



De Luz Community Services District

BOARD OF DIRECTORS

Michael Adams Gene Bianchi Bryan Buescher Robert D'Alessandri Rami Mina

GENERAL MANAGER

Rob Holmes

MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS DECEMBER 21, 2016 6:00 P.M.

A. Call to Order & Roll Call

A meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:00 p.m. on December 21, 2016. Present at the meeting were the following Directors:

Director Adams
Director Bianchi
Director Buescher
Director D'Alessandri

Director Mina was absent.

General Manager Holmes, Assistant Secretary Ruzek, and General Counsel Jackson were also present.

President Buescher led the flag salute.

B. Sheriff

Deputy Garcia gave the Sheriff's Report for November 2016 and updated the Board on December activities. The written report is on file with the District. He reported on recent avocado thefts, and that he is working closely with the U.S. Postal Inspector regarding mail thefts within the District.

Director Mina entered the meeting at 6:03 p.m.

C. Traffic Calming

General Manager Holmes updated the Board on the CHP patrol efforts and stated that 337 citations have been written through mid-November.

D. Public Expression

None.

E. Information Only

The Board received the November Financial Reports, Statement of Investment Policy, and Certified Audit for Fiscal year 2015-2016.

F. Consent Calendar

Motion was made by Bianchi, seconded by Mina, to approve the Consent Calendar.

1. Minutes of the November 16, 2016 Regular Board Meeting
2. General Fund Claims: \$118,025.92
3. Sheriff's Fund Claims: \$16,853.28

The motion carried unanimously.

G. Discussion of Legal Matters

None.

H. Election of Officers for Calendar Year 2016

Motion was made by Adams, to nominate Director Buescher for President.

Motion was made by Mina, to nominate Director Bianchi as President.

There being no further nominations, the ballot was closed and Director Bianchi shall serve as Present for the 2017 Calendar Year by the following vote:

Directors Mina, Bianchi and D'Alessandri in favor of Director Bianchi;

Directors Adams and Buescher in favor of Director Buescher.

Motion was made by Bianchi, to nominate Director Buescher as Vice President.

There being no further nominations, the ballot was closed and a unanimous affirmative vote was cast.

Motion was made by Adams, to nominate Director Mina as Treasurer.

There being no further nominations, the ballot was closed and a unanimous affirmative vote was cast.

Motion was made by Buescher, seconded by Mina, to adopt Resolution No. 2016-11:

Electing Officers for Calendar Year 2017

The motion carried unanimously.

Additionally, the Resolution affirms the following: Rob Holmes as District Secretary, and Cher Ruzek as Assistant Secretary.

I. **Appointment of Engineering Committee**

President Bianchi appointed himself and Director Buescher to serve on the Engineering Committee for Calendar Year 2017.

J. **Engineering Committee Meeting Schedule**

It was the consensus of the 2017 Engineering Committee that they conduct their meetings on the 2nd Wednesday of the month at 3:30 p.m.

K. **Appointment of Finance Committee**

President Bianchi appointed Directors D'Alessandri and Mina to serve on the Finance Committee for Calendar Year 2017.

L. **Finance Committee Meeting Schedule**

It was the consensus of the 2017 Finance Committee that they conduct their meetings on the 2nd Wednesday of the month at 5:00 p.m.

M. **Ad-hoc Marketing Outreach Committee Report**

President Bianchi reported that at their recent meeting, the Ad-hoc Marketing Outreach Committee had a teleconference with Sentium Strategic Communications. He also stated that they met with the Dynatest technician regarding the PMS field survey.

N. Finance Committee Report

Director Adams reported that at their recent meeting, the Finance Committee reviewed the District claims; discussed the PMS and CHP programs, and the progress of the District audit.

O. Engineering Committee Report

Director Bianchi reported that at their recent meeting, the Engineering Committee met with SCE regarding a line extension on Los Gatos Road; discussed future projects, and there were no new tract and parcel maps submitted.

P. General Manager's Report

General Manager Holmes presented his written report which is on file with the District Office. He updated the Board on some of the techniques being utilized by Dynatest for the field survey.

Q. Adjournment

There being no further business, President Bianchi adjourned the meeting at 6:58 p.m.



Rob Holmes
Secretary, Board of Directors

ATTEST:



Gene Bianchi
President, Board of Directors