



De Luz Community Services District

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BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS DECEMBER 18, 2013 6:00 P.M.

A. Call to Order & Roll Call

A meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:03 p.m. on December 18, 2013. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Egge
Director Rubin

Director Buescher was absent.

General Manager Holmes, Assistant Secretary Ruzek and General Counsel Jackson were also present.

President Rubin led the flag salute.

Director Buescher entered the meeting at 6:05 p.m.

At this time, the board proceeded to Agenda Item C.

C. Sheriff

Deputy Simmons gave the Sheriff's Report for November 2013 and updated the Board on December activities. The written report is on file with the District. He stated that he is working with CHP to obtain an electronic speed monitoring sign for District use.

At this time, the Board returned to Agenda Item B.

B. Director Oath of Office

General Counsel Jackson administered the Oath of Office to Directors Adams, Bianchi, and Egge.

D. Public Expression

None.

E. CFD 2014-1 Presentation

General Manager Holmes and Shane Spicer of Webb Associates presented the PowerPoint presentation to the Board.

F. Information Only

The Board received the Financial Reports and the Statement of Investment Policy.

G. Consent Calendar

Motion was made by Bianchi, seconded by Egge, to approve the Consent Calendar.

The motion carried unanimously.

H. Discussion of Legal Matters

General Counsel Jackson reviewed the Brown Act requirements for the Public's place on the Agenda.

I. Acceptance of Project: 2013 Carancho Road Slurry Seal Project

General Manager Holmes reported that this project was for the slurry seal of Carancho Road from De Luz Road to Sandia Creek Drive then Sandia Creek Drive south to District boundary. The work was performed by All American Asphalt for a total of \$104,106.00 funded by Primary Zone Roadway Rehabilitation Fund. He recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Bianchi, seconded by Buescher, to accept the 2013 Carancho Road Slurry Seal Project as complete.

The motion carried unanimously.

J. Election of Officers for Calendar Year 2014

Motion was made by Adams, seconded by Bianchi, to nominate Director Rubin as President.

There being no further nominations, the ballot was closed and a unanimous affirmative vote was cast.

Motion was made by Rubin, seconded by Bianchi, to nominate Director Buescher as Vice President.

There being no further nominations, the ballot was closed and a unanimous affirmative vote was cast.

Motion was made by Bianchi, seconded by Buescher, to nominate Director Adams as Treasurer.

There being no further nominations, the ballot was closed and a unanimous affirmative vote was cast.

Motion was made by Buescher, seconded by Bianchi, to adopt Resolution No. 2013-17:

Electing Officers for Calendar Year 2014

The motion carried unanimously.

Additionally, the following appointments were made: Rob Holmes as District Secretary, and Cher Ruzek as Assistant Secretary.

K. Appointment of Engineering Committee

President Rubin appointed Directors Bianchi and Buescher to serve on the Engineering Committee for Calendar Year 2014.

L. Engineering Committee Meeting Schedule

It was the consensus of the 2014 Engineering Committee that they conduct their meetings on the 2nd Wednesday of the month at 3:30 p.m.

M. Appointment of Finance Committee

President Rubin appointed himself and Director Adams to serve on the Finance Committee for Calendar Year 2014.

N. Finance Committee Meeting Schedule

It was the consensus of the 2014 Finance Committee that they conduct their meetings on the 2nd Wednesday of the month at 5:00 p.m.

O. Ad-Hoc Walker Basin Committee

Director Buescher reported that no meeting was held.

P. Finance Committee Report

Director Egge reported that at their recent meeting, the Finance Committee reviewed the claims and discussed the letter sent to Riverside County Sheriff's Department notifying them of the reduction to staffing levels for Fiscal Year 2014-2015.

Q. Engineering Committee Report

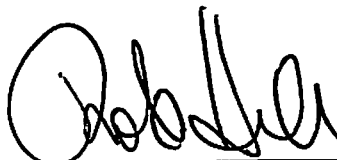
Director Rubin reported that at their recent meeting, the Engineering Committee reviewed the PowerPoint Presentation with General Manager Holmes. He also reported that a second Parcel Map for the Walker Basin Development was received and that it will be addressed through the Walker Basin Ad-Hoc Committee.

R. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He discussed the upcoming CFD 2014-1 Informational Meetings and asked for no more than two Board volunteers per meeting to attend.

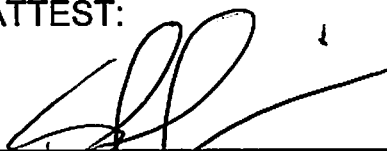
S. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:52 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors