

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
November 15, 2006
6:00 p.m.**

A. Call to Order & Roll Call

A meeting of the Santa Rosa Community Services District was held at the Santa Rosa CSD Office commencing at 6:00 p.m. on November 15, 2006. Present at the meeting were the following Directors:

Director Bianchi
Director Kelly
Director Rubin
Director Thomas

Director Boyer was absent.

General Manager Holmes and General Counsel Jackson were also present.

President Rubin led the flag salute.

B. Sheriff

Deputy Ridley gave the Sheriff's Report for October 2006 and updated the Board on November activities. The written report is on file with the District Office.

Sergeant Ellsworth reported that people need to be specific about their needs when calling 911.

C. Defibrillator Presentation

Ron Fonstad, representing Emergency Response Instructors, gave a presentation regarding statistics of sudden heart failure and the need for immediate response, and demonstrated the use of his company's defibrillator unit.

D. Public Expression

Property Owner Bob Roy spoke in favor of purchase of defibrillator units for the District deputies.

Property Owner Fred Hayes commended the District on the quality and speed with which the Via Santa Rosa FEMA project was completed.

Property Owner Rolf Rawson expressed concern regarding the grading and paving of the Sandia Creek project.

E. Information Only

The Financial Reports and the Statements of Reimbursement and Investment Policy were received by the Board.

F. Consent Calendar

The Minutes were pulled from the consent calendar to add the following under Agenda Item "G": "Staff was directed to contact LAFCO and request that election information be received in a timely manner".

Motion was made by Rubin, seconded by Thomas, to approve the Consent Calendar with the Minutes as amended.

The motion carried unanimously.

G. Discussion of Legal Matters

None.

H. Expense Reimbursement Policy

General Counsel Jackson presented a draft of the policy for reimbursement of Director expenses, which he had intended to have ready for inclusion in the Board packets. He recommended that the Board review the policy, and that any discussion of its adoption be deferred until the December Board Meeting.

I. Acceptance of Project: Via Santa Rosa

General Manager Holmes reviewed this Primary FEMA project performed by

S&S Grading and Paving for a cost of \$363,080.00, and recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Rubin, seconded by Kelly, to accept the FEMA/OES Project #RIVSR-6; Repair to Via Santa Rosa Embankment and Roadway (Various Locations) as complete.

The motion carried unanimously.

J. Acceptance of Project: Buena Loma

General Manager Holmes reported that this project was not ready for acceptance and should be presented at the December Board Meeting.

K. Acceptance of Project: Via Tornado and Calle Uva

General Manager Holmes reviewed this Zone III and Zone V FEMA project performed by S&S Grading and Paving for a cost of \$299,212.38, and recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Rubin, seconded by Kelly, to accept the FEMA/OES Project #RIVSR-5; Repair to Calle Uva Embankment and Roadway and FEMA/OES Project #RIVSR-7; Repair to Via Tornado Embankment and Roadway as complete.

The motion carried unanimously.

L. Finance Committee Report

Director Bianchi reported that at their recent meeting the Finance Committee continued to discuss funding options for a future office and yard project.

M. Engineering Committee Report

The Engineering Committee did not meet in November.

N. Ad-Hoc Office Relocation Committee Report

The Ad-Hoc Office Relocation Committee did not meet in November.

Director Thomas reported on the recent meeting he and Director Kelly met with Supervisor Bob Buster. The County is revising the statute that will allow government agencies to hold title to parcels less than the required minimum acreage.

O. General Manager's Report

General Manager Holmes reported on the status of District projects. He stated that Sandia Creek is now open to the public, however, it has not been completed as it does not yet meet the District standards. He has met with the contractor and they've agreed to make the necessary corrections. At that time, the road will be closed to daytime traffic for approximately two days in early December.

P. Executive Session: Real Estate Negotiation

No closed session was held.

Q. Adjournment

There being no further business, President Rubin adjourned the meeting at 8:40 p.m.

Rob Holmes
General Manager, Board of Directors

Steve Rubin
President, Board of Directors