



De Luz Community Services District

41606 Date Street
Suite 205
Murrieta, California 92562-7090

PHONE: (951) 696-0060
FAX: (951) 696-0061
E-MAIL: info@deluzcsd.org

www.deluzcsd.org

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS AUGUST 20, 2014 6:00 P.M.

BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
~~SUSAN EGGE~~
STEVE RUBIN
RAMI MINA
GENERAL MANAGER
ROB HOLMES

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD office commencing at 6:00 p.m. on August 20, 2014. Present at the meeting were the following Directors:

Director Bianchi
Director Buescher
Director Rubin

Directors Adams and Mina were absent.

General Manager and Secretary Holmes, Assistant Secretary Ruzek, Accounting Administrator Snyder, and General Counsel Jackson were also present.

President Rubin led the flag salute.

At this time, the Board proceed to Agenda Item "C".

C. Sheriff

Deputy Simmons gave the Sheriff's Report for July 2014 and updated the Board on August activities. He stated that maintenance is currently being done on the District-owned radar gun and plans to have it back in operation soon.

General Manager Holmes reported on a telephone call he received from Lucy Ralston of Ralston Management regarding a utility trailer parked within the Santa Margarita Ranchos POA on Camino Gatillo that has become a canvass for graffiti. Deputy Simmons stated that he is aware of the trailer and will issue a "notice to remove". If the owner does not respond, he will have it removed.

Directors Adams and Mina entered the meeting at 6:05 p.m.

At this time, the Board returned to Agenda Item "B".

B. Presentation of Resolution of Commendation

On behalf of the Board, President Rubin presented a commendation resolution to Deputy Sheriff Rick Donoho and thanked him for his dedication and years of service to the residents of the District.

D. Public Comment

None.

E. Information Only

The Board received the July Financial Report, Statement of Investment Policy, and the election results for LAFCO Special District Commissioner.

F. Consent Calendar

Motion was made by Bianchi, seconded by Buescher, to approve the Consent Calendar.

The motion carried unanimously.

G. Discussion of Legal Matters

General Counsel Jackson reported that, upon further review, he believes there is a basis to collect benefits fees from those properties that the District currently lists as exempt beginning with the FY 2014-2015 budget process. He stated he is drafting an informational letter to be sent to all affected agencies

H. Receipt of CR&R Franchise Fees for FY 2013-2014

President Rubin informed the Board that the District has received the FY 2013-2014 Franchise fee from CR&R in the amount of \$48,780.21. Discussion followed and it was the consensus of the Board that, due to the impact of the trash trucks on District roads, the funds be proportionally distributed to each zones Roadway Rehabilitation Fund.

I. Finance Committee Report

Director Adams reported that at their recent meeting, the Finance Committee reviewed the claims, and discussed establishing a building maintenance fund from monies not utilized from the office flood damage; the possibility of collecting benefit fees from exempt parcels, and the progress of the District audit.

J. Engineering Committee Report

Director Bianchi reported that at their recent meeting, the Engineering Committee discussed the progress of the Walker Basin Development; design remedies for the Sandia Creek pavement "up-heaving"; street signs in Zone VII, and the construction progress on Via Vaquero and Avenida Del Oro. He also informed the Board that the cautionary signs have been installed near the oak tree on Tortuga Road.

General Manager Holmes explained to the Board the method of repair being considered to remedy the "up-heaving" situation on Sandia Creek Drive.

K. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board regarding a General Plan Amendment (No.1131) for the Walker Basin Development that he received for comment. He explained that the amendment is designed to correct a conflict in the General Plan between the Circulation Element and the Walker Basin Policy Area (formerly Walker Basin Specific Plan) of the Land Use Element.

He further explained that, due to the lower density revision causing the Walker Basin Specific Plan to be rescinded, the County is removing the Secondary Highway and Mountain Arterial Highway circulation designations from roads located within and along the boundaries of the Walker Basin Policy Area and, by removing the designations, the roads can be constructed as either collector rural roads or residential rural roads.

General Manager Holmes also reported that RCWD has removed the utility pole on De Anza Road at Sandia Creek Drive that was installed without a District permit for their Advanced Metering Infrastructure (AMI) program and that they are working on a different pole design. He stated that RCWD did meet with the Santa Rosa Groves Association and he will be contacting RCWD to request that they attend the next Engineering Meeting.

L. Adjournment

There being no further business, President Rubin adjourned the meeting at 6:50 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors