



# De Luz Community Services District

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BOARD OF DIRECTORS  
MICHAEL ADAMS  
GENE BIANCHI  
BRYAN BUESCHER  
SUSAN EGGE  
STEVE RUBIN

GENERAL MANAGER  
ROB HOLMES

## MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS JANUARY 18, 2012 6:00 P.M.

### A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office commencing at 6:00 p.m. on January 18, 2012. Present at the meeting were the following Directors:

Director Adams  
Director Bianchi  
Director Buescher  
Director Egge  
Director Rubin

General Manager Holmes, Assistant Secretary Ruzek, and General Counsel Jackson were also present.

President Rubin led the flag salute.

### B. Sheriff

Deputy Donoho gave the Sheriff's Report for December 2011 and updated the Board on January activities. The written report is on file with the District. He introduced Lieutenant McGrew who has been assigned to oversee the deputies. President Rubin requested that the deputies increase their presence on Camino Gatillo.

### C. Public Comment

None.

**D. Information Only**

The Board received the December Financial Reports and the Statement of Investment Policy.

**E. Consent Calendar**

Motion was made by Buescher, seconded by Bianchi, to approve the Consent Calendar.

The motion carried unanimously.

**F. Discussion of Legal Matters**

None.

**G. Finance Committee Report**

Director Egge reported that at their recent meeting, the Finance Committee discussed the final stages of the new accounting software implementation, and goals for the 2012-2013 budget. The Committee also continues to review and update the Roadway Rehabilitation spreadsheet.

**H. Engineering Committee Report**

Director Rubin reported that at their recent meeting, the Engineering Committee continues to monitor TPM 36341 which will create a new road off Mirasol Way. The Developer requested a variance in the District's road width requirements regarding Mirasol Way, which was denied. He stated that the Committee and General Manager Holmes will continue working with the Developer to ensure compliance with District's standards.

Director Rubin also reported that the new SCE planner is "on board" and the Sycamore Mesa power pole relocation appears to be moving along in the right direction.

**I. Ad-Hoc Personnel Committee**

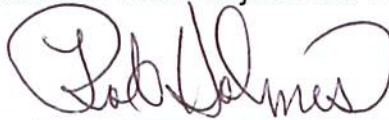
Director Rubin reported that the Committee plans to meet on February 6<sup>th</sup> and would like to meet with the employee representatives before the next Board meeting.

J. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. Director Egge asked for clarification on in-house vs. contracted culvert cleaning. General Manager Holmes stated that culvert cleaning is contracted out when a back-hoe or other specialized equipment is needed.

K. Adjournment

There being no further business, President Rubin adjourned the meeting at 6:32 p.m.



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Rob Holmes  
Secretary, Board of Directors

ATTEST:



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Steve Rubin  
President, Board of Directors