

**MINUTES**  
**SPECIAL MEETING**  
**OF THE BOARD OF DIRECTORS**  
**(New Director Orientation)**

**January 11, 2006**

**4:00 p.m.**

**A. Call to Order & Roll Call**

A Special Meeting of the Santa Rosa Community Services District was held at the Santa Rosa CSD Office commencing at 4:19 p.m. on January 11, 2006. Present at the meeting were the following Directors:

Director Bianchi  
Director Boyer  
Director Whittington  
Directors Kelly and Rubin were absent.

Interim General Manager Holmes, Assistant Secretary Gipson and General Counsel Scott were also present.

**B. Public Expression**

None.

**C. General Counsel**

General Counsel Scott reviewed various aspects of the Ralph M. Brown Act and discussed issues such as serial meetings, additions to a posted agenda, allowable closed session matters, and California Conflict of Interest Laws.

**D. Office Manager**

Jill Gipson reviewed the District Budget and the process used to calculate the District's benefit fees. She discussed the monthly Financial Statements, as well as the annual certified audit, and gave a brief overview of funding of the 2005 FEMA disasters. She reported that the Budget and Financial Reports will be discussed in more detail at the Finance Committee Meeting next week.

**E. General Manager**

Rob Holmes presented the road improvement priorities established by the previous Board, and gave an update on the current projects. He discussed the Development Impact Fee, the PMS software, and answered questions from the Directors.

**F. Adjournment**

There being no further business, Director Bianchi adjourned the meeting at 6:35 p.m.

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Rob Holmes

Secretary, Board of Directors

ATTEST:

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Steve Rubin

President, Board of Directors