



De Luz Community Services District

BOARD OF DIRECTORS

Michael Adams Gene Bianchi Bryan Buescher Robert D'Alessandri Rami Mina

GENERAL MANAGER

Rob Holmes

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS NOVEMBER 16, 2016 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD office commencing at 6:00 p.m. on November 16, 2016. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director D'Alessandri
Director Mina

President Buescher was absent.

General Manager and Secretary Holmes, Assistant Secretary Ruzek, Accounting Administrator Snyder and General Counsel Jackson were also present.

Vice President Bianchi led the flag salute.

B. Sheriff

Deputy Garcia gave the Sheriff's Report for October 2016 and updated the Board on November activities. The written report is on file with the District. He reported on the ongoing investigation into the theft and vandalism of the mailboxes.

C. Public Comment

Public Information Officer Mike Lassig of the California Highway Patrol addressed the Board regarding their contract services along Sandia Creek Drive.

D. Information Only

The Board received the October Financial Reports and Statement of Investment Policy.

E. Consent Calendar

Motion was made by Adams, seconded by Mina, to approve the Consent Calendar.

1. Minutes of the October 19, 2016 Regular Board Meeting
2. General Fund Claims: \$488,245.45
3. Sheriff's Fund Claims: \$13,723.69

The motion carried unanimously.

F. Discussion of Legal Matters

None to report.

G. Continued CHP Services

General Manager Holmes reported on the success of the CHP patrol services and requested that the Board approve additional funds to continue the program. Discussion followed and it was the consensus of the Board to authorize General Manager Holmes to expend \$10,000 from the Sheriff's Special Tax Fund to continue the additional CHP services.

Motion was made by Adams, seconded by D'Alessandri, to approve \$10,000 from the Sheriff's Special Tax Fund to continue additional CHP patrol services.

The motion carried unanimously.

H. Ad-Hoc RFP Marketing Committee Report

Vice President Bianchi reported that at their recent meeting, the Ad-hoc RFP Marketing Committee discussed that the tasks previously assigned to the Committee have been completed with the execution of the contract with Sentium Strategic Communications.

Vice President Bianchi stated the Committee will continue as the Marketing Outreach Ad-hoc Committee and appointed himself and Director D'Alessandri to serve on the Committee.

Director D'Alessandri stated that the Committee will be reviewing the data from the Pavement Management System report compiled by Dynatest.

I. Finance Committee Report

Director Adams reported that at their recent meeting, the Finance Committee reviewed the District claims; PMS services, and the outstanding benefit fees from the Department of Fish & Game.

J. Engineering Committee Report

Director Bianchi reported that at their recent meeting, the Engineering Committee discussed continued tree trimming by District Field Staff; the updating of street signs to reflective signs along Sandia Creek Drive; CHP services, and future projects. He also stated that no new tract and parcel maps received.

K. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office.

At this time the Board adjourned to Closed Session.

Closed Session

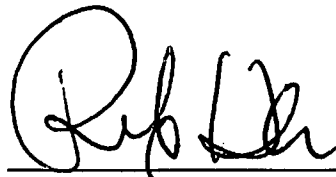
L. The Board met in Closed Session pursuant to the provisions of Government Code Section §54956.9(d)(2): Conference with Legal Counsel concerning potential litigation - one case.

The Board reconvened in open session.

General Counsel Jackson reported that in closed session the Board unanimously agreed to deny the claim of Melissa L. Forster. General Counsel Jackson will give notice of the rejection of the claim.

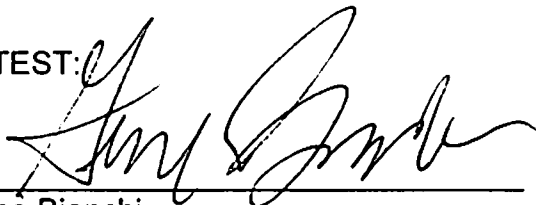
M. Adjournment

There being no further business, Vice President Bianchi adjourned the meeting at 7:05 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Gene Bianchi
Vice President, Board of Directors