

**MINUTES  
REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
December 20, 2006  
6:00 p.m.**

**A. Call to Order & Roll Call**

A meeting of the Santa Rosa Community Services District was held at the Santa Rosa CSD Office commencing at 6:00 p.m. on December 20, 2006. Present at the meeting were the following Directors:

Director Bianchi  
Director Kelly  
Director Rubin  
Director Thomas

Director Boyer was absent.

General Manager Holmes and General Counsel Jackson were also present.

President Rubin led the flag salute.

**B. Sheriff**

Deputy Ridley gave the Sheriff's Report for November 2006 and updated the Board on December activities. The written report is on file with the District Office. He reported that a radar trailer should be used within the District periodically, not only to make the drivers aware of their speed, but also to record the time periods when the violations are occurring. Recent marijuana eradication efforts were also discussed.

**C. Waste Management**

Alex Braicovich, Director of Inland Affairs for Waste Management, Inc. addressed the Board regarding their recent request for a service charge increase to be effective January 1, 2007. This increase would be 9.31%, which includes not only the 2006 and 2007 cost-of-living amounts allowable by contract, but also an extraordinary fuel cost increase.

Motion was made by Rubin, seconded by Thomas, to approve the requested increase by Waste Management, Inc.

The motion carried unanimously.

Mr. Braicovich also explained that he would request that the contract be rebid earlier than the end of the contract year. He will explore ways that a reduction in the cost of the contract can be achieved, and will report to the Directors at the February Board Meeting.

**D. Public Expression**

None.

**E. Information Only**

The Financial Reports and the Statements of Reimbursement and Investment Policy were received by the Board.

**F. Consent Calendar**

Motion was made by Rubin, seconded by Thomas, to approve the Consent Calendar.

The motion carried unanimously.

**G. Discussion of Legal Matters**

None.

**H. Expense Reimbursement Policy**

General Counsel Jackson presented the Resolution for reimbursement of Director expenses, in compliance with AB1234. The only change from the draft presented last month is that the meal reimbursement was lowered to be in line with what is allowable by the GSA reimbursement requirements applicable to the State of California.

Motion was made by Thomas, seconded by Rubin, to adopt Resolution No. 06-32:

Adopting a Reimbursement Policy for Travel on District Business

The motion carried unanimously.

**I. District Office Lease**

General Manager Holmes explained that the current office lease terminates on January 31, 2007, and presented the proposal for a new lease from the landlords, Bouris, Bouris and Carey. The Board gave the General Manager direction regarding negotiation of a new lease.

**J. Acceptance of Project: Sandia Creek Drive Phase III**

General Manager Holmes reported that the project is essentially complete, however, final quantities have not been determined, nor has the striping been done. He was given direction by the Board regarding completion of the project and hopes to present the project for acceptance at the January 2007 Board Meeting.

**K. Acceptance of Project: Buena Loma Road**

General Manager Holmes reviewed this Zone I Special Paving project performed by Southland Paving, Inc. for a cost of \$224,838.14, and recommended that the Board approve the Final Inspection Notice and accept the project as complete in accordance with District Standards and Specifications.

Motion was made by Thomas, seconded by Rubin, to accept the Construction of Buena Loma Road as complete.

The motion carried unanimously.

**L. Finance Committee Report**

Director Bianchi reported that at their recent meeting the Finance Committee began the task assigned by the Board to explore the procedure for employee negotiations. The Committee was directed to get proposals from outside consultants for a salary study, and Staff will provide a report of current benefit costs by employee for consideration at the next Finance Committee Meeting.

**M. Engineering Committee Report**

The Engineering Committee did not meet in December.

**N. Ad-Hoc Office Relocation Committee Report**

The Ad-Hoc Office Relocation Committee did not meet in December.

**O. Election of Board Officers**

Director Thomas proposed that those officers who served in 2006 continue to serve in 2007, to wit: President Steve Rubin, Vice President Walt Kelly, Treasurer Gene Bianchi, Secretary Rob Holmes, and Assistant Secretary Jill Gipson.

Motion was made by Thomas, seconded by Kelly, to adopt Resolution No. 06-33:

Electing Officers for Calendar Year 2007

The motion carried unanimously.

**P. General Manager's Report**

General Manager Holmes reported on the status of District projects. He stated that most of the FEMA small projects are now out to bid. He has scheduled the pre-construction meeting with IPS for Via Vaquero in early January. Our temporary employee who has been with the District for several months has obtained full-time employment, so we now have 3 temporary laborers helping our field personnel.

**Q. Adjournment**

There being no further business, President Rubin adjourned the meeting at 7:40 p.m.

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Rob Holmes  
General Manager, Board of Directors

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Steve Rubin  
President, Board of Directors