

De Luz

Community Services

District

Board Of Directors

Charles Bowman
Paula Carroll
Robert D'Alessandri
Gina Rawson
Debbie Roberts

General Manager

James E. Emmons

MINUTES

REGULAR MEETING

OF THE BOARD OF DIRECTORS

August 16, 2023
6:00 p.m.

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on August 16, 2023. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Paula Carroll, Director
Gina Rawson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer
Theresa Snyder, Finance Manager
Jessica Richards, Administrative/IT Manager
TJ Cassel, Field Lead Worker
Isabel Gavidia, Administrative Assistant

The flag salute was led by President Roberts

B. SHERIFF:

General Manager Emmons announced that Deputy Perez could not attend the meeting as he is on vacation and that the Sheriff's report will be included at the next board meeting.

C. PUBLIC COMMENT:

Resident Steven Bires addressed the Board regarding his concerns with his neighbor cutting down an oak tree on De Luz Road and his report to the Sheriff's Department.

D. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

E. CONSENT CALENDAR:

Motion was made by D'Alessandri, seconded by Carroll to approve the Consent Calendar as follows:

1. Minutes of the July 19, 2023, Regular Board Meeting
2. General Fund Claims for July 2023
3. Sheriff Special Tax Claims for July 2023
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously.

F. LEGISLATIVE TOPICS:

Syrus Devers, Sacramento Lobbyist for BB&K reported that SB 613, pertaining to low-population exemption from solid waste collection, is presently in the Suspense File of the Assembly Appropriations Committee. He met with the committee consultant to clarify details of the bill. He is hopeful that the Bill will be taken from suspense and passed to a vote by the full Assembly.

G. INVESTMENT ACCOUNTS AT CALIFORNIA LOCAL AGENCY INVESTMENT FUND

Motion was made by Carroll, seconded Bowman to approve Resolution No. 2023-12, Authorizing Investment of Monies in the Local Agency Investment Fund.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously.

H. SHERIFF CONTRACT RENEWAL

The Board considered an updated contract with Riverside County for law enforcement services for Fiscal Year 2023-2024. The contract maintains the same level of service as the current year.

Motion was made by Bowman, seconded by Rawson, seconded that the contract be approved.

AYES: Bowman, Carroll, D' Alessandri, Rawson Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously.

I. STORM DRAIN IMPROVEMENT PROJECT:

Project Engineer Stein reported that two bids were received for the FY23 Storm Drain Project at Various locations. From the bids received for the project, it was determined that the lowest bid submitted was from CORA Construction with the total bid amount of \$931,000.00. The bids received were significantly higher than the Engineer's estimate. Stein recommended to the Board that the bids be rejected, and the project can potentially be re-bid after the rainy season when contractors have more availability, and the schedule can be more accommodating.

Motion was made Bowman, seconded by Carroll, to approve the staff recommendation to reject the FY23 Storm Drain Project at Various locations.

AYES: Bowman, Carroll, D' Alessandri, Rawson Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously.

J. BUENA VISTA RECONSTRUCTION PROJECT

Project Engineer Stein made a presentation regarding the reconstruction of Buena Vista Road. He explained that the crew is assisting Rancho California Water District re-install a waterline which has extended the time of project. He anticipates the project to be completed by the end of August.

K. TRAFFIC MATTERS

Traffic Engineer Libring reported that the advisory curve warning signs have been delivered and installation will be in the coming months. He also reported that inventory of all exciting signs are being entered into the GIS System.

L. ROAD MAINTENANCE/FIELD CREW REPORT

Field Lead Cassell reported that in addition to emergency repairs, the field crew continues with tree trimming and clearing the weeds along the shoulder of roadways. He also reported on asphalt patching on Avenida Del Oro and culvert cleaning on Vista Del Mar and other locations.

M. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Bowman reported that the Engineering Committee met on August 8, 2023, and discussed Engineering matters including Buena Vista Project, Terreno Culverts; traffic and maintenance issues that were presented.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee discussed the interest rate for LAIF. He also reported that the District purchased a T-Bill for 5.4%. He also reported on 2019 FEMA obligations are still outstanding.

LEGISLATIVE COMMITTEE REPORT (SB415)

President Roberts reported that the District is still awaiting for the second response from the State Controller's Office on Fuel Tax.

N. GENERAL MANAGER'S REPORT

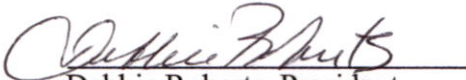
He informed the Board that pictures will be taken at an upcoming meeting for the new website. He informed the Board that he and Counsel Simmons will be attending the CSDA Annual Conference. General Manager Emmons reviewed the District's annual accomplishments.

O. LEGAL COUNSEL MATTERS


Counsel Simmons advised the Board that he will soon begin distributing to Board members the General Manager's Evaluation. He will provide the results to the Board at the next meeting.

ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 7:07 p.m.


Debbie Roberts, President
De Luz Community Services District

Attest:


James E. Emmons, Secretary
De Luz Community Services District