



De Luz Community Services District

41606 Date Street
Suite 205
Murrieta, California 92562-7090

PHONE: (951) 696-0060
FAX: (951) 696-0061
E-MAIL: info@deluzcsd.org

www.deluzcsd.org

BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS SEPTEMBER 21, 2011 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the Rancho California Water District Community Room commencing at 6:03 p.m. on September 21, 2011. Present at the meeting were the following Directors:

Director Adams
Director Egge
Director Rubin

Directors Bianchi and Buescher were absent.

General Manager Holmes, Assistant Secretary Ruzek, and General Counsel Jackson were also present.

President Rubin led the flag salute.

Director Buescher entered the meeting at 6:05 p.m.

B. Sheriff

Deputy Donoho gave the Sheriff's Report for August 2011 and updated the Board on September activities. The written report is on file with the District. He reported on the recent theft of a backflow device, damage to a block wall, graffiti, and some mischief vandalism by kids. He also stated he was approached by some local residents regarding their concerns of continued loitering at a popular party spot on Camino Gatillo and their request to block access to that road. General Counsel Jackson stated he would research the District's options and report back to the Board next month.

C. Public Comment

None.

D. Information Only

The Board received the August Financial Report and the Statement of Investment Policy.

E. Consent Calendar

Motion was made by Buescher, seconded by Adams, to approve the Consent Calendar.

The motion carried unanimously.

F. Discussion of Legal Matters

At this time, General Counsel Jackson proceeded to Agenda Item G.

G. Veto Request from CSDA for SB 293 (Padilla)

General Counsel Jackson reported that CSDA had sent out an alert urging special districts to send a veto request letter to Governor Brown regarding Senate Bill 293 (Padilla). The Bill would reduce the retention authorized to be held on public works contracts to 5% from its current 10%. He presented the letter to the Board for approval.

Motion was made by Buescher, seconded by Adams, to approve and send the Veto Request letter to Governor Brown.

The motion carried unanimously.

H. Acceptance of Project: Rehabilitation of Via Vaquero - Phase I&VI; Camaron Road - Phase I, and a Portion of El Calamar Road (south of Lillian Lane)

General Manager Holmes reported the project was for the Rehabilitation of Via Vaquero-Phase I&VI; Camaron Road-Phase I, and a portion of El Calamar Road south of Lillian Lane. The work was performed by Southland Paving, Inc., for a total cost of \$647,384.08. He explained that the variances in total contract cost were due to excessively thick AC encountered on Via Vaquero, a culvert extension on El Calamar

Road, actual field measured quantities, and recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Egge, seconded by Adams, to accept the Rehabilitation of Via Vaquero-Phase I&VI; Camaron Road-Phase I, and a portion of El Calamar Road south of Lillian Lane as complete.

The motion carried unanimously.

I. Award of Contract: 2011 Crack and Slurry Seal Project

General Manager Holmes reported there were five valid bids received for this project. The Engineer's Estimate was \$366,600.00 and the low bidder was American Asphalt South in the amount of \$219,526.00. Funding for this project will be from Roadway Rehabilitation Funds as follows: \$57,725.00 (Primary Zone); \$19,776.00 (Zone I); \$21,721.00 (Zone I); \$36,608.00 (Zone III); \$27,802.00 (Zone IV), and \$55,894.00 (Zone V).

Motion was made by Buescher, seconded by Egge, to adopt Resolution No. 11-24:

Awarding a Contract for the 2011 Crack and slurry Seal Project

The motion carried unanimously.

J. Award of Contract: FEMA Project #DCSD-09, Erosion Repair to Sandia Creek Drive

General Manager Holmes reported that there were seven valid bids received for this project. FEMA's estimate was \$92,895.00 and the low bidder was Sean Malek Engineering & Construction, Inc., in the amount of \$24,000.00. This project will be funded with Primary Zone Roadway Rehabilitation Funds and has been approved for reimbursement by FEMA/CalEMA.

Motion was made by Buescher, seconded by Adams, to adopt Resolution No. 11-25:

Awarding a Contract for the FEMA Project #DCSD-09, Erosion Repair to Sandia Creek Drive

The motion carried unanimously.

K. Approval of Plans and Scope of Work: Improvements to Vuelta Grande & Vuelta Chica; Drainage & Roadway Improvements to Calle Capistrano (south of Via De Larga Vida), and Carancho Road Slump Repair (at Arch Culvert #2)

This project is for AC overlay, grading and appurtenances on Vuelta Grande and Vuelta Chica; repair settlement of roadway and shoulder on Carancho Road at Arch Culvert #2, and damage to AC roadway and redirect drainage on Calle Capistrano south of Via De Larga Vida. The Engineer's Estimate is \$310,000.00. The project will be funded with Primary, Zone I and Zone IV Roadway Rehabilitation Funds and Zone IV Budgeted Maintenance Funds. He requested that the Board approve the Plans and Scope of Work, and authorize Staff to solicit bids.

Motion was made by Adams, seconded by Buescher, to adopt Resolution No. 11-26:

Approving the Plans and Scope of Work for the Improvements to Vuelta Grande & Vuelta Chica; Drainage & Roadway Improvements to Calle Capistrano (south of Via De Larga Vida), and Carancho Road Slump Repair (at Arch Culvert #2)

The motion carried unanimously.

L. Discussion of District Participation: Installation of Solar Light at Mailboxes on Via Santa Rosa at Via Tornado

Director Egge reported that the Santa Margarita Ranchos Property Owners Association will be installing mailboxes on Via Santa Rosa at Via Tornado and asked the Board if De Luz CSD could help offset some of the cost by paying for the installation of the overhead solar light. President Rubin stated that Southern California Edison installed a non-solar light over mailboxes at Carancho Road for the De Luz Ranchos Property Owners Association at no charge except for the nominal monthly fee for electricity. Discussion followed and it was the consensus of the Board to have Counsel verify if lighting is within the scope of services of the District and advise the General Manager accordingly.

M. Finance Committee Report

Director Egge reported that at their recent meeting, the Finance Committee discussed formatting options for Staff to use in continuing the Roadway Rehabilitation spreadsheet initiated by Director Egge; reconciliation of the DIF accounts.

N. Engineering Committee Report

Director Buescher reported that at their recent meeting, the Engineering Committee discussed information for the District newsletter, and possible right-of-way issues in front of, and potential improvements to the cul-de-sac on Pradera Way with representatives of the property owner, Al Hurtz.

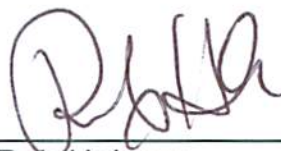
At this time, President Rubin updated the Board on the election results of the LAFCO Special District Election Committee he and Director Adams attended on September 8, 2011. He stated that Nancy Wright was selected as the Regular Special District Member and James Cioffi was selected to backfill Commissioner Wright's Alternate Special District Member position.

O. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He reported that he recently met with Steve Wynn of Waste Management to discuss the scheduling of a bulky item drop off for District residents and the renewal of the District's contract for trash services; the new contact for SCE is Tamara Berry with regards to the pole on Sycamore Mesa Road.

P. Adjournment

There being no further business, President Rubin adjourned the meeting at 7:20 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Steve Rubin
President, Board of Directors