

De Luz Community Services District

Board of Directors
Charles Bowman
Paula Carroll
Robert D'Alessandri
Gina Rawson
Debbie Roberts
General Manager
James E. Emmons

MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
AUGUST 17, 2022
6:00 p.m.

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on August 17, 2022. The meeting was also held electronically by Zoom. The meeting was called to order by Vice President Bowman at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Paula Carroll, Director
Gina Rawson, Director

Directors Absent:

Debbie Roberts, President

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer
Theresa Snyder, Finance Manager
Jessica Richards, Administrative Assistant

The flag salute was led by Vice President Bowman

B. AUTHORIZING ON-SITE AND VIRTUAL BOARD AND COMMITTEE MEETINGS

Motion was made by D'Alessandri, seconded by Carroll to adopt Resolution 22-14: Authorizing On-Site and Virtual Board and Committee Meetings Pursuant to AB 361.

AYES: Bowman, Carroll, D'Alessandri, Rawson
NOES:
ABSENT: Roberts
ABSTAIN:

The motion was approved by rollcall vote 4-0.

C. SHERIFF:

Deputy Perez gave the Sheriff's Report for July 2022 and updated the Board on recent law enforcement activities. He reported one incident occurred; an individual broke into the golf course and stole a significant amount of cash and fled the area. The incident is currently be investigated by the Sheriff Department. He also reported that traffic has dropped drastically throughout the district. The written report is on file with the district.

D. PUBLIC COMMENT:

There were no public comments.

E. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

F. CONSENT CALENDAR:

Motion was made by D'Alessandri, seconded by Carroll to approve the Consent Calendar as follows:

1. Minutes of the July 20, 2022, Regular Board Meeting
2. General Fund Claims for July 2022
3. Sheriff Special Tax Claims for July 2022
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D'Alessandri, Rawson

NOES:

ABSENT: Roberts

ABSTAIN:

The motion was approved by rollcall vote 4-0.

G. BUENA VISTA RECONSTRUCTION PROJECT

Project Engineer Stein reported that he has been working with the contractor (Southland Paving) to sort out the details regarding securing the pipes for the project. He also reported that two (2) of environmental permits have been issued and has been following up weekly to get an update on status of last permit needed to commence construction.

H. 2022 ANNUAL PAVEMENT REHABILITATION PROJECT

Project Engineer Stein reported that the project is out to bid. Bid opening is scheduled for September 8, 2022. The bids received will be presented at the next meeting for Board review and the award of contract to the lowest responsible bidder.

I. TRAFFIC MATTERS

Traffic Engineer Libring reported that the citizen request for trees and brush to be trimmed back on Carancho/Corte Bonita to maximize visibility has been completed. Libring also reported that he will be reviewing the data from the traffic counts survey and will have the final report in a couple of months. The written report is on file with the district.

J. ADOPTION OF DISTRICT LOGO

General Manager explained that staff have been working on artwork design by community resident Julie Annet for the new district logo.

Motion was made by Carroll, seconded by Rawson to approve the artwork for the new district logo.

AYES: Bowman, Carroll, D'Alessandri, Rawson
NOES:
ABSENT: Roberts
ABSTAIN:

The motion was approved by rollcall vote 4-0.

K. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Bowman reported that the Engineering Committee met on August 9, 2022, and information was presented by staff who brought the board up to date with the most current information which was present previously in this meeting. Director Bowman advised the Board that the committee discussed the need for a traffic study of the problem areas of the district, analyze the data and make recommendations that might make improvements in these areas.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on August 16, 2022, and that the committee reviewed the General Fund Claims. for the month of July. He also advised that there may be new staffing arrangements made in the near future to assist the Finance Manager.

LEGISLATIVE COMMITTEE REPORT (SB415)

General Manager Emmons reported that the district's written response and presentation to Supervisor Jeffries is nearing completion.

L. GENERAL MANAGER'S REPORT

General Manager Emmons reported on SB 1383, the disapproval of our request for a rural waiver which means that we have to implement the organic waste recycling programs.

LEGAL COUNSEL MATTERS

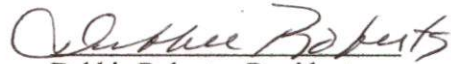
Counsel Simmons reported a case that involves the City of Oakland and their attempts to demonstrate that their franchise fees with solid waste haulers are exempt from a "tax" under Proposition 26.

M. ROAD MAINTENANCE/FIELD CREW REPORT


General Manager Emmons indicated that the Field Crew was on an emergency call and that the report will be presented at the next board meeting.

ADJOURNMENT

There being no further business, Vice President Bowman adjourned the meeting at 7:09 p.m.


Debbie Roberts, President
De Luz Community Services District

Attest:


James E. Emmons, Secretary
De Luz Community Services District