



De Luz

Community Services District

BOARD OF DIRECTORS

MICHAEL ADAMS
DEBBIE ARDOLINO
MARIANN BYERS
ROBERT D'ALESSANDRI
RAYMOND W. JOHNSON

GENERAL MANAGER

JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
January 15, 2020
6:00 p.m.**

A. Call to Order & Roll Call

This Regular Meeting of the Board of Directors of the De Luz Community Services District was held at was held at the DLCSO office, 41606 Street, Suite 205, Murrieta, CA on January 15, 2019. The meeting was called to order by President Byers at 6:05 p.m. Those present at the meeting were as follows:

Directors Present

Mariann Byers, President
Michael Adams, Vice President
Robert D' Alessandri, Treasurer
Raymond Johnson, Director
Debbie Ardolino, Director

Staff Present

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Keith Caddy, Field Superintendent
Dave Hunt, District Engineer
Steve Libring, District Traffic Engineer
Jessica Richards, Administrative Assistant

The flag salute was led by President Byers.

B. Sheriff

Deputy Perez presented the Sheriff's Report for December 2019 and updated the Board on recent law enforcement activities. He reported that no serious incidents have occurred; however, it is the season for avocado thefts, and he will be diligently watching for this type of activity.

Lieutenant Bruce Smith addressed the Board and thanked the Board and Staff for their support, stating it is a vital component to the continued success of Deputy Perez's efforts. He also introduced to the Board, new Captain Zach Hall.

C. Public Comment

Resident, James Reid, addressed the Board regarding road damage on Buena Vista Road. He expressed his dissatisfaction with the closure and the timeline of repairs.

D. Information Only

The Statement of Investment Policy and the Financial Statements were received by the Board.

E. Consent Calendar

Motion was made by D'Alessandri, seconded by Johnson, to approve the Consent Calendar as follows:

1. Minutes of the December 18, 2019 Regular Board Meeting
2. General Fund Claims
3. Sheriff's Special Tax Claims
4. Purchase Order No(s): None

The motion carried unanimously.

F. Roadway Reconstruction Projects

District Engineer Hunt reported on progress underway for the FEMA funded products. He provided a slide presentation regarding the FEMA-23, FEMA-34 projects. The small projects, 23 and 34, are about 45% complete to date and are moving along according to plan. Engineer Hunt also reported that the Environmental Agencies gave the District permission to install rip rap to at Sandia Creek to prevent damage this season. The material will be used as part of the permanent repair. District is taking all necessary steps to secure environmental exemptions which are preventing our completion of these projects.

G. Future Roadway Projects

District Engineer Hunt introduced to the Board a draft Pavement Management Plan for 2020. The Engineering Committee will be working on the plan in the coming months for consideration by the Board.

H. Traffic Safety

District Traffic Engineer Libring presented current traffic issues within the District.

I. Committee Reports

Engineering Committee

Director Adams reported that at their recent meeting, the Engineering Committee discussed the items previously presented by the engineer and reported that the annual culvert/drain maintenance program is complete and to date there have been no major complications.

Finance Committee

Director D'Alessandri reported that at their recent meeting, the Finance Committee reviewed and discussed the claims; Roadway Rehabilitation funding; LAIF interest, and the progress of the District annual audit.

Legislative Committee-AB 421

Ms. Byers reported that efforts by the District's legislative advocate has concluded in Sacramento; however, the matter is now being pursued through the County of Riverside. This requires additional advocacy service from Paula Treat for an additional three months.

J. Legal Counsel

Ward Simmons provided general comments.

K. General Manager Report

General Manager Emmons presented his report which is file with the District office.

Closed Session

Closed session pursuant to the provisions of Government Code 54957.6: Discussion of personnel matters.

At the conclusion of the closed session, it was announced that Directors Byers and D'Alessandri would oversee the evaluation of the General Manager and conduct contract amendment negotiations for consideration by the Board at the next meeting.

Adjournment

There being no further business, President Byers adjourned the meeting at 7:30 p.m.

ATTEST:



Mariann Byers, President
Board of Directors



James E. Emmons, Secretary
Board of Director