

De Luz

Community Services

District

Board Of Directors

Charles Bowman
Paula Carroll
Robert D'Alessandri
Gina Rawson
Debbie Roberts

General Manager

James E. Emmons

MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
NOVEMBER 20, 2024
6:00 p.m.

A. **CALL TO ORDER & ROLL CALL**

This regular meeting of the Board of Directors of De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on November 20, 2024. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Robert D'Alessandri, Treasurer
Paula Carroll, Director
Gina Rawson, Director

Director Absent:

Charles Bowman, Vice President

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Matthew Crim, Deputy District Engineer
Theresa Snyder, Finance Manager
Jessica Richards, Administrative/IT Manager
Isabel Gavidia, Administrative Assistant
Nicholas Gieseeman, Field Worker
Dane Carroll, Field Worker

The flag salute was led by President Roberts.

B. **SHERIFF:**

Deputy Pourier delivered the Sheriff's Report and provided an update on recent law enforcement activity. He reported on notable calls for service throughout the district. He reported burglaries, residents discharging their firearms, and street takeovers on Crumley Court. He reported that the Sheriff Department, CHP and Riverside County Street Team executed the plan to stop these street takeovers. Four vehicles were impounded, ten citations were given. The written report is on file with the district.

C. PUBLIC COMMENT:

There was no public comment.

D. LEGISLATIVE TOPICS:

Syrus Devers, District Legislative Advocate, reported that currently he is working on issues that he has been tasked with. He is working on building the history of interaction with Cal Recycle, should it become necessary to initiate legislation again. He is briefing himself on the Fish and Wildlife issue (refusing to pay the fees for utilizing district roads) and he continues to work on Gas Tax for the District.

E. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

F. CONSENT CALENDAR:

Motion was made by Rawson, seconded by D’Alessandri to approve the Consent Calendar as follows:

- 1. Minutes of October 18, 2024 Regular Board Meeting
- 2. General Fund Claims for October 2024
- 3. Sheriff’s Special Tax Claims: October 2024
- 4. Purchase Order No(s):

AYES: Carroll, D’Alessandri, Rawson, Roberts
 NOES:
 ABSENT: Bowman
 ABSTAIN:

The motion was approved 4-0.

G. COMMUNITY MEETING UPDATE

General Manager Emmons reported that on October 22, 2024, a community event was held which featured Senator Kelly Seyarto. The primary purpose was to express the community’s appreciation for Senate Bill 613 (low population waiver, for exemption to Cal Recycle).

H. PERMIT FEE INCREASE

Introduction and first reading of Ordinance 24-02, Amending Exhibit “5” of the District Code and setting charges for Encroachment Permit and Inspection Fees.

Motion was made by D’Alessandri, seconded by Carroll, that Ordinance 24-02, be introduced by title only; that further reading be waived, and that Ordinance 24-02 be passed to second reading at the December 5, 2024 meeting.

AYES: Carroll, D’Alessandri, Rawson, Roberts
 NOES:
 ABSENT: Bowman
 ABSTAIN:

The motion was approved 4-0.

I. ROAD MAINTENANCE/FIELD CREW REPORT

General Manager Emmons announced that Nicholas Gieseeman was promoted to Field Supervisor at the time of his review.

Field Supervisor Gieseeman reported on graffiti removal, sign maintenance, and asphalt repair throughout the district. He also advised that the regular routine maintenance tasks scheduled for the month have been undertaken and completed.

J. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Rawson reported that the Engineering Committee discussed future Roadway Rehabilitation for 2025. The Engineering Committee will continue this process at its review meeting in January.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on November 19, 2024, and discussed the presentation of the Draft Audit, which will be presented at the next Board Meeting in December. He also reported that the interest rate for the districts treasury bill investments are the same as the LAIF interest rate, and the Finance Committee recommends not to renew treasury bills since LAIF provider liquidity.

LEGISLATIVE COMMITTEE REPORT

Director Roberts reported that updates were given at the beginning of the meeting. There is no further information at this time.

K. GENERAL MANAGER'S REPORT

General Manager Emmons discussed the Districts Unfunded Liability with the Board. He also advised that he and General Counsel Simmons will be researching Southern Californias Edison's franchise with Riverside County and why funds are not being allocated to DLCSD.

Emmons announced that the Board will meet on the first Friday of December.

L. LEGAL COUNSEL MATTERS

General Counsel Simmons reported that resident Walter Mettler, Via Balero Road was able to contact the Water Board to discuss issue with access road.

M. CLOSED SESSION

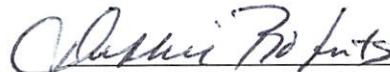
Director Roberts announced that the Closed Session is moved to the December 5, 2024 Board meeting at 12:00 noon.

N. **OPEN SESSION**

No action was taken.


ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 7:09 p.m.



Debbie Roberts, President
De Luz Community Services District

Attest:



James E. Emmons, Secretary
De Luz Community Services District