



# De Luz Community Services District

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## BOARD OF DIRECTORS

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## GENERAL MANAGER

JAMES E. EMMONS

## MINUTES REGULAR MEETING DE LUZ COMMUNITY SERVICES DISTRICT ENGINEERING COMMITTEE Tuesday, February 12, 2019 3:30 p.m.

### A. CALL TO ORDER AND ROLL CALL

Committee Members Jim Brady and Mike Adams were present.

Also present were General Manager Emmons, Field Supervisor Caddy, Engineer Hunt (Willdan) and Traffic Engineer Libring (Willdan).

### B. PUBLIC COMMENT:

Jack Munroe, a consultant working on PM 35815 had questions regarding District conditions. He was referred to Engineer Hunt.

### C. MINUTES:

Minutes of the January 09, 2019 meeting were approved.

### D. TRAFFIC COUNTS AND RADAR ENFORCEMENT

Traffic Engineer Steve Libring, T.E., reported on the status of replacing non-reflective signs, various projects to improve sight visibility and advised that the Tomasito removal of vegetation had been completed by the owners. He reported that he has been working with the Women's Club on appropriate sign size and locations as requested by the Board. He has done two site observations at El Prado (south) and can now recommend the installation of a no right turn sign (4-7pm) at that intersection. After discussion the Committee agreed to report this to the Board.

## **E. FEMA UPDATE**

It was reported that there has been no further information received on our applications for Sandia Creek and Buena Vista.

## **F. STORM DRAIN IDENTIFICATION PLAN**

Engineer Hunt reported that his Hydrology engineer is working with a field crew who are assessing each drain. This process will take a number of months. Each drain will be assigned a number and plotted on a new map. The size, material and condition of each will be documented and a maintenance priority assigned. This will be very similar to the PAVER system for the streets. Cost estimates and budget priorities can then be assigned and an annual maintenance plan can be developed.

Hunt also described the work of his GIS associate who is preparing an updated map of the district which will include overlays with such things as boundaries, roads, topography, watercourses, culverts, drains, signs, etc. This will be the beginning of a public works record keeping system to enable the District to continue receiving FEMA and OES funds. Hunt will report on progress at future meetings.

## **G. FIELD CREW REPORT**

Mr. Caddy reported that the new tractor has been delivered, set-up is now in service and it is working well. Maintenance activities this past month involved culvert and drain clearance and shoulder grading. The Committee discussed drain clearance issues in anticipation of future storms. Graffiti has increased and has been removed by our crew and dumping and littering is increasing.

## **H. DISTRICT PROJECTS:**

The Committee discussed the proposed 2019 roadway rehabilitation project with newly appointed Engineer Hunt. The completion of the phased Via Vaquero project is being reviewed by Willdan as Phase 4A has been designed and Phase 4B is being designed now. Mr. Hunt discussed other options which include another slurry seal project or completion of the Sandia Creek project (so long as it will not affect FEMA funding). Discussion took place about all of the options. It

was agreed that until the committee know how the District will be affected by further rainstorms, this matter should be continued to the next meeting


**SUBDIVISION MAPS AND COUNTY ISSUES**

Traffic Engineer Libring reported that there is no new information on our request for a study of left turn lanes at Rancho Cal and Del Oro.


**ADJOURNMENT**

Meeting was adjourned at 6:50 pm.

**ATTEST:**

 (sic)

James Brady  
Engineering Committee



James Emmons  
General Manager