



De Luz Community Services District

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STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE FINANCE COMMITTEE December 12, 2012 5:00 P.M.

1. Call to Order & Roll Call

The Regular Meeting of the De Luz Community Services District Finance Committee was held at the De Luz CSD Office commencing at 5:00pm on December 12, 2012 with the following people present:

Susan Egge, Committee Chair
Mike Adams, Committee Member
Theresa Snyder, Administrative Assistan
Rob Holmes, General Manager

2. Public Comment

None.

3. Approval of Minutes

The Minutes of the November 14, 2012 Meeting were approved by consensus.

4. Financial Matters

Committee reviewed the following:

Reviewed November 2012 Claims.

Discussed Leaf & Cole additional audit invoice for State Controllers Report. Discussed response from Leaf & Cole on a two year audit. Committee decided to revisit a two year audit after one more yearly audit.

Reviewed November 2012 RR Engineering spreadsheet.

Theresa to contact CSDA to reduce yearly membership fees based on a budget under the two million threshold.

Discussed District truck repairs and tracking of repairs to each vehicle.
Review of FEMA 1577 overpayment and refund to Cal-Ema in the amount of \$17,423.00.
Reviewed November 2012 LAIF investment statement.

5. **Adjournment**

There being no further business, the meeting was adjourned at: 5:47pm.

Theresa Snyder
Accounting Administrator

ATTEST



Susan Egge, Committee Chair