



De Luz Community Services District

BOARD OF DIRECTORS

Michael Adams Gene Bianchi Bryan Buescher Robert D'Alessandri Rami Mina

GENERAL MANAGER

Rob Holmes

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS May 17, 2017 6:00 P.M.

A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz Community Services District Office commencing at 6:00 p.m. on May 17, 2017. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director D'Alessandri
Director Mina

General Manager Holmes, Assistant Secretary Ruzek, Accounting Administrator Snyder, and General Counsel Jackson were also present.

President Bianchi led the flag salute.

B. Sheriff

Deputy Garcia gave the Sheriff's Report for April and updated the Board on May activities. The written report is on file with the District. He reported that there were no property thefts in May thus far; eradicated two marijuana groves, and a few calls pertaining to mental health issues.

C. Public Comment

None.

D. Information Only

The Board received the April Financial Reports and Statement of Investment Policy.

E. Consent Calendar

Motion was made by Adams, seconded by Mina, to approve the Consent Calendar.

1. Minutes of the April 12, 2017 Special Board Meeting
2. Minutes of the April 19, 2017 Regular Board Meeting
3. General Fund Claims (for ratification): \$91,344.44
4. Sheriff's Fund Claims: \$50,049.85
5. Purchase Order No(s): 2017-012 thru 2017-015

The motion carried unanimously

F. Discussion of Legal Matters

General Counsel Jackson stated his comments will be confined to closed session.

G. Review of District Budget

The Board reviewed the projected 2017-2018 Benefit Fee levy based on the expenses and roadwork that were discussed in the recent budget workshop. These figures will be brought to the Board for their adoption of the Budget at the June 21, 2017, Public Hearing.

H. Finance Committee Report

Director Mina stated that no Finance Committee meeting was held due to the Budget Workshop.

I. Engineering Committee Report

Director Buescher reported that at their recent meeting, the Engineering Committee discussed adding Sandia Creek Drive to the list of FEMA projects; the installation of cautionary signage along Carancho Road, and the possible addition of two new roads into the District's maintained road system from Dr. Crumley's project. He also reported that there will be a slurry seal project forthcoming, and the Via Vaquero road project is currently on hold for more PMS analysis.

J. Ad-Hoc Marketing Outreach Committee Report

Director D'Alessandri reported that the Committee met with Sentium Strategic Communications via telephone and discussed outreach strategies. He presented a proposed timeline (per their contract) for a community feedback program. It was the consensus of the Board to have Staff and Sentium continuing working on the timeline and report progress thru the Committee.

K. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He reported on the Sandia Creek Drive road failure and stated he has contacted an environmental company to meet FEMA requirements.

Director Buescher inquired about the placement of poles with regards to the SCE Los Gatos Road project. General Manager Holmes stated they were being set as per the plans; however, he will follow up with Field Staff.

The Board adjourned to closed session.

Closed Session

L. The Board met in closed session pursuant to the provisions of Government Code §54957: Review of the performance of a public employee (General Manager).

M. The Board met in Closed Session pursuant to the provisions of Government Code §54957(b): Consideration of appointment or employment of public employee.

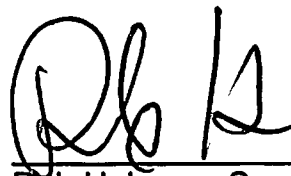
The Board reconvened in open session.

With regard to Agenda Item L, General Counsel Jackson reported that the Board initiated the process of evaluating the performance of the General Manager.

With regard to Agenda Item M, General Counsel Jackson reported that the Board directed the Committee to take appropriate action.

N. Adjournment

There being no further business, President Bianchi adjourned the meeting at 8:15 p.m.



Rob Holmes, Secretary
Board of Directors

ATTEST:



Gene Bianchi, President
Board of Directors