidates to fill the vacancy for Seat B. The deadline for receiving nominations is May 24, 2013.

The Board took no action on this item.

H. Award of Contract: Overlay Rio Linda Road and a Portion of Tortuga Road and Vista Del Mar

General Manager Holmes reported that there were five valid bids received for this project. The Engineer's Estimate was \$222,000.00 and the low bidder was Peters Paving & Grading, Inc., in the amount of \$198,828.00. Funding for this project will be from Zone I Roadway Rehabilitation Funds.

Motion was made by Adams, seconded by Egge, to adopt Resolution No. 2013-06:

Awarding a Contract for the Overlay of Rio Linda Road, and a Portion of Tortuga Road and Vista Del Mar

The motion carried unanimously.

I. Franchise Trash Contract

President Rubin reported that General Manger Holmes issued a Request for Proposal (RFP) for the franchise trash services within the District as the current contract with Waste Management expires June 30, 2013. He stated that the Engineering Committee received and reviewed two proposals: Waste Management and CR&R. In addition, both agencies made presentations to the Committee.

Alex Braicovich of CR&R was in attendance and addressed the Board regarding a follow-up letter that highlighted specific areas of their proposal.

The Board took no action on this item.

J. Variance to Article 2, Section 203-3 of District Ordinance Code

General Manager Holmes explained that he has received a few land division maps in which newly created roads, for various reasons, may not be able to be built to the District's road construction standards as outline in Article 2, Section 2-3-3 of the Ordinance Code.

He asked for clarification and direction from the Board as to whether certain conditions may allow for a variance to be considered. The Board discussed the pros and cons to the road not being built to District Standards; primarily that it cannot be accepted for maintenance by the District, therefore remaining a private road. History has shown that private, non-maintained roads have presented maintenance issues for the District, as well as confusion for current and future property owners.

The Board expressed that the current Ordinance Code be adhered to, however, any consideration for a variance would need an "iron-clad, bullet-proof" mechanism in place guaranteeing that the private roadway would be supported and maintained.

K. Finance Committee Report

Director Egge reported that at their recent meeting, the Finance Committee reviewed the District claims and vehicle repairs. The Committee also discussed the procedures for making equipment purchases to ensure competitive comparison shopping. She also reported on a recent newspaper article regarding CalPERS contribution rates.

L. Engineering Committee Report

Director Rubin reported that at their recent meeting, the Engineering Committee reviewed and discussed the two franchise trash contracts presented by Waste Management and CR&R. Representatives of both companies were in attendance at the meeting.

Director Rubin recommended that, due to Waste Management currently not being present and CR&R submitting a follow-up clarification letter, to defer the proposals back to the Engineering Committee for further review with recommendation to be presented at the May Regular Board meeting.

The Board was in agreement with Director Rubin.

M. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board that the asphalt debris has been removed and a Purchase Order has been issued to trim the trees at Sycamore Mesa and Rancho California Roads; Via Vaquero Road - Phase IIA and El Prado Road - Phase VI will bid in May, and District field crews have begun seasonal weed spraying.

President Rubin informed the Board that the Engineering Committee reviewed the mailbox site at Sycamore Mesa and stated that no additional paving will be done at this time.

N. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:35 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors