



De Luz Community Services District

BOARD OF DIRECTORS

Michael Adams Gene Bianchi Bryan Buescher Robert D'Alessandri Rami Mina

GENERAL MANAGER

Rob Holmes

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS APRIL 19, 2017 6:00 P.M.

A. Call to Order & Roll Call

A meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:00 p.m. on April 19, 2017. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director D'Alessandri
Director Mina

General Manager Holmes, Assistant Secretary Ruzek, and General Counsel Jackson were also present.

President Bianchi led the flag salute.

B. Sheriff

Deputy Garcia gave the Sheriff's Report for March and updated the Board on April activities. The written report is on file with the District. He reported that an arrest was made for a home burglary he reported on last month; a few avocado thefts; shooting on private property; and the detainment of three individuals that were loitering in the area, impounding their vehicle and resulting in the arrest of one for driving on a suspended license and being intoxicated.

C. Public Comment

None.

D. Information Only

The Board received the Statement of Investment Policy and the March Financial Statements.

E. Consent Calendar

Motion was made by Buescher, seconded by D'Alessandri, to approve the Consent Calendar.

1. Minutes of the March 15, 2017 Regular Board Meeting
2. General Fund Claims: \$107,156.90
3. Sheriff's Fund Claims: \$33,241.83

The motion carried unanimously.

F. Discussion of Legal Matters

General Counsel Jackson refreshed the Board regarding statutory sections of the Ralph M. Brown Act per Government Code Sections 54952 and 54952.2.

G. Nomination to CSDA Board of Directors

Assistant Secretary Ruzek explained that the purpose of this item is to announce pending vacancies on the California Special Districts Association (CSDA) Elections and Bylaws Committee. CSDA has requested nominations for candidates to fill the vacancy for Seat C - Southern Network. The deadline for receiving nominations is May 19, 2017.

The Board took no action on this item.

H. Rescind Resolution No. 2017-02 and Adopt Resolution Setting Hearing on the Budget

Assistant Secretary Ruzek explained that the June 14, 2017 date for the Public Hearing adopted at last months meeting was incorrect. The Board was presented with a corrected resolution setting the hearing on the 2017-2018 Budget for June 21, 2017 at 6:00 p.m. at the District Office.

Motion was made by Buescher, seconded by D'Alessandri, to Rescind Resolution No. 2017-02 and adopt Resolution No. 2017-05:

Setting a Hearing Upon and Directing the Publication of a Notice of Hearing Upon the Budget of the District for the Fiscal Year 2017-2018

The motion carried unanimously.

I. Rescind Resolution No. 2017-03 and Resolution Setting Hearing on the Written Report

Assistant Secretary Ruzek explained that the June 14, 2017 date for the Public Hearing adopted at last months meeting was incorrect. The Board was presented with a corrected resolution setting the hearing on the 2017-2018 Written Report for June 21, 2017 at 6:00 p.m. at the District Office.

Motion was made by Buescher, seconded by D'Alessandri, to Rescind Resolution No. 2017-03 and adopt Resolution No. 2017-06:

Setting a Hearing and Directing the Publication of a Notice of Hearing Upon the Written Report of the Board of Directors Concerning Services to be Performed and the Passage of an Ordinance Prescribing Charges for These Services during the Fiscal Year 2017-2018

The motion carried unanimously.

J. Resolution Designating Applicant's Agent

Assistant Secretary Ruzek explained that the prior resolution on file with Cal-OES has expired (3-year time period) and requested the Board approve the Resolution naming General Manager Holmes, Office Manager Ruzek, and Administrative Snyder as the agents.

Motion was made by Buescher, seconded by D'Alessandri, to adopt Resolution No. 2017-07:

Designating Applicant's Agent

The motion carried unanimously.

K. Finance Committee Report

Director Mina reported that at their recent meeting, the Finance Committee discussed the possible settlement with the Department of Fish & Game regarding the collection of their outstanding assessments less the Sheriff's Special Tax.

Director D'Alessandri reported that the Committee also discussed the cost of

improvements associated with the purchase of the tax-defaulted property that will be used as the District's equipment/maintenance yard. The Committee's recommendation to the Board is to not move forward with the purchase.

L. Rescind Resolution of Intent to Purchase Tax Delinquent Property

The Board discussed the Committee's recommendation.

Motion was made by D'Alessandri, seconded by Buescher, to adopt Resolution No. 2017-08:

Rescinding Resolution No. 2017-04 and Abandoning Effort to Purchase Property Tax Delinquent Property Located Within the District

The motion carried unanimously.

M. Engineering Committee Report

Director Buescher reported that at their recent meeting, the Engineering Committee discussed that Staff have identified at least 20 storm damaged sites; considered cautionary speed signs along Carancho Road, and a new road product called "foamed asphalt".

N. Ad-hoc Marketing Outreach Committee Report

Director D'Alessandri summarized the Special Board Meeting of April 12, 2017.

Motion was made by Mina, seconded by D'Alessandri, to approve a series of discussions and data gathering activities to get input from District residents regarding the possibility of collection additional funds specifically for the repair and replacement of roads in the District.

The motion carried by the following roll call vote: Mina, aye; D'Alessandri, aye; Bianchi, aye; Adams, noe; Buescher, aye.

O. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office.

Closed Session

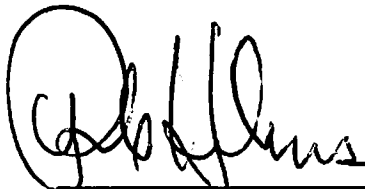
- M. The Board met in Closed Session pursuant to the provisions of Government Code §54957(b): Consideration of appointment or employment of public employee.

The Board reconvened in open session.

General Counsel Jackson stated that the Board directed him and the Ad-hoc Committee to take appropriate action regarding the continued employment recruitment process.

N. **Adjournment**

There being no further business, President Bianchi adjourned the meeting at 8:14 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Gene Bianchi
President, Board of Directors