



De Luz Community Services District

41606 Date Street
Suite 205
Murrieta, California 92562-7090

PHONE: (951) 696-0060
FAX: (951) 696-0061
E-MAIL: info@deluzcsd.org

www.deluzcsd.org

BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS SEPTEMBER 18, 2013 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office at 6:00 p.m. on September 18, 2013. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director Egge
Director Rubin

General Manager Holmes, Assistant Secretary Ruzek, and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Donoho gave the Sheriff's Report for August 2013 and updated the Board on September activities. He reported on the eradication of more marijuana gardens assisted by a private helicopter/pilot; theft and vandalism of the mailboxes at Via Santa Rosa and Via Tornado, and a domestic violence situation resulting in a stabbing victim. He stated that they do have a suspect in custody that was in possession of the contents of the mailboxes. The written report is on file with the District.

At this time, President Rubin announced that the Westside Picnic will be held on October 5, 2013 from 12:00 p.m to 4:00 p.m., and extended an invitation to the

Deputies and Staff.

C. Public Comment

None.

D. Tentative Parcel Map 36360

General Counsel Jackson presented to the Board, the draft Declaration of Covenants, Conditions and Restrictions for Tract Map 36360 - APN 936-030-013, which incorporated the changes recommended during the August Board Meeting. The recordable document outlines the maintenance responsibilities of the private road that will be created by the lot split of the Tract Map.

Director Egge questioned the termination, amendment, and modification clause in Section 15(d), as it refers to the County of Riverside only. Discussion followed and it was the consensus of the Board to amend Section 15(d), and add the appropriate language to include the District into Section 11.

Motion was made by Bianchi, seconded by Adams, to approve the Declaration of Covenants, Conditions and Restrictions for Tract Map 36360, APN 936-030-013 as amended.

The motion carried unanimously.

E. Information Only

The Board received the August Financial Report, the Statement of Investment Policy, and CSDA Memorandum for 2013 Committee & Expert Team Participation.

F. Consent Calendar

Motion was made by Buescher, seconded by Bianchi, to approve the Consent Calendar.

The motion carried unanimously.

G. Discussion of Legal Matters

General Counsel Jackson reported that he is continuing to work with Staff regarding the procedural process of the Community Services District.

President Rubin inquired as to the position of Riverside County and the status of the Parking Ordinance. General Counsel Jackson stated that he has not heard back from the County, which he is interpreting as, "not interested". He stated he will look into other options and report back to the Board.

H. Award of Contract: 2013 Carancho Road Slurry Seal Project

General Manager Holmes reported that there were five valid bids received for this project. The Engineer's Estimate was \$98,000.00 and the low bidder was All American Asphalt in the amount of \$104,006.00. Funding for this project will be from Primary Zone Roadway Rehabilitation Fund.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 2013-14:

Awarding a Contract for the 2013 Carancho Road Slurry Seal Project

The motion carried unanimously.

I. Finance Committee Report

Director Egge reported that at their recent meeting, the Finance Committee reviewed the District claims and discussed the low funding level of the Sheriff's Special Tax Fund. She stated the Committee is exploring options with Staff regarding the Sheriff's funding and will present more information to the Board next month.

J. Engineering Committee Report

Director Rubin reported that their recent meeting, the Engineering Committee met with the representatives of TPM 36360 to review and discuss the documents relating to the request for variance. The Committee also discussed the upcoming Carancho Road slurry seal project.

K. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He stated that the Via Vaquero - Phase II-A and El Prado - Phase VI project is almost complete and Field Staff is conducting culvert inspections in preparation for the winter season.

General Manager Holmes updated the Board on the recent meetings with the County of Riverside with regards to TPM 36517 (Walker Basin). Discussion followed

regarding the impact the development will have upon the District. To ensure District involvement, President Rubin appointed an Ad-Hoc Committee consisting of Director Buescher, General Manager Holmes, and himself to monitor the development as it progresses through the County.

L. **Adjournment**

There being no further business, President Rubin adjourned the meeting at 7:25 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors