



De Luz Community Services District

BOARD OF DIRECTORS

Michael Adams Gene Bianchi Bryan Buescher Robert D'Alessandri Rami Mina

GENERAL MANAGER

Rob Holmes

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS AUGUST 17, 2016 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD office commencing at 6:00 p.m. on August 17, 2016. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director D'Alessandri
Director Mina

General Manager and Secretary Holmes, Assistant Secretary Ruzek and General Counsel Jackson were also present.

President Buescher led the flag salute.

B. Sheriff

Deputy Garcia was unable to attend the meeting. The written report is on file with the District Office.

Director Bianchi reported to the Board that he happened to see the Deputy in the area prior to the meeting and was informed that there was a fatal shooting between two men near El Calamar Road. No further details were yet available.

C. Public Comment

None.

D. Information Only

The Board received Statement of Investment Policy and CSDA Memorandum Request for 2017 Committee & Expert Team Participation. Due to year-end adjusting

journal entries, the Financial Statements were not yet available.

E. Consent Calendar

Motion was made by Bianchi, seconded by Adams, to approve the Consent Calendar.

1. Minutes of the July 20, 2016 Board Meeting
2. General Fund Claims: \$68,580.82
3. Sheriff Fund Claims: \$38,051.75

The motion carried unanimously.

F. Discussion of Legal Matters

General Counsel Jackson reported that he and General Manager Holmes met and consulted with legal counsel, Kelly Salt of Best, Best & Krieger regarding Proposition 218 matters. He stated he is waiting on a written legal opinion and will report back to the Board once it is received.

G. Amendment to CR&R Contract

General Counsel Jackson reported that CR&R has requested to modify the existing franchise trash contract to create a perpetual 5-year term and to expand the Community Clean Up services. Discussion followed. It was the consensus of the Board to move forward with amending the contract and directed General Counsel Jackson to continue working with Alex Braicovich of CR&R on the language of the document so that an amendment may be presented to the Board next month.

H. On-Going Community Outreach Program

President Buescher stated there will be comments regarding this item under Agenda Item "L" as well as the General Manager's Report.

I. Finance Committee Report

Director Adams reported that at their recent meeting, the Finance Committee discussed the progress of the District audit and collection of benefit fees from the Department of Fish and Game; the purchase of computers, and funding options for additional CHP services.

J. Engineering Committee Report

Director Bianchi reported that at their recent meeting, the Engineering Committee discussed the necessary tree trimming and road clearing in preparation for the August 22nd start of the 2016 Crack and Slurry Seal project; the start date for additional CHP services; and cost comparisons for the PMS system. He also stated there were no new tract and parcel maps received.

K. Ad-Hoc Walker Basin Committee Report

President Buescher reported that at their recent meeting, the Ad-Hoc Committee met with the developer and their representatives of Walker Basin and continued discussion of annexation possibilities.

L. Ad-Hoc RFP (Marketing) Committee Report

Director Bianchi reported that at their recent meeting, the Ad-Hoc RFP (Marketing) Committee reviewed and discussed the three (3) proposals that were received. He stated that the Committee personally interviewed each company and recommended that the Board consider the services of Sentium Strategic Communications. Board discussion followed.

Motion was made by Adams, seconded by D'Alessandri, to approve selection of Sentium Strategic Communications and to negotiate a definitive consulting agreement to provide consulting services relative to Proposition 218 matters.

The motion carried unanimously.

M. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He also informed the Board that the contract between the District the CHP for extra patrol services has been finalized and implemented; that he and Director Buescher attended the annual meeting of the Santa Rosa Groves Property Owner's Association, and he is continuing to research costs associated with outside PMS services.

At this time, the Board adjourned to Closed Session.

Closed Session

N. The Board met in closed session pursuant to the provisions of Government Code §54957: Review the performance of a public employee (General Manager).

The Board reconvened in open session.

With regard to Agenda Item N, the Board continued the appraisal process of the performance of the General Manager and will continue the evaluation process at the November Board meeting.

O. Adjournment

There being no further business, President Buescher adjourned the meeting at 8:16 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Bryan Buescher
President, Board of Directors