

**MINUTES**  
**REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**March 22, 2006**  
**6:00 p.m.**

**A. Call to Order & Roll Call**

A Regular Meeting of the Santa Rosa Community Services District was held at the Santa Rosa CSD Office commencing at 6:00 p.m. on March 22, 2006. Present at the meeting were the following Directors:

Director Bianchi  
Director Boyer  
Director Kelly

Director Rubin was absent.

General Manager Holmes, Assistant Secretary Gipson and General Counsel Jackson were also present.

The flag salute was led by Vice President Kelly.

General Counsel Jackson announced that, due to moving outside of the District boundaries, Terry Whittington had resigned his seat on the Board effective today.

General Counsel Jackson asked that a closed session be added to the agenda, pursuant to Government Code Section 54954.2(b)(2), to discuss potential litigation.

Motion was made by Bianchi, seconded by Boyer, to add a closed session to the agenda to discuss potential litigation.

The motion carried unanimously.

**B. Sheriff**

Deputy Lopez gave the Sheriff's report for February and updated the Board on March activities. The written report has not yet been received. He also discussed the sentencing of the mailbox thieves, and recent residential burglaries.

**C. Public Expression**

Property Owner Gary Woodworth expressed appreciation to the Board and Staff for the maintenance work being done throughout the District.

**D. Information Only**

The Financial Statements and Statements of Reimbursement and Investment Policy were received by the Board.

**E. Consent Calendar**

Motion was made by Boyer, seconded by Bianchi, to approve the Consent Calendar.

The motion carried unanimously.

**F. Discussion of Legal Matters**

General Counsel Jackson discussed the procedure for receiving applications and appointing a replacement Director for Terry Whittington's seat.

**G. Underground Utility Waiver**

Property Owners Mike and Milan Lubanko appealed to the Board for a waiver of the underground utility requirement along Carancho Road to their property. Mr. Lubanko discussed the terrain difficulties in undergrounding the project, as well as SCE's unwillingness to allow them to take access from SDG&E which would be a closer provider.

Motion was made by Bianchi, seconded by Boyer, to grant to the Lubankos a one time waiver of the Ordinance Code requirement for underground utilities as relates to 1.4 miles of Carancho Road to their project.

The motion carried unanimously.

**H. Engineering Committee Report**

Director Rubin was absent, so other than items discussed earlier in the meeting, no report was given.

**I. General Manager's Report**

General Manager Holmes discussed the new, more secure mailboxes that are being installed by the post office. He was directed by the Board to draft a letter of thanks to Postmaster Belinda Olson, for signature of all the Directors. He was also asked to prepare a letter of appreciation of the Board commending the two District Deputies for their apprehension of the mail thieves. The letters are to be prepared for signature at the April Board Meeting.

General Manager Holmes also reported that all non-FEMA purchase order work in the current year budget is now out for bid. The budget inspection drives are being performed for recommendations at the budget workshop. The FEMA small projects will be out for bid in the next few months, and the large projects are also being prepared for bidding.

**Executive Session**

The Board met in closed session pursuant to the provisions of Government Code Section 54954.2(b)(2) to discuss potential litigation.

*The Board reconvened in open session.*

General Counsel Jackson reported that the Board took no action in closed session.

General Counsel Jackson cautioned the Board about having substitute Directors fill in for regular members of the various committees. He stated that it would be more prudent to run a committee meeting with only one Director present than to fill in with a non-member Director. He also stated that non-member Directors should not sit in the audience at committee meetings.

**J. Adjournment**

There being no further business, Vice President Kelly adjourned the meeting at 7:15 p.m.

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Rob Holmes  
Secretary, Board of Directors

ATTEST:

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Steve Rubin  
President, Board of Directors