

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
April 26, 2006
6:00 p.m.**

A. Call to Order & Roll Call

A Regular Meeting of the Santa Rosa Community Services District was held at the Santa Rosa CSD Office commencing at 6:00 p.m. on April 26, 2006. Present at the meeting were the following Directors:

Director Bianchi
Director Kelly
Director Rubin

Director Boyer was absent.

General Manager Holmes, Assistant Secretary Gipson and General Counsel Jackson were also present.

The flag salute was led by President Rubin.

B. Sheriff

Deputy Lopez gave the Sheriff's report for March and updated the Board on April activities. The written report is on file with the District Office. He also discussed recent avocado thefts.

Director Boyer entered the meeting at 6:07 p.m.

C. Public Comment

Property Owner Bruce Egge spoke regarding the upcoming Director appointment, and stated that either John Thomas or Bryan Buescher would be

excellent candidates.

Property Owner Bonnie Hayes read a letter from an absent Bob Roy, asking that the Board not appoint Bryan Buescher.

Property Owner Karen Baer read a letter from herself, her husband, and supported by Property Owner Jim Wainer, urging that the Board appoint John Thomas.

Property Owner Jim Brady testified in favor of the appointment of Bryan Buescher.

Property Owner Fred Hayes discussed the qualifications of candidate Reg Watts and lent his support to his appointment.

Property Owner Susan Egge stated that John Thomas would be a good candidate, but that she was supporting the appointment of Bryan Buescher.

Property Owner Bill Herder expressed concern about the culvert under Via Nortada at De Luz, and conditions at the Carancho and Sandia Creek bus stop, and Carancho at the Arizona crossing.

At this time, all candidates for appointment to the vacant Board of Directors' seat voluntarily left the room.

D. Board of Director Candidate Interviews

The Board interviewed the following candidates: Gary L. Woodworth, A. Reginald Watts, John S. Thomas, and Bryan Buescher. Candidate Ohannes Karaoghlanian failed to return the necessary filing documents and was not present at the meeting. Each candidate was given the opportunity to give a brief statement, and was asked questions by the Directors.

At this time, all candidates returned to the meeting.

E. Appointment of Director

The Directors discussed the individuals applying for the Director position and were informed by Counsel that their nominations would not require a second.

Motion was made by Boyer to nominate Reg Watts.
Motion was made by Rubin to nominate Bryan Buescher.
Motion was made by Kelly to nominate John Thomas.

The nominations were closed.

The Directors cast their votes on Ballot #1, and the results were read by Counsel as follows:

Director Bianchi voted for John Thomas
Director Boyer voted for Reg Watts
Director Kelly voted for John Thomas
Director Rubin voted for Bryan Buescher

Discussion followed, the Directors cast their votes on Ballot #2, and the results were read by Counsel as follows:

Director Bianchi voted for John Thomas
Director Boyer voted for Reg Watts
Director Kelly voted for John Thomas
Director Rubin voted for Bryan Buescher

Discussion followed, the Directors cast their votes on Ballot #3, and the results were read by Counsel as follows:

Director Bianchi voted for John Thomas
Director Boyer voted for John Thomas
Director Kelly voted for John Thomas
Director Rubin voted for Bryan Buescher

Motion was made by Rubin, seconded by Boyer, to adopt Resolution No. 06-06:

Appointing John S. Thomas to Serve on the Board of Directors until the next District Election in 2007

The motion carried unanimously.

F. Director Oath of Office

General Counsel Jackson administered the Oath of Office to Director Thomas.

G. Meeting Conduct

President Rubin asked that the Board maintain order when having discussions so that the tape will be clear for transcription. He stated that all Directors and the public will be given an opportunity to be heard on each agenda item in turn.

H. Information Only

The Financial Statements and Statements of Reimbursement and Investment Policy were received by the Board.

I. Consent Calendar

Motion was made by Kelly, seconded by Boyer, to approve the Consent Calendar.

The motion carried unanimously.

J. Discussion of Legal Matters

None.

K. Approval of Buena Vista Road Plans and Scope of Work

General Manager Holmes presented the Plans and Scope of Work for the Zone I Buena Vista Road rehabilitation project. The contract which consists of improvement of two sections of the roadway is estimated at \$200,000 and will be funded with Zone I Roadway Rehabilitation Funds.

Motion was made by Boyer, seconded by Thomas, to adopt Resolution No. 06-07:

Approving the Plans and Scope of Work for the Rehabilitation of Portions of Buena Vista Road

The motion carried unanimously.

L. Approval of Calle Uva and Via Tornado (FEMA) Plans and Specifications

General Manager Holmes presented the Plans and Specifications for the FEMA Calle Uva and Via Tornado project. The Engineer's estimate is \$265,000. Funds will be advanced by Zones III and IV, with reimbursement anticipated from FEMA/OES.

Motion was made by Boyer, seconded by Kelly to adopt Resolution No. 06-08:

Approving the Plans and Specifications for the FEMA/OES Project #RIVSR-5 Repair to Calle Uva Embankment and Roadway and for the FEMA/OES Project #RIVSR-7 Repair to Via Tornado Embankment and Roadway

The motion carried unanimously.

M. Award of the Calle Uva and Via Tornado (FEMA) Contract

The District had seven approved bidders with three bids submitted. General Manager Holmes discussed the bidders and amounts, and recommended that the contract be awarded to the low bidder, S & S Grading and Paving, Inc., in the amount of \$294,422.42.

Motion was made by Boyer, seconded by Kelly to adopt Resolution No. 06-09:

Awarding a Contract for the FEMA/OES Project #RIVSR-5 Repair to Calle Uva Embankment and Roadway and for the FEMA/OES Project #RIVSR-7 Repair to Via Tornado Embankment and Roadway

The motion carried unanimously.

N. District Purchase Order Limit

General Manager Holmes explained that the increase in construction costs has inhibited the District from receiving benefit of economy of scale due to the current purchase order limit allowed. He requested that the maximum purchase order amount be raised to \$25,000.

Motion was made by Rubin, seconded by Kelly, to raise the maximum purchase order limit to \$25,000.

The motion carried unanimously.

O. Acceptance of Thyzel Court

General Manager Holmes explained that this road was constructed to District standards in 1972, and was inspected by the County at that time. He stated that there is no significant repair work required to the road at this time, and requested that the Board consider accepting Thyzel Court into the District maintained road system for maintenance beginning July 1, 2006.

Motion was made by Rubin, seconded by Kelly to adopt Resolution No. 06-10:

Accepting Thyzel Court into the Maintained Street and Road System of the Santa Rosa Community Services District

The motion carried unanimously.

P. Acceptance of Shady Creek

General Manager Holmes explained that this road was constructed to District standards in 2005, and was inspected by the District at that time. He stated that the road is newly paved and meets all current requirements for acceptance into our system. He requested that the Board consider accepting Shady Creek into the District maintained road system for maintenance beginning July 1, 2006.

Motion was made by Thomas, seconded by Boyer to adopt Resolution No. 06-11:

Accepting Shady Creek into the Maintained Street and Road System of the Santa Rosa Community Services District

The motion carried unanimously.

Q. Appointment of Board/General Manager Liaison

President Rubin asked that, to facilitate communication between the Board and General Manager, the Board President or his assignee be appointed to liaison with the General Manager. Discussion followed and it was the consensus of the Board to table this matter until the May 2006 Board Meeting.

R. Engineering Committee Report

Director Rubin reported that at their recent meeting, the Engineering Committee discussed the acceptance of Thyzel Court, the plans for current projects, potential changes to District construction standards, the vacation of Via Novillo, and the possibility of needing a Proposition 218 election in the future in order to increase benefit fees.

S. General Manager's Report

General Manager Holmes discussed projects currently under construction and planning, as well as the upcoming mowing and weed spraying projects.

T. Adjournment

There being no further business, President Rubin adjourned the meeting at 8:52 p.m.

Rob Holmes
Secretary, Board of Directors

ATTEST:

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Steve Rubin
President, Board of Directors