



De Luz Community Services District

41606 Date Street
Suite 205
Murrieta, California 92562-7090

PHONE: (951) 696-0060
FAX: (951) 696-0061
E-MAIL: info@deluzcsd.org

www.deluzcsd.org

BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS JUNE 19, 2013 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:03 p.m. on June 19, 2013. Present at the meeting were the following Directors:

Director Adams
Director Egge
Director Bianchi
Director Rubin

Director Buescher was absent.

General Manager Holmes, Assistant Secretary Ruzek, Accounting Administrator Snyder, and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Donoho gave the Sheriff's Report for May 2013 and updated the Board on June activities. He reported on the eradication of more than 6,400 marijuana plants within the District. He also stated they are monitoring activity on Camino Gatillo and Camino Potro now that school is out. The written report is on file with the District.

C. Approval of Sheriff's Contract

Assistant Secretary Ruzek explained that the Contract being considered for renewal is identical in form to the past Sheriff's contracts.

Motion was made by Adams, seconded by Bianchi, to approve renewal of the Contract for two full-time Deputies from Riverside County for Fiscal Year 2013-2014.

The motion carried unanimously.

D. Public Comment

None.

E. Public Hearing on the Written Report of the Directors

President Rubin opened the Public Hearing on the Written Report of the Directors for Fiscal Year 2013-2014.

General Manager Holmes explained that the Written Report contains the scope of work to be done and the zones benefitted by that work.

The Written Report and the Affidavit of the Notice of Publication of the Hearing on the Written Report were received into evidence and made a part of the Hearing.

President Rubin opened the Hearing to public comment.

There being no public comment, the Hearing was closed by President Rubin.

F. Ordinance Adopting the Written Report of the Directors

Motion was made by Bianchi, seconded by Adams, to adopt Ordinance No. 2013-01:

Adopting the Written Report of the Directors (without the inclusion of the cash flow sheets), Establishing the Zones of Benefit for Services Provided, the Scope of Services to be Performed, and the Charges to be Rendered for Road Maintenance and Police Services Provided to Property Owners in the District during Fiscal Year 2013-2014

The motion carried unanimously.

G. Public Hearing on the Budget

President Rubin opened the Public Hearing to consider the adoption of the District Budget for Fiscal Year 2013-2014.

General Manager Holmes and Staff explained the method of calculating the budget and the zone benefit fees.

The Budget and Affidavit of the Notice of Publication of the Hearing on the Budget were received into evidence and made a part of the Hearing.

President Rubin opened the Hearing to public comment.

There being no public comment, the Hearing was closed by President Rubin.

H. Resolution Adopting the Budget

Motion was made by Bianchi, seconded by Egge, to adopt Resolution No. 2013-09:

Determining and Adopting the Budget for Fiscal Year 2013-2014

The motion carried unanimously.

I. Consideration of Notice of Exemption

General Counsel Jackson explained that the Notice of Exemption, which is filed with the Riverside County Clerk, states that the Budget is an exempt act under CEQA. It is not a project under the Public Resources Code of the State and is categorically exempt under that Code. He asked that the Board make the finding of "no project" and approve the Notice of Exemption.

Motion was made by Bianchi, seconded by Adams, to make a finding of "no project" and to approve the Notice of Exemption for Establishment of Rates and Charges for Services Performed in Fiscal Year 2013-2014.

The motion carried unanimously.

J. Resolution Electing to Have All Charges Collected on the Tax Roll

Motion was made by Adams, seconded by Egge, to adopt Resolution No. 2013-10:

Electing to Have All Charges for Services Provided in the District during Fiscal Year 2013-2014 Collected on the Tax Roll of the County of Riverside

The motion carried unanimously.

K. Information Only

The Board received the May Financial Report, and the Statement of Investment Policy.

L. Consent Calendar

Motion was made by Egge, seconded by Adams, to approve the Consent Calender.

The motion carried unanimously.

M. Discussion of Legal Matters

The subject of a teleconference meeting arose when Director Buescher was unable to attend the meeting. General Council Jackson explained the Brown Act requirements when one or more members of the Board wish to attend the meeting from a remote location via electronic means.

N. Approval of Refuse Franchise Agreement with CR&R, Inc.

General Counsel Jackson explained that the Agreement is the result of the terms presented in the draft proposals with a few minor revisions by both entities legal representatives.

Alex Braicovich of CR&R, Inc., addressed the Board and explained the transition process which will include a company and District letter, and an informational flyer.

Motion was made by Adams, seconded by Egge, to approve the July 1, 2013 to June 30, 2018 Refuse Franchise Agreement with CR&R, Inc.

The motion carried unanimously.

O. Ordinance Amending Article 9: Franchise of the District Ordinance Code

Assistant Secretary Ruzek explained that the District Ordinance Code needs to be updated to include the new Franchise agreement with CR&R, Inc.

Motion was made by Bianchi, seconded by Adams, to adopt Ordinance No. 2013-02:

Amending Article of the Ordinance Code of the De Luz Community Services District

The motion carried unanimously.

P. Finance Committee Report

Director Egge reported that at the recent meeting, the Finance Committee reviewed and discussed the District claims, and a spreadsheet of vehicle repairs prepared by Staff. She also stated that payment has been received for the project overruns for the 2010

storm related repairs (FEMA-1952 disaster). However, the funds cannot be utilized until the Final Audit Waiver closing out that disaster is received.

Q. Engineering Committee Report

Director Rubin reported that the Engineering Committee continues to monitor, review, and meet with the representative of Tract Map 36360 regarding the creation of a private road access across several parcels from Carancho Road to Las Palmeras.

R. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board on the progress of the overlay project on Rio Linda road, Tortuga Road, and Vista Del Mar.

Director Egge asked for clarification of the District's street sign policy. General Manager Holmes explained that a street sign is installed in the right-of-way of District maintained and adjoining non-maintained roads once a home is built off the road.

S. Adjournment

There being no further business, President Rubin adjourned the meeting at 6:59 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors