



De Luz Community Services District

41606 Date Street
Suite 205
Murrieta, California 92562-7090

PHONE: (951) 696-0060
FAX: (951) 696-0061
E-MAIL: info@deluzcsd.org

www.deluzcsd.org

BOARD OF DIRECTORS

MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
RAMI MINA
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS DECEMBER 17, 2014 6:00 P.M.

A. Call to Order & Roll Call

A meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:03 p.m. on December 17, 2014. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director Mina
Director Rubin

General Manager Holmes, Assistant Secretary Ruzek and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Donoho gave the Sheriff's Report for November 2014 and updated the Board on December activities. The written report is on file with the District. He reported that they responded to a "found-property" call off Camino Gatillo in which a gun in a holster had been found. The gun was determined to be stolen.

C. Public Expression

Property Owner Le Hung addressed the Board and requested that he be allowed to place a gate across Via Peregrino to deter individuals from "hanging-out" in the cul-de-sac, on the adjoining vacant lot, and marking the area with graffiti.

President Rubin, and General Counsel Jackson concurred, informed Mr Hung

that Via Peregrino is a dedicated public right-of-way and legally cannot be gated or closed off. Mr. Hung also stated that there are a couple of barrels that appear to be filled with an unknown substance near the embankment of the road off Via Torre.

President Rubin directed General Manager Holmes to contact the District's contract Deputy to increase patrol in the area, and to have Staff investigate the dumped barrels.

D. Update of Southern California Gas Company AMI Utility Pole Installations

General Manager Holmes informed the Board that representatives of Southern California Gas Company met with the Santa Margarita Ranchos Property Owners Association (SMRPOA) to address their concerns regarding the installation of the utility poles. The District also received a letter from the Association opposing the above-ground poles due to them being prohibited by their CC&R's. The representative for the Gas Company was to research alternatives and respond back to the Association.

General Counsel Jackson stated that he has been in contact with Dennis Lord of the Gas Company and clarified that upgrading to an AMI system was *not* a mandate by the California Public Utilities Commission; only an *approval* was necessary by the PUC to allow the upgrade to their metering systems. Mr. Lord also informed Counsel that, after meeting with the Property Owners Association, they are reviewing an alternative location off Camino Gatillo which will require only one pole to installed within the District boundaries (not two).

Staff will continue to meet with representatives of the Gas Company and will present the alternative site location to the Engineering Committee for review.

E. Information Only

The Board received the November Financial Reports and the Statement of Investment Policy.

F. Consent Calendar

Motion was made by Bianchi, seconded by Buescher, to approve the Consent Calendar.

The motion carried unanimously.

G. Discussion of Legal Matters

General Counsel Jackson stated that his report was given under Agenda Item "D" and has nothing further to report.

H. Election of Officers for Calendar Year 2015

Motion was made by Buescher, seconded by Adams, to nominate Director Rubin as President.

There being no further nominations, the ballot was closed and a unanimous affirmative vote was cast.

Motion was made by Bianchi, seconded by Adams, to nominate Director Buescher as Vice President.

Motion was made by Buescher, seconded by Rubin, to nominate Director Mina as Vice President.

Director Mina declined the nomination.

Motion was made by Mina, seconded by Adams, to nominate Director Bianchi as Vice President.

There being no further nominations, the ballot was closed and the following votes were cast: Bianchi for Buescher; Buescher for Bianchi; Rubin for Buescher; Adams for Buescher; Mina for Buescher.

Motion was made by Rubin, seconded by Buescher, to nominate Director Adams as Treasurer.

There being no further nominations, the ballot was closed and a unanimous affirmative vote was cast.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 2014-13:

Electing Officers for Calendar Year 2015

The motion carried unanimously.

Additionally, the following appointments were made: Rob Holmes as District Secretary, and Cher Ruzek as Assistant Secretary.

I. Appointment of Engineering Committee

President Rubin appointed himself and Director Bianchi to serve on the

Engineering Committee for Calendar Year 2015.

J. Engineering Committee Meeting Schedule

It was the consensus of the 2015 Engineering Committee that they conduct their meetings on the 2nd Wednesday of the month at 3:30 p.m.

K. Appointment of Finance Committee

President Rubin appointed Directors Adams and Mina to serve on the Finance Committee for Calendar Year 2015.

L. Finance Committee Meeting Schedule

It was the consensus of the 2015 Finance Committee that they conduct their meetings on the 2nd Wednesday of the month at 5:00 p.m.

President Rubin reaffirmed that he and Director Buescher will continue on the Ad-Hoc Walker Basin Committee.

M. Finance Committee Report

Director Adams reported that at their recent meeting, the Finance Committee discussed the formulation of the letter to exempt parcel owners and the upcoming budget process.

General Counsel Jackson stated he is in the process of preparing a draft of the exemption letter for review with Staff.

N. Engineering Committee Report

Director Bianchi reported that at their recent meeting, the Engineering Committee discussed the Gas Company's AMI pole request, and remedies to secure the mailboxes with representatives of the Santa Margarita Ranchos POA as well as a few property owners.

The Committee also discussed a future project: Phase III of Via Vaquero Road and soils samples taken from Sandia Creek Drive.

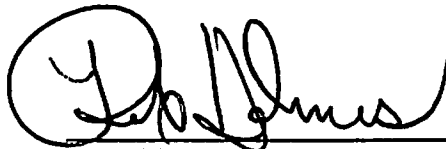
O. General Manager's Report

General Manager Holmes presented his written report which is on file with the

District Office. He discussed the affect of the recent rain storms on the roadways and the additional crack sealing of Sandia Creek Drive and Carancho Road.

P. **Adjournment**

There being no further business, President Rubin adjourned the meeting at 7:10 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin,
President, Board of Directors