



De Luz Community Services District

41606 Date Street
Suite 205
Murrieta, California 92562-7090

PHONE: (951) 696-0060
FAX: (951) 696-0061
E-MAIL: info@deluzcsd.org

www.deluzcsd.org

BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
~~SUSAN EGGE~~ RAMI MINA
STEVE RUBIN
GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS May 21, 2014 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office commencing at 6:00 p.m. on May 21, 2014. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director Mina
Director Rubin

General Manager Holmes, Assistant Secretary Ruzek, Accounting Administrator Snyder, and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Simmons gave the Sheriff's Report for April and updated the Board on May activities. The written report is on file with the District Office. He reported that they were busy with the recent fires that bordered the District, and that they are continuing to monitor traffic speed on Sandia Creek Drive. He also stated that the CHP, although promised, has yet to deliver the speed monitoring sign for District use.

C. Resolution of Commendation

Former Director Susan Egge was unable to attend the meeting to receive her commendation; therefore, the Resolution of Recognition will be mailed.

D. Public Comment

None.

E. Information Only

The Board received the April Financial Reports and the Statement of Investment Policy.

F. Consent Calendar

Motion was made by Bianchi, seconded by Buescher, to approve the Consent Calendar.

The motion carried unanimously.

G. Discussion of Legal Matters

General Counsel Jackson reported on a recent California Court of Appeal decision (*City of San Jose v. Superior Court*) in which the California Public Records Act does not require public agencies to produce communications sent or received by public officials and employees on their exclusively private electronic devices using their private accounts.

H. Signers of District Bank Accounts

Assistant Secretary Ruzek asked that the Board adopt the proposed Resolution which adds Director Mina's name, and deletes that of former Director Egge, as signers on the District bank accounts.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 2014-08:

Designating Parties Authorized to Sign on District Bank Accounts and
Designating Parties Authorized to Make Transfers between District
Accounts

The motion carried unanimously.

I. Review of District Budget

The Board reviewed the proposed 2014-2015 Budget in the format that will be presented for adoption in June and based on the expenses and roadwork that were discussed in the recent budget workshop.

J. Finance Committee Report

Director Adams stated that no Finance Committee meeting was held due to the Budget Workshop.

K. Engineering Committee Report

Director Bianchi reported that at their recent meeting, the Engineering Committee discussed the Via Vaquero - Phase II-B and Avenida Del Oro - Phase I (Zone IV) project going out to bid, budgeting funds for emergencies purposes, and the report received from Don Turnbull - Certified Arborist of D's R. Trees, Inc., regarding the oak tree on Tortuga Road.

General Counsel Jackson informed the Board that the Arborist's report revealed that a portion of the tree is dead, as well as showing signs of disease and insect infestation. He stated that, in addition to mitigation measures, the Arborist recommended trimming back the offending portion over-hanging the roadway and leave as much of the trunk in place as possible so that the tree may come back on its own.

Director Bianchi stated that six District residents attended the meeting and voiced their opposition to any trimming or possible removal the tree. He also stated that the Committee recommended Staff investigate mitigative measures verses trimming/removing the oak tree, and to continue monitoring its process. Discussion continued and, at this time, the Board concurred with the Committee's recommendation to pursue mitigative measures.

L. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He reported the bids for the Via Vaquero - Phase II-B and Avenida Del Oro Phase I project will be brought to the Board for award in June, and that the District-wide mowing operations have been suspended due to the hot, dry and wind weather conditions.

M. Executive Session

The Board met in closed session pursuant to the provisions of Government Code §54957: Review of the performance of a public employee (General Manager).

The Board reconvened in open session.

N. General Manager's Contract

Motion was made by Mina, seconded by Bianchi, to adjust the General Manager's salary for the next fiscal year by the preceding March Bureau of Labor Statistics Consumer Price Index for Los Angeles-Riverside-Orange County "All Urban Consumers".

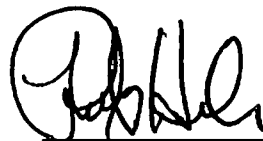
The motion carried unanimously.

The Board directed Counsel to prepare a renewal contract for consideration and

approval at the next Regular Board meeting.

O. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:50 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors