

**MINUTES  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
September 27, 2006  
6:00 p.m.**

**A. Call to Order & Roll Call**

A meeting of the Santa Rosa Community Services District was held at the Santa Rosa CSD Office commencing at 6:00 p.m. on September 27, 2006. Present at the meeting were the following Directors:

Director Bianchi  
Director Kelly  
Director Rubin  
Director Thomas

Director Boyer was absent.

General Manager Holmes and General Counsel Jackson were also present.

President Rubin led the flag salute.

*Director Boyer entered the meeting at 6:05 p.m.*

**B. Sheriff**

Deputy Ridley, who has replaced Deputy Ernie Lopez, introduced himself and gave the Sheriff's Report for August 2006. He updated the Board on September activities, including the discovery of human remains. The written report is on file with the District Office.

**C. Public Hearing**

President Rubin opened the Public Hearing and General Manager Holmes explained the proposed changes to the Ordinance Code. He stated that the ordinance changes the District standards to conform with those of the County of

Riverside. The new standards were prepared by General Manager Holmes, with the drawings being updated by DSA Engineering. No written public comments were received by Staff, and no public comment was made during the meeting.

*The Hearing was closed by President Rubin.*

**D. Ordinance Code Amendment**

Motion was made by Kelly, seconded by Thomas, to adopt Ordinance No. 06-02:

Amending Article 2, Section 200-6, Exhibit 2 of the Ordinance Code

The motion carried unanimously.

**E. Public Expression**

None.

**F. Information Only**

The Statements of Reimbursement and Investment Policy were received by the Board.

**G. Consent Calendar**

Motion was made by Thomas, seconded by Bianchi, to approve the Consent Calendar.

The motion carried unanimously.

**H. Discussion of Legal Matters**

None.

**I. Approval of Plans and Specs - Via Vaquero**

General Manager Holmes presented the Plans and Specifications for the Via Vaquero contract. This project is for the rehabilitation of the roadway from Sandia Creek Drive to Las Palmeras. The Engineer's estimate is \$240,000 and the project will be funded with Zone IV Roadway Rehabilitation and Development Impact Fees.

Motion was made by Rubin, seconded by Kelly, to adopt Resolution No. 06-29:

Approving the Plans and Specifications for the Rehabilitation of a Portion of Via Vaquero Road (Sandia Creek Drive to Las Palmeras)

The motion carried unanimously.

**J. Director Stipend Policy**

General Counsel Jackson presented a proposed resolution which updates the District's stipend policy to conform with newly enacted Government Code Section 61047. This legislation changed the compensation of directors from a "per meeting" to a "per day" basis. Additionally, the resolution restates the District's existing policy of compensating a maximum of two meetings per month, except during budget time when the maximum is increased to four meetings per month.

Motion was made by Thomas, seconded by Kelly, to adopt Resolution No. 06-30:

Regarding Compensation of Directors for Days of Service

The motion carried unanimously.

**K. Discussion of Office and Yard Facilities**

Director Rubin asked for this item to be on the agenda because the Engineering, Finance, and the Ad-Hoc Office Relocation Committees have all been addressing this issue separately, and he wanted to have an open discussion about the status of locating a potential office and yard site.

The Directors discussed various locations, and prioritized tasks connected with obtaining property and funding. General Counsel Jackson explained the Brown Act rules regarding real estate negotiations, and also the tax consequences to the District of acquiring property.

Motion was made by Kelly, seconded by Thomas, to authorize the General Manager to expend an amount not to exceed \$5,000 to begin a work-up and plans for the parcel being considered on Rancho California Road at Sycamore Mesa. This study is to include a preliminary assessment as to development feasibility, followed, if warranted, by further study of rough construction estimates, county compliance,

and environmental issues.

The motion carried by the following roll-call vote: Bianchi, aye; Boyer, noe; Kelly, aye; Rubin, noe; Thomas, aye.

**L. Finance Committee Report**

Director Bianchi reported that at their recent meeting the Finance Committee reviewed a 5-year history of actual G&A and In-House Road Maintenance expenses versus the current year budget amounts.

**M. Engineering Committee Report**

Director Rubin reported that at their recent meeting the Engineering Committee discussed current projects, and the culverts at De Luz Road and Via Nortada.

**N. Ad-Hoc Office Relocation Committee Report**

The Office Relocation Committee report was discussed Item "K".

**O. General Manager's Report**

General Manager Holmes reported that Peters Paving has done an excellent job on Buena Vista; the wall has been completed on the Calle Uva and Via Tornado FEMA project, and the remainder of the work should be completed within two weeks. Buena Loma construction began this week; Via Santa Rosa will begin within two weeks; the FEMA Zone V Small Project contract will start on Monday; and the Sandia Creek project will begin mid-October. The low-flow crossing on Calle Jardin will be repaired and overlaid instead of reconstructed. Hot-mix repairs will be ongoing to keep the roads in good condition through the winter.

**P. Executive Session: Litigation**

The Board met in closed session pursuant to the provisions of Government Code Section 54956.9(a) to discuss Superior Court of California Case #RIC443552; Randall Andrew Peykoff and Renee Kristine Peykoff v. Santa Rosa Community Services District; and Does 1-25.

**Q. Executive Session: General Manager Position**

The Board met in closed session pursuant to the provisions of Government

Code Section 54957 to review the performance of a public employee (General Manager).

*The Board reconvened in open session.*

**R. General Manager's Contract**

General Counsel Jackson reported that the employment agreement will be effective July 1, 2006 and terminate September 30, 2007. The contract will reflect that the performance appraisal process for next year will be completed by June 30, 2007.

Motion was made by Thomas, seconded by Boyer to approve the contract duration and evaluation terms, and to clarify that the monthly based salary shall be \$7381.00, payable semi-monthly.

The motion carried unanimously.

**S. Adjournment**

There being no further business, President Rubin adjourned the meeting at 8:17 p.m.

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Rob Holmes  
General Manager, Board of Directors

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Steve Rubin  
President, Board of Directors