



De Luz Community Services District

BOARD OF DIRECTORS

Michael Adams Gene Bianchi Bryan Buescher Robert D'Alessandri Rami Mina

GENERAL MANAGER

Rob Holmes

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
SEPTEMBER 21, 2016
6:00 P.M.**

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD office commencing at 6:00 p.m. on September 21, 2016. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director D'Alessandri
Director Mina

General Manager and Secretary Holmes, Assistant Secretary Ruzek and General Counsel Jackson were also present.

President Buescher led the flag salute.

B. Sheriff

Deputy Garcia gave the Sheriff's Report for August 2016 and updated the Board on September activities. The written report is on file with the District. He reported on the eradication of marijuana groves, a stolen vehicle, and the arrest in the recent homicide incident. He also reported on the positive results of the additional CHP patrol efforts.

C. Public Comment

None.

D. Information Only

The Board received the June thru August Financial Reports and Statement of Investment Policy.

E. Consent Calendar

Motion was made by Bianchi, seconded by Mina, to approve the Consent Calendar.

1. Minutes of the August 17, 2016 Regular Board Meeting
2. General Fund Claims (for ratification): \$77,853.85
3. General Fund Claims (for approval): \$90,207.25
4. Sheriff's Fund Claims: \$16,359.71
5. AD90-1 Redemption Fund Claims: \$98,443.75
6. Purchase Order No(s): 2016-016

The motion carried unanimously.

F. Discussion of Legal Matters

General Counsel Jackson reported on the written legal opinion received from Attorney Kelly Salt of Best, Best & Krieger regarding Proposition 218 matters. Board discussion followed. It was the consensus of the Board to finalize the contract with Richard Wilson of the marketing firm Sentium Strategic Communications and invite him to attend the next Board meeting to discuss matter further.

G. On-Going Community Outreach Program

Director Rami presented a proposal of a future rate structure. The Board took no action on this item.

H. Finance Committee Report

Director Adams reported that at their recent meeting, the Finance Committee reviewed the District claims; the progress of the annual audit and collection of benefit fees from Department of Fish and Game, and funding of the additional CHP services.

I. Engineering Committee Report

Director Bianchi reported that at the recent meeting, the Engineering Committee discussed the 2016 Crack and Slurry Seal project; the change order for additional striping services that was added to the contract; additional CHP services; and cost comparisons for the PMS system. He also stated there were no new tract and parcel maps received. Director Buescher was absent from the meeting.

J. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board on citations issued by the CHP, and the progress future gas tax legislation.

At this time, the Board adjourned to Closed Session.

Closed Session

K. The Board met in closed session pursuant to the provisions of Government Code §54957: Review the performance of a public employee (General Manager).

The Board reconvened in open session.

L. **Consideration of Adjustment to the General Manager's Contract**

It was the consensus of the Board to provide a Cost of Living increase to the General Manager's contract based on the Consumer Price Index. General Counsel Jackson will prepare an amendment for ratification at the next Board meeting.

Motion was made by Adams, seconded by D'Alessandri, to increase the General Manager's salary based on the Consumer Price Index retroactive to July 1, 2016.

The motion carried unanimously.

M. **Adjournment**

There being no further business, President Buescher adjourned the meeting at 7:49 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Bryan Buescher
President, Board of Directors