



De Luz Community Services District

41606 Date Street
Suite 205
Murrieta, California 92562-7090

PHONE: (951) 696-0060
FAX: (951) 696-0061
E-MAIL: info@deluzcsd.org

www.deluzcsd.org

BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS NOVEMBER 21, 2012 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office commencing at 6:00 p.m. on November 21, 2012. Present at the meeting were the following Directors:

Director Bianchi
Director Buescher
Director Egge
Director Rubin

Director Adams and Assistant Secretary Ruzek were absent.

General Manager Holmes, Accounting Administrator Snyder, and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Donoho gave the Sheriff's Report for October and updated the Board on November activities. The written report is on file with the District. He reported that the private fence on Camino Gatillo is down and that they are continuing to patrol and monitor activities in that area. He also introduced Deputy Simmons whom replaced Deputy Folia who is soon to retire.

C. Public Comment

None.

D. Information Only

The Board received the October Financial Reports and the Statement of Investment Policy.

E. Consent Calendar

Motion was made by Bianchi, seconded by Buescher, to approve the Consent Calendar.

The motion carried unanimously.

F. Camino Gatillo Parking Ordinance

General Counsel Jackson presented to the Board, a letter to Riverside County Counsel which included a draft Parking Ordinance. He is asking County Counsel for their input and approval and will keep the Board updated on its progress.

G. Discussion of Legal Matters

General Counsel Jackson updated the Board on the bid protest received from Southland Paving, Inc., with regard to the Rehabilitation of a Portion of Camaron Road. He stated the low bidder, Peters Paving & Grading, Inc., was notified of the irregularities in their bid and were given 72 hours to respond. Since a response was not received, the bid was awarded to the second low bid, Southland Paving, Inc. He also stated that Southland Paving, Inc., has complied with the District's insurance requirements.

H. Ad-Hoc Long Range Planning Committee Report

Director Bianchi reported that the Long Range Planning Committee had met with Webb Associates and reviewed the preliminary Rate and Method of Apportionment (RMA) document which contained six alternatives to our current method of assessment. After reviewing all six methodologies, the Committee's recommendation to the Board is Method No. 5.

At this time, Director Bianchi recommended proceeding to Agenda Item I for the presentation by Paul Thompson of Albert A. Webb Associates.

Director Adams entered the meeting at 6:50 p.m.

I. Rate and Method of Apportionment Presentation - Benefit Fees

Paul Thompson of Albert A. Webb Associates presented the six methodologies for assessing properties, the proposed timeline, and answered questions from the Board.

Discussion continued and it was the consensus of the Board to accept the Ad-Hoc Long Range Planning Committee's recommendation of Method No. 5 as follows: *Standardize the existing rates, while increasing newly sold or developed parcels to approximately \$150.00 per acre with an escalator only on those newly sold or developed parcels.*

Additionally, the Board directed the Ad-Hoc Long Range Planning Committee to continue their research to establish the appropriate development benchmark rate per acre and escalator, and other details to the recommended method of assessment.

J. CalPers Disclosure Statement and Resolution of Intention

General Manager Holmes explained that the action before the Board was a Resolution of Intention to add a new Second Tier Retirement Plan - Different Level of Benefits for New Employees of 2% of salary at age 60. Based on the actuarial for period ending June 30, 2010, the employer contribution rate will be approximately 6.640% and the employee rate will be 7.000%.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 2012-19:

Resolution of Intention to Approve an Amendment to Contract

The motion carried unanimously.

K. Finance Committee Report

Director Egge reported that at their recent meeting, the Finance Committee reviewed the District claims and the Roadway Rehabilitation spreadsheet. She informed the Board that the District audit is complete, the donation for the Santa Margarita Watershed Cleanup was not needed, and Staff has submitted the project cost overruns to CalEMA for the 2010 storm damage.

L. Engineering Committee Report

Director Rubin reported that at their recent meeting, the Engineering Committee

reviewed TPM 36472 and future projects.

M. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He stated that the Edison power pole has been relocated on Sycamore Mesa Road, and the new Project Schedule has been included in their Board Packets.

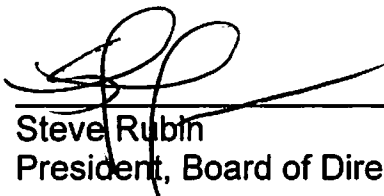
N. Adjournment

There being no further business, President Rubin adjourned the meeting at 8:08 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors