



# De Luz Community Services District

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## BOARD OF DIRECTORS

MICHAEL ADAMS  
GENE BIANCHI  
BRYAN BUESCHER  
RAMI MINA  
STEVE RUBIN

GENERAL MANAGER  
ROB HOLMES

## MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS May 20, 2015 6:00 P.M.

### A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office commencing at 6:00 p.m. on May 20, 2015. Present at the meeting were the following Directors:

Director Adams  
Director Buescher  
Director Mina  
Director Rubin

Director Bianchi was absent.

General Manager Holmes, Assistant Secretary Ruzek, Accounting Administrator Snyder, and General Counsel Jackson were also present.

President Rubin led the flag salute.

### B. Sheriff

Deputy Garcia gave the Sheriff's Report for April and updated the Board on May activities. The written report is on file with the District Office. He reported on the discovery and eradication of a several marijuana groves; the break-in of a vehicle, and a structural fire.

### C. Public Comment

None.

### D. Information Only

The Board received the April Financial Reports, Statement of Investment Policy, and correspondence from Property Owner Gary Woodworth.

**E. Consent Calendar**

Motion was made by Adams, seconded by Mina, to approve the Consent Calendar.

The motion carried unanimously.

**F. Discussion of Legal Matters**

General Counsel Jackson stated that his comments will be confined to closed session.

**G. General District Election Notice and Candidates' Statement**

Assistant Secretary Ruzek explained that the Registrar of Voters requires the approval of this Notice in conjunction with the election of Directors to be held November 3, 2015. The Resolution being presented for adoption directs that the payment of the cost of a candidates' statement be borne by that candidate, and that the statement be limited to 200 words.

Motion was made by Buescher, seconded by Adams, to adopt Resolution No. 2015-06:

Directing that the Payment of the Cost of Statement of Qualifications Filed by a Candidate for Election as a Director of the District shall be Paid by the Candidate and Limiting the Statement to 200 Words

The motion carried unanimously.

**H. Award of Contract: Rehabilitation of Via Vaquero Road - Phase III**

General Manager Holmes reported that there were six valid bids received for this project. The Engineer's Estimate was \$294,000.00 and the low bidder was Peters Paving & Grading, Inc., in the amount of \$279,760.60. Funding for this project will be from Primary Zone Roadway Rehabilitation Funds.

Motion was made by Buescher, seconded by Adams, to adopt Resolution No. 2015-07:

Awarding a Contract for the Rehabilitation of Via Vaquero Road - Phase III

The motion carried unanimously.

**I. Review of District Budget**

The Board reviewed the projected 2015-2016 Benefit Fee levy based on the expenses and roadwork that were discussed in the recent budget workshop. These figures will be brought to the Board for their adoption of the Budget at the June 17th Public Hearing.

**J. Finance Committee Report**

Director Adams stated that no Finance Committee meeting was held due to the Budget Workshop.

**K. Engineering Committee Report**

Director Rubin reported that at their recent meeting, the Engineering Committee discussed the preliminary findings of various traffic "calming" signs and outstanding driveway permits.

**L. Walker Basin Committee Report**

Director Buescher reported that no meeting was held in May due to inactivity on the part of the Developer. Director Rubin stated that the Developer is working its way through County environmental regulations and requested that the Committee return to Ad-Hoc status. He also requested that the minutes of March 9, 2015 be approved.

Motion was made by Buescher, seconded by Rubin, to approve the Walker Basin Committee Minutes of March 9, 2015.

The motion carried unanimously.

**M. General Manager's Report**

General Manager Holmes presented his written report which is on file with the District Office.

*The Board adjourned to closed session at 6:28 p.m.*

**N. Closed Session**

The Board met in closed session pursuant to the provisions of Government Code §54957: Review of the performance of a public employee (General Manager).

*The Board reconvened in open session 7:27 p.m.*

O. General Manager's Contract

Motion was made by Buescher, seconded by Adams, to adjust the General Manager's salary for the next fiscal year by the preceding March Bureau of Labor Statistics Consumer Price Index for Los Angeles-Riverside-Orange County "All Urban Consumers" (0.5%).

The motion carried unanimously.

P. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:32 p.m.



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Rob Holmes  
Secretary, Board of Directors

ATTEST:



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Steve Rubin  
President, Board of Directors