

De Luz

Community Services

District

Board Of Directors
Charles Bowman
Paula Carroll
Robert D'Alessandri
Gina Rawson
Debbie Roberts
General Manager
James E. Emmons

MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
May 22, 2024
6:00 p.m.

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on May 22, 2024. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Gina Rawson, Director
Paula Carroll, Director

Staff Present:

James Emmons, General Manager/Secretary
Holland Stewart, General Counsel
Ron Stein, District Engineer
Theresa Snyder, Finance Manager
Jessica Richards, Administrative/IT Manager
Nicholas Gieseman, Field Worker
Isabel Gavidia, Administrative Assistant

The flag salute was led by President Roberts.

At this time, the Board proceeded to Agenda Item "D".

D. LEGISLATIVE TOPICS

Syrus Devers, District lobbyist, reported that Senator Seyarto agreed to help facilitate negotiations with Riverside County regarding Gas Tax. If matters can be sorted out successfully, legislation may be unnecessary. He also mentioned that a community gathering is being organized this summer to recognize Senator Seyarto for his work on the organic waste bill.

At this time, the Board proceeded to Agenda Item "B".

B. SHERIFF:

Deputy Pourier delivered the Sheriffs Report and provided an update on recent law enforcement activity. He reported on notable calls for service throughout the district. He advised the Board that district equipment has been marked, he has been in communication with Cal Fire regarding evacuation signage, and California Fish and Wildlife located Steelhead fish in Sandia Creek. The written report is on file with the District.

C. PUBLIC COMMENT:

There was no public comment.

E. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

F. CONSENT CALENDAR:

Motion was made by D'Alessandri, seconded by Bowman to approve the Consent Calendar as follows:

1. Minutes of the March 20, 2024, Regular Board Meeting
2. General Fund Claims for March & April 2024
3. Sheriff's Special Tax Claims: March & April 2024
4. Purchase Order No(s): 24-01, 24-02, 24-03

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts

NOES:

ABSENT:

ABSTAIN:

The motion was approved unanimously.

FINANCIAL MATTERS – FISCAL YEAR BUDGET 2024-2025

- G.** The Board reviewed the projected 2024-2025 Benefit fee levy based on the projected expenses for the general administrative and roadwork. Finance Manager Snyder summarized the proposed budget which states that these are preliminary figures and final numbers will be brought to the Board for Public Hearing and consideration at the June 19, 2024, meeting.

- H.** Introduction and first reading of Ordinance 24-01, Adopting the Sheriff Special Tax Rate and Written Report for roadway maintenance services for Fiscal Year 2024-2025.

Motion was made by Bowman, seconded by Carroll, that Ordinance 24-01, be introduced by title only; that further reading be waived, and that Ordinance 24-01 be passed to second reading at the June 19, 2024 meeting.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously.

- I.** The Board considered Resolution No. 24-03, Setting the Hearing for the Fiscal Year 2024-2025 Budget for June 19, 2024 at 6:00 p.m. at the District Office.

Motion was made by Carroll, seconded by Bowman to adopt Resolution No. 24-03: Setting Hearing for the Fiscal Year 2024-2025 Budget.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously.

- J.** The Board considered Resolution No. 24-04: Setting the Hearing for the 2024-2025 Written Report for June 19, 2024 at 6:00 p.m. at the District Office.

Motion was made by Bowman, seconded by Carroll to adopt Resolution No. 24-04: Setting a Hearing Upon and Directing the Publication of a Notice of Hearing upon the Budget of the District for the Fiscal Year 2024-2025.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously.

- K.** **ROADWAY REHABILITATION**

Gupta, provided a PowerPoint presentation regarding roadway, shoulder and storm water diversion on Carancho Road south of Sandia Creek Drive. The work was performed by District Crew and contractors under the direction of Gupta.

L. ROAD MAINTENANCE/FIELD CREW REPORT

Field Worker Geisman reported that in addition to numerous days of rain cleanup and emergency repairs, the field crew continues with culvert cleaning, trash removal, tree trimming and clearing the tree growth along the shoulder of roadways.

M. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Bowman reported that the Engineering Committee discussed updates that were presented by staff who brought the board up to date with the most current information which was presented previously in this Board meeting. Carancho Road has been rehabilitated and is in good function; however, Sandia Creek Drive needs attention. The Committee may propose to the Board to reallocate funds from culvert projects to Sandia Creek Rehabilitation project.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee discussed the proposed budget that was presented by staff previously in this Board meeting. The Committee also discussed the \$100K CalPERS UAL payment item included in the proposed budget. He informed the Board that the Committee will produce a resolution for the Board to consider regarding the \$100,000 at the next meeting.

LEGISLATIVE COMMITTEE REPORT

Director Roberts highlighted updates that were provided by staff who brought the Board up to speed with the most recent information that was previously presented at this Board meeting. This includes the community gathering which is scheduled for July 31, 2024.

N. GENERAL MANAGER'S REPORT

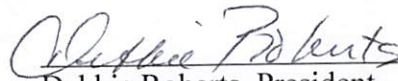
General Manger Emmons reported that the rate charges to De Luz residents by CR&R Services will be increased 3.36% and would become effective July 1, 2024, as set forth in the written report on file with the District. This is pursuant to the franchise agreement between DLCSD and CR&R. He also advised the Board that he will be attending the ESRI Conference to learn the latest advances in our geographic information system (GIS). Annually he attends the CSDA General Managers Summit which will be the last week of June in Anaheim. He also advised the Board that the Annual CSDA Conference is in Indian Wells this August.

O. LEGAL COUNSEL MATTERS

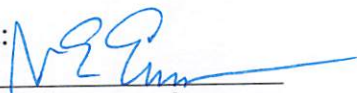
General Counsel Stewart advised the Board that the status of the Sandia Creek Winery application is still withdrawn by the applicant.

ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 7:55 p.m.



Debbie Roberts, President
De Luz Community Services District

Attest: 

James E. Emmons, Secretary
De Luz Community Services District