



De Luz Community Services District

Board of Directors
Charles Bowman
Paula Carroll
Robert D'Alessandri
Gina Rawson
Debbie Roberts
General Manager
James E. Emmons

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
JULY 20, 2022
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on July 20, 2022. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Charles Bowman, Vice President
Paula Carroll, Director

Directors Absent:

Robert D'Alessandri, Treasurer
Gina Rawson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer
Theresa Snyder, Finance Manager
Dustin Wyatt, Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by President Roberts.

B. AUTHORIZING ON-SITE AND VIRTUAL BOARD AND COMMITTEE MEETINGS

Motion was made by Carroll, seconded by Bowman to adopt Resolution 22-14: Authorizing On-Site and Virtual Board and Committee Meetings Pursuant to AB 361.

AYES: Bowman, Carroll, Roberts
NOES:
ABSENT: D'Alessandri, Rawson
ABSTAIN:

The motion was approved by rollcall vote 3-0.

C. SHERIFF:

Deputy Perez gave the Sheriff's Report for June 2022 and updated the Board on recent law enforcement activities. He reported one incident occurred; an individual started a brush fire which resulted in the arrest of the individual. He also reported that fire danger is extreme at this time and reiterated if residents notice open flames/bonfires please contact the Sheriff. The written report is on file with the District.

D. PUBLIC COMMENT:

Resident John Iverson addressed the Board regarding stop signs at the intersection of Sandia Creek Drive and La Cruz Road.

Resident Eddie Rodriguez addressed the Board regarding the stop sign at the intersection of Sandia Creek Drive and La Cruz Road, suggesting a flashing stop sign for more visibility and awareness.

Fallbrook resident Rick Soathoft addressed the Board regarding the Sandia Creek Gate in San Diego County.

E. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

F. CONSENT CALENDAR:

Motion was made by Bowman, seconded by Carroll to approve the Consent Calendar as follows:

1. Minutes of the June 15, 2022 Regular Board Meeting
2. General Fund Claims for June 2022
3. Sheriff Special Tax Claims for June 2022
4. Purchase Order No(s): None

AYES: Bowman, Carroll, Roberts

NOES:

ABSENT: D'Alessandri, Rawson

ABSTAIN:

The motion was approved by rollcall vote 3-0.

**G. ORDINANCE TO AMEND WEIGHT LIMITS ON DISTRICT ROADS:
SECOND READING**

Second Reading of Ordinance No. 22-04, amending existing Weight Limits to provide exemption to certain types of vehicles including public, emergency, and agricultural trucks.

Motion was made by Bowman, seconded by Carroll that Ordinance No. 22-04 be introduced by title only; that further reading be waived, and that Ordinance No. 22-04 be adopted.

AYES: Bowman, Carroll, Roberts

NOES:

ABSENT: D'Alessandri, Rawson

ABSTAIN:

The motion was approved by rollcall vote 3-0.

H. AUDITING FIRM FOR DISTRICT

Director Carroll reported to the Board that the Finance Committee interviewed several auditing firms for the District and voted to recommend to award the contract to Nigro & Nigro, PC for fiscal years ending June 30, 2022-2024.

Paul Kaymark, CPA and Jared Slolmosen, CPA addressed the board with thanks for the consideration and answered questions from the board.

It was motioned by Carroll, seconded by Bowman that the audit contract be awarded to Nigo & Nigro, PC.

AYES: Bowman, Carroll, Roberts
NOES:
ABSENT: D'Alessandri, Rawson
ABSTAIN:

The motion was approved by rollcall vote 3-0.

I. BUENA VISTA RECONSTRUCTION PROJECT

Project Engineer Stein reported that two (2) of the environmental permits have been issued. No further updates at this time. Stein also advised that there is risk factor in commencing construction due to the rainy season approaching. Stein will be contacting Southland Paving (contractor) about the implications of starting the project during the wet season.

J. ROADWAY REHAB PROJECT

Project Engineer Stein reported that the plans and specifications are completed for the project. He discussed an approximate timeline for the completion of the 2022 slurry project with the Board and recommends approval of plans and specifications for the 2022 slurry seal project and permission to put the project out to bid.

Motion was made by Bowman, seconded by Carroll to adopt Resolution No. 22-15: Approving plans and specifications for slurry seal and striping/markings project and authorizing public bid process.

AYES: Bowman, Carroll, Roberts
NOES:
ABSENT: D'Alessandri, Rawson
ABSTAIN:

The motion was approved by rollcall vote 3-0.

K. TRAFFIC MATTERS

Traffic Engineer Libring reported that the County of Riverside slurry sealed all of Rancho California Road. in May, He advised that he reviewed Corte Bonita for sight distance, speed limit, and curve warning signs. He reviewed the new stop sign at La Cruz Drive and reviewed striping on El Calamar Road and Via Escalon and reported that the request for a flashing light on Carancho be monitored for any speed reduction and operational improvements by drivers. The written report in on file with the District.

L. ROAD MAINTENANCE/FIELD CREW REPORT

Field Supervisor Wyatt reported on El Calamar slurry and patch project, Via Yerba drain project and the installation of the stop sign at La Cruz Drive. He also reported that field crew is continuing with tree trimming and clearing the tree growth along shoulders of roadways.

M. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Bowman reported that the information was presented by staff who brought the board up to date with the most current information which was present previously in this meeting.

FINANCE COMMITTEE REPORT

Director Carroll reported the Finance Committee interviewed and decided upon Nigro & Nigro, PC the contract for new auditing firm for the district. She also reported that the committee reviewed the June General Fund and Sheriff Special Tax claims.

LEGISLATIVE COMMITTEE REPORT SB415

Directors Roberts reported that there are no new updates at this time.

N. GENERAL MANAGER'S REPORT

General Manager Emmons reported on the ESRI Conference and how the GIS System currently manages the district's field operations.

O. LEGAL COUNSEL MATTERS

Legal Counsel Simmons reported that there are no new updates regarding the De Luz v. Canos case.

ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 7:00 p.m.



Charles Bowman, Vice President
De Luz Community Services District

Attest:



James E. Emmons, Secretary
De Luz Community Services District