



De Luz Community Services District

41606 Date Street
Suite 205
Murrieta, California 92562-7090

PHONE: (951) 696-0060
FAX: (951) 696-0061
E-MAIL: info@deluzcsd.org

www.deluzcsd.org

BOARD OF DIRECTORS
MICHAEL ADAMS
GENE BIANCHI
BRYAN BUESCHER
SUSAN EGGE
STEVE RUBIN

GENERAL MANAGER
ROB HOLMES

MINUTES REGULAR MEETING OF THE FINANCE COMMITTEE February 13, 2012 5:00 P.M.

1. Call to Order & Roll Call

The Regular Meeting of the De Luz Community Services District Finance Committee was held at the De Luz CSD Office commencing at 5:00 p.m. on February 13, 2012 with the following people present:

Susan Egge, Committee Chair
Mike Adams, Committee Member
Theresa Snyder, Administrative Assistant
Rob Holmes, General Manager
Cher Ruzek, Office Manager

2. Public Comment

None.

3. Approval of Minutes

The Minutes of the January 11, 2012 Meeting were approved by consensus.

4. Financial Matters

Committee reviewed the following:

Discussed purchase of District copy machine. Requested information will be provided to Director Egge.

Reviewed January 2012 Roadway Rehabilitation spreadsheet.

Reviewed January 2012 RR Engineering Spreadsheet.

Reviewed completion of automated accounting modules.

New format of claims will be reviewed in each finance meeting prior to that month's Board meeting.

Discussed of the necessity for Mr. Harvey to be present at each month's Board meeting. Will be evaluated on a month to month basis.

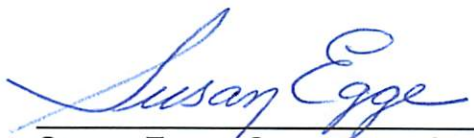
Discussed timing of collection of old FEMA receivable, Theresa to call Cal EMA on 2/22/12 for status.

5. **Adjournment**

There being no further business, the meeting was adjourned at: 6:17pm.

Theresa Snyder
Administrative Assistant/Accounting

ATTEST



Susan Egge, Committee Chair