



# De Luz Community Services District

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## BOARD OF DIRECTORS

MICHAEL ADAMS  
JIM BRADY  
MARIANN BYERS  
ROBERT D'ALESSANDRI  
RAYMOND W. JOHNSON

## GENERAL MANAGER

JAMES E. EMMONS

## MINUTES REGULAR MEETING OF THE BOARD OF DIRECTORS July 17, 2019 6:00 p.m.

### A. Call to Order & Roll Call

A Regular Meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:04 p.m. on April 17, 2019. Present at the meeting were the following Directors and staff:

Director Adams  
Director Brady  
Director Byers  
Director D'Alessandri

Director Johnson was absent due to illness.

Staff present:

James E. Emmons, General Manager and Board Secretary  
Ward Simmons, General Counsel  
Theresa Snyder, Accounting Administrator  
Keith Caddy, Inspector/Field Maintenance Superintendent  
Dave Hunt, District Engineer (Willdan)  
Steve Libring, Traffic Engineer (Willdan)

The flag salute was led by President Byers.

### B. Sheriff

Deputy Perez presented the Sheriff's Report for June 2019 and updated the Board on law enforcement activities. He discussed residential burglary prevention and described a recent incident in which one suspect was apprehended for burglary. He also discussed the use of video monitoring to deter burglary.

### C. Public Comment

Doug Potts, Los Gatos Road, addressed the Board regarding reconstruction of Buena Vista which was completely washed out in the 2016 flood and is awaiting

a FEMA appeal. He recommended that the District reconstruct this roadway regardless of FEMA funding due to the need for emergency access in the area.

Eddie Rodriguez reported on his fire evacuation map and presentations that he has made to community groups. He urged residents to become familiar with access routes before emergency situations occur.

Maureen Slumpff, La Cruz Road, expressed her concern about the lack of a second access on La Cruz at the northern end. This roadway was supposed to connect to a primary roadway through the golf course area but such access has not materialized. She is concerned about emergency situations and described many such incidents that have occurred in her 41 years in De Luz.

Paula, Vista Del Oro requested that the District support community efforts, such as those by the Women's Club, to request additional County safety improvements to Rancho California Road.

Guy Kinsman, Sandia Creek, requested that CHP traffic enforcement be increased as there are still problems with speed and other violations.

Mark Oslund, De Anza Road, requested speed limits on the current detour route.

**D. Information Only**

The Statement of Investment Policy and the April, May and June Financial Statements were received by the Board.

**E. Consent Calendar**

Motion was made by D'Alessandri, seconded by Brady, to approve the Consent Calendar.

1. Minutes of the June 19, 2019 Regular Board Meeting
2. Minutes of the June 11, 2019 Special Board Meeting
3. General Fund Claims for April 1, 2019 to June 30, 2019

The motion carried unanimously.

**F. Contract for Law Enforcement**

The Board considered an updated contract with Riverside County for law enforcement services for Fiscal Year 2019-20. The contract maintains the level of service at the same level as the previous year.

Motion was made by D'Alessandri, seconded by Adams that the contract be approved. The motion was passed by unanimous roll call vote.

**G. Traffic Safety**

Traffic Engineer Libring provided a report on traffic matters which included an update on improvements on Los Gatos, installation of second-phase reflective signs, no litter signs, and the County's progress on stop signs on De Luz Road.

**H. Roadway Reconstruction Projects**

District Engineer Dave Hunt presented and reviewed the detailed plans for the Sandia Creek Drive / Via Vaquero Road culvert crossing projects and the FEMA-23 and FEMA-38 projects. He explained the scope of work; the bid process, and cost estimates. He also described the process that is being undertaken to obtain FEMA funding.

**I. FEMA Issues and Disaster Funding**

General Manager Emmons reviewed the FEMA application process in which the District is applying for over \$3.1 million in emergency disaster relief funds which we seek reimbursement to the District for the projects described by Mr. Hunt earlier and all of the emergency work, design and administrative costs from the February 2019 floods.

**J. COMMITTEE REPORTS**

**Finance Committee**

Mr. D'Alessandri reported on the status of investment earnings, Costco gasoline purchasing, annual audit, and recent review of the last quarter financial statements.

**Engineering Committee**

Mr. Brady reported that the Committee has met with the engineering staff previously on all of the matters discussed earlier in the meeting. The Committee is reviewing designs and bids as they are submitted.

**Labor Relations Committee**

Mr. D'Alessandri reported that the Committee continues with the development of a merit pay plan as set forth in the recent MOU.

**K. General Manager's Report**

General Manager Emmons presented his written report which is on file with the District Office.

**L. General Counsel**

Ward Simmons provided his insights on this meeting as this was his first meeting as counsel for De Luz CSD.

**M. Adjournment**

There being no further business, President Byers adjourned the meeting at 7:50 p.m.

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James E. Emmons, Secretary  
Board of Directors

ATTEST:

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Mariann Byers, President  
Board of Directors